**Faculty Senate Executive Committee Minutes**

March 31, 2015

LC 243, 3:00-5:00 pm

***Present***: Jon Anderson, Mark Bracken, Clayton Brown, Kat Brown, Leo Chan, David Connelly, Karen Cushing, Matt Draper, Doug Gardner, Ryan Leick, Gary Measom, Jeff Olson, Dennis Potter, Craig Thulin

***Excused or Absent:*** Mallory Wallin

* Call to order – 3:05 PM
* Approval of Minutes from March 17, 2015. Exec meeting. Minutes approved.

Senate Space

* Discussion regarding meeting space for next year since we lose LC 243. Seeking one of the hosting rooms in the new classroom building (CB 510 or 511) for full senate. Will stay in the designated space on the Library 5th floor for Executive Committee.

Agenda

* Reviewed potential agenda items for the last two senate meetings.
* Constitution – Potter expressed that the policy committee should be generated from senators to address specific issues as charged by the senate. The Executive Committee supports having a policy liaison (preferably a sitting senator, but definitely a faculty member) who will work with the Academic Affairs office rather than a policy committee. Senate has the right to open a policy and has only done this twice. Discussion was to put this liaison position in the Constitution as an Ex Officio member and list the duties in the Bylaws designating that it is a function of the senate with a course release.
* Ratification Vote – Notification will be sent on April 15 calling for a ratification vote for the proposed Senate Constitution and indicating voting will be open until April 21 at 5:00 p.m. Karen Cushing will establish the online voting system on the Faculty Senate webpage. If the vote fails, will need further conversation.
* Senate President/Vice President Elections – Connelly will prepare an email for all full-time faculty notifying them of open nominations and asking individuals to prepare a short 250 word statement and a link to their CV. On April 14, the Senate will open the floor for nominations for president and vice president. Voting opens April 15 and closes 5:00 pm on April 20 so winners can be announced on April 21 at the final senate meeting.
* Final Meeting – The new President and Vice President and all new senators should attend the final meeting on April 21 and hold elections for available standing committee chairs. Clayton Brown has sent out information to all department chairs regarding election of new senators if applicable.
* Policy Pipeline
  + 607 – *Course and Lab Fees* - Policy is to correct some of the unofficial lab fees and practices, and streamline fees for new modalities. Clarification deals primarily with expansion of services. Eliminates all fees under $10.
  + 605 – *Curriculum and Program Changes Approval Process* – Intent of the policy has been to put the responsibility for curriculum back at the department and school/college level. Need to determine what issues should be handled at the department, school/college, and university levels in addition to having viable departmental structures in place to handle the curricular issues. At the school/college level, needs ability to review department level curriculum work and assess its completeness. Leick provided additional overview regarding committee charters and functions. He sent a link to the Executive Committee so members can review and comment. Connelly proposed sending out the draft in its present state and have Leick make a presentation in order to receive enough feedback from senate so he can work on it over the summer.
  + 648 – *Faculty Separation due to Institutional Reasons* - Discussion regarding current policy and should the policy be presented to the senate now for feedback to help guide the committee rewriting the policy. Potter volunteered to serve on the policy drafting committee. Will present on April 14.
* Strategic Planning Discussions
  + Find the dates for faculty open campus discussions.
  + Send retreat dates to the Executive Committee and ask for availability.
* Merit Pay
  + Discussion of merit pay and calling for reform and transparency of the current system in place. Many feel a conversation needs to be had to really determine if we want a formal merit pay system on campus. Discussion postponed until the fall.
* Large Section
  + Add for discussion to the agenda.
* Assessment Resolution
  + Idea behind resolution is math placement and what is QL mean on this on campus. Add discussion to the agenda.
* Shared Governance Committee
  + Olson noted that the current draft is more about faculty governance and not shared governance. Would like to see more about the department level responsibilities. Connelly proposed the committee meet with Olson once he has had an opportunity to fully review the document.
* Faculty Development
  + Laura Busby and Tim Stanley have been reviewing data from the SRI pilot and would like to report findings on April 21. Add for discussion on agenda.
* President Transition
  + Connelly informed the Executive Committee of his plan for transition between now and when he transitions out effective June 30, 2015. Suggest in the future that the official start date be July 1st along with the Fiscal Year.
* RTP Committees
  + Discussion regarding the WSB RTP committees and the possibility of each department establishing their own RTP committee. Olson recommended the department faculty present their request to form their own RTP committee to the Dean.

Adjourned 4:50 p.m.