**Faculty Senate Executive Committee Minutes**

February 2, 2016

LC 243, 3:00-5:00 pm

***Present***: Anne Arendt, Mark Bracken, Kat Brown, Karen Cushing, Dustin Fife (Library), Doug Gardner, Matthew, Holland, Ryan Leick, Jeff Olson, Jim Pettersson, Matt Robins (UVUSA)

Visitors:

***Excused or Absent:*** Clayton Brown, David Connelly

* Call to order – 3:03 PM
* Approval of Minutes from January 5, 2016 ExCo meeting. Minutes approved.

UVUSA

* Conducting Student Fee Hearings during the month of February.
* UVUSA Elections will be held February 29 through March 4. They will be holding a primary election for the position of President the end of February.

Reading Day

* ExCo will discuss on February 16.

Parental leave

* Fife provided a comparison of in-state and national institutions. UVU’s policy is not great, but not bad. Anderson noted that there are some faculty that would like the policy to be revised to provide increased benefits in this area.
* Bracken will contact UVU’s benefit’s consultant to see what an increase of benefits would cost the institution and employees. Will bring report back to ExCo for determination and possible presentation to Faculty Senate.

SVPAA

* Academic Master Plan – had two good sessions. Departmental recommendations are being compiled. Deans are being provided with data for review. Feeding into it the results of Facilities Survey. Please be sure to complete the survey. Once a plan has been drafted, will take to ExCo, Senate, UVUSA, et al for comments/suggestions. Hope to have it formalized by April 1st.
* Senator Representation – Integrated Studies is complicated because several individuals serve in multiple departments. Representation allocation is based on spring semester, full-time faculty headcounts. Have looked at several scenarios: 1) how much of their workload is dedicated into one department, 2) department in which they are appointed or tenured, 3) let the faculty member chose which department they are dedicated to. Olson recommended go with the department they are tenured in or to which they are appointed if not tenured. ExCo recommends representation should be based on department appointed or tenured to. Olson will send department counts to Clayton Brown in preparation for elections.

PRESIDENT

* Guns on Campus – Senate Bill 97 sponsored by Hinkins. Bill is to make it possible for anyone 21 or older to not face criminal action for carrying a weapon if they are authorized to do so. Holland’s interpretation is you could both open carry or conceal carry without a permit. Some legislators have been concerned on behalf of higher education and are creating a “carve out” which would make it better for us than where we are today. He is interpreting current code to mean need a permit to conceal carry. With carve out, advantage is that the language would be strengthened to not open carry on campus and can only conceal carry with permit. Current carve out is only for federal application. This would give UVU some power and additional criteria to make an event a “no weapons” event. Holland wants to avoid any misunderstandings with the proposed bill. Several recommendations were proposed. Final suggestion was having Cam Martin include an update as part of his weekly announcements or as part of his opening remarks in Senate. ExCo would like it to be incorporated as a Legislative Update and Holland respond only if senators react.

CAGAS

* Anderson provided background of the council. Agreement was made to populate the committee under the direction of Faculty Senate. Reviewed list of areas that the committee would have the ability to hear appeals. Has met with Student Affairs to examine processes. Michelle Taylor felt the committee was acting outside policy on many of the issues by providing information requested and was putting Student Affairs in between organizations. Olson indicated we need to stay within policy and instead of matters being directed to CAGAS, they be directed to the SVPAA who would then consult CAGAS for their recommendations and the SVPAA would make the final decision. This would be only in situations that are not already directed by policy. Olson would be the individual requesting specific information from Student Affairs.
* Recommendation was also made that individual academic decisions do not need the dean’s approval. It should involve the faculty, Department Chair/Department, and/or CAGAS.
* Anderson also proposed release time for the Chair of CAGAS. Need to consider a larger body of faculty members that rotate so time is not burdensome.
* Committee would consist of a faculty member from each school/college, committee chair, and two student reps for transparency. Proposed that names be redacted on documents and each member of the committee sign a confidentiality agreement annually.
* Would like a report made annually to AAC and Faculty Senate.

Adjunct Manual

* Capstone class working on the project. Arendt has received faculty volunteers to assist the student group. Task is for students to have the manual accepted by legal, HR, and AAC by end of term.

Chair Access to Canvas

* Resolution has been finalized. Brown noted Laura Busby and Jason Hill are aware of the resolution. Issue is still FERPA and being sure Hill receives the form prior to granting access.

University Faculty Lecturer

* Thulin and Faculty Development Committee like the idea, but not excited about more work for the committee. Committee met last week to discuss further.

Board of Trustee Presentation

* Faculty Senate has 10 minutes to present. Bracken and Leick will meet to discuss what will be presented. Bracken will present on Constitution and senate involvement. Leick will discuss the new curriculum process.

Title III Grant Survey

* Arendt expressed concern about faculty representation on the Engagement Survey committee since she backed out.

Curriculum Course Leaf Implementation

* Leick informed Margaret Bellon that he wanted to be more involved in the implementation process and be sure there is faculty oversight. New system is trying to eliminate all the waste. Trying to create one workflow with three processes. No more paper forms. Leick will generate a report to show how many courses have been added and how many removed.
* Examining cross-listed courses and their effectiveness.
* Working with OTL to create training courses that faculty must complete in order to have access to the new system.
* Reviewed Policy 610 – *Credit Hour* and how it will be incorporated into the new system.

MISCELLANEOUS

* Olson expressed thanks to the ExCo for their functioning under the new Senate Constitution. Need to make Shared Governance work. Only way we can do it is by having faculty step up and accepting more responsibility.
* ExCo would like to review the Bylaws prior to Faculty Senate vetting. Bracken will follow up with Connelly.
* Bracken will invite Trish Howard to Senate on February 9 to present on Financial Aid changes. Bracken will also invite Sheldon Holgreen in Veteran’s Affairs to present on VA benefits and the impact on the university.

Meeting adjourned 5:00 p.m.

















