**Faculty Senate Executive Committee Minutes**

February 3, 2015

LC 243, 3:00-5:00 pm

***Present***: Jon Anderson, Mark Bracken, Clayton Brown,Kat Brown, Leo Chan, Karen Cushing, Matt Draper, Doug Gardner, Ryan Leick, Gary Measom, Dennis Potter, Craig Thulin

Visitors: Cheryl Hanewicz, Marcus Vincent

***Excused or Absent:*** David Connelly, Matthew Holland, Jeff Olson, Mallory Wallin

* Call to order – 3:03 PM
* Approval of Minutes from January 20, 2014. Exec meeting. Minutes approved.

SVPAA

* The 74th Commencement Speaker will be Mitt Romney. Brown reported that this was done as a student request.
* Peer Institution/Faculty Salary Review Committee – Brown is seeking committee representatives from each school/college to examine peer institutions that most look like us and do a salary comparison. Would like names recommended from each school/college submitted to Gary Measom or David Connelly.
* The Faculty Convocation Committee met to begin brainstorming for the fall 2015 Faculty Convocation. The committee is seeking theme recommendations. Contact your school/college representative with recommendations.

UVUSA

* The Tobacco-Free Forum produced a good discussion. About 60-70 individuals attended the forum. Results will be presented with the research to President’s Council.

POLICY ISSUES

* Marcus Vincent and Cheryl Hanewicz reported that based on recent appeals, it is necessary to revise policies as there are so many holes, especially in regards to due process and procedures, which make executing them difficult. University General Counsel is also in agreement.
* Brown noted that Policy 648 is already in the pipeline, therefore just need to reconstitute the committee. Marcus Vincent, Cheryl Hanewicz, Dennis Potter, Doug Gardner volunteered to serve on the committee. Other recommendations put forward by several Executive Committee members are: Renee Van Buren and Jim Price. Gary Measom will contact them directly prior to formal recommendation. Send committee recommendations to David Connelly.

AGENDA

* SRIs – Thulin opened the discussion regarding who implements the procedures. Concern if we move back the deadline for submissions, we might lose participation which can be valuable. Return percentage across institution is 56%. Need to get the message out informing students of the importance of completing SRIs. Some feel posting the aggregate information for public knowledge would be beneficial.
* Role Statements – Jon Anderson and committee prepared the “Active Roles and Common Language” document that laid out guidelines for active teaching loads. He noted that all the information was lifted from institutional and USHE policies. Discussion regarding role statements and the expectations for teaching, scholarship, and service. Administration has reviewed role statements in the context of annual reviews and determined that it’s best to let departments have flexibility in assignments. Departments need some mechanism to which faculty or department can appeal if an assignment is in question. Recommend review committees be held at the school/college level. Executive Committee decided to hold on Role Statements and bring forward with Annual Review and Post-Tenure.
* Governance Committee – Gary Measom will follow-up with David Connelly.
* Large Sections – The drafting committee is revising to incorporate recommendations made at the last Senate meeting.
* RTP Criteria – Academic Affairs Council (AAC) recommended that all RTP criteria be reviewed and have the Faculty Senate form a committee to provide basic university-wide guidelines for criteria. Criteria need to be rigorous, but appropriate to the discipline. Put this item in place of Role Statements on the agenda.

COMMITTEE REPORTS

* Benefits – Bracken reported that the committee has noted we have spent more than what was brought in, so we can anticipate a minimal increase. Plans are to educate faculty and staff regarding Teledoc option.
* Curriculum – Leick noted the committee is making progress on Policies 604 and 605. Questions that have come up are: 1) Who is allowed to vote? and 2) What are the roles of Department Chairs and Deans with the curriculum? Need to have these discussions prior to moving into Stage 1.
* Senate Constitution – Bracken revealed that the College of Science & Health conducted a vote and unanimously agreed that the Senate President should be voted on by the faculty-at-large and not just the standing Faculty Senate. They feel if the Senate only has the vote, they lose representation and add an additional layer to bureaucracy. Bracken would like senators go back to their faculty and conduct a vote of their department faculty to determine if they want to directly elect the Senate President or allow the standing Senators to elect. Add this item to the agenda.

Meeting adjourned at 4:50 p.m.