**Faculty Senate Executive Committee Minutes**

September 22, 2015

LC 243, 3:00-5:00 pm

***Present***: Anne Arendt, Mark Bracken, Clayton Brown,David Connelly, Karen Cushing, Dustin Fife (Library), Doug Gardner, Ryan Leick, Jeff Olson, Jim Pettersson, Matt Robins (UVUSA)

Visitors: Jon Anderson

***Excused or Absent:*** Kat Brown

* Call to order – 3:05 PM
* Approval of Minutes from September 8, 2015 Exec meeting. Minutes approved.

SVPAA

* Homecoming Week this week. Olson encouraged participation.
* Ethics Center has scheduled events this week. If interested refer to the website for details.
* Academic Master Planning process next week. Based on conversations, will provide recommendations that will feed into the facilities master plan. The session will be idea generative. Will schedule an additional meeting to provide feedback based on information gathered at the meeting. Connelly recommended not getting down into the “weeds” but keep it holistically. Identify academic factors that will help make facility decisions.
* PBA requests need to be submitted soon. Deans should be meeting with Department Chairs and faculty. They have been given a suggested dollar limit to assist in prioritizing within their own school or college. Deans will present all their prioritized requests at PBA.
* Number of policies moving forward in addition to the ones previously discussed.
* 6% increase in enrollments over last fall. More women than men entering for first time in institutional history. Discussion over Headcount vs FTE and the significance of the numbers. Utah is projected to grow dramatically which means UVU will grow to meet the needs.
* Bracken recommends Olson share specifics with faculty what Utah County will look like in 2050. Need to help faculty gain the vision now.

UVUSA

* Finalizing TEDx event for February 8, 2016. More details to follow. Plan to hold event every year as long as students want to keep it going.
* Homecoming week this week. Events all week long.

Academic Master Plan

* Next Senate meeting will be part of the Academic Master Planning sessions. Executive Committee will attend Tuesday, September 29, 2015.
* Recommendation was made to send out information prior to the meeting to help faculty develop ideas and be prepared for discussion.
* Olson reported that 150K adults over 25 that don’t have an associate’s degree. Society is going to expect that individuals have a degree to enable the people in our service area to participate fully in the community in which we live. Connelly shared we need to tap into the entrepreneurial spirit on campus and get faculty to make something happen.
* Document on Senate website about the meetings.

SRI

* Bracken will send out an email to Senators about the importance of attending the meeting on September 29 in order to vote. Thulin will compile comments from his committee and would like them sent out to senators prior to the meeting for review. Need to make it clear to the senators what they are voting on. As per the agenda that was sent out, the choices are only 1 and 2. What Thulin will send out is to seek a debate prior to the vote on Tuesday. The vote on Tuesday does not completely reject the SRI pilot. It simply means it will continue to be piloted and researched. This will be the only item of business on the September 29 agenda.

Debate Calendar

* Policy 162 – *Sexual Misconduct*. Bracken will send out a link to the AAUP Redbook. Connelly noted that faculty can be fired for violation of federal or state law. Olson remarked as a state university we are required to provide due process for all matters. Bracken shared that UVU receives about 22 complaints a week that need to be addressed. Senators need to encourage faculty to read the policy so they understand what it says and the implications of being a mandatory reporter. Clemes and Frost will attend the senate meeting to address any additional questions. Move to action item on October 13.
* Policy 547 – *Priority of Service for Veterans*. Policy is addressing Department of Labor requirements for veterans. Move to action item on October 13.
* Policy 655 – *Graduate Faculty*. Jim Bailey will attend the Executive Committee meeting on October 6 and then present on October 13 as 1st Reading. He is seeking feedback from faculty. Recommended Bailey bring the USHE policy so it can be referenced during the discussion. Connelly reminded the Executive Committee that stewards do not need to attend the Executive Committee meetings to get something on the agenda. The committee can direct where the conversation goes. Connelly noted the big potential problem with the policy is who qualifies as graduate faculty.
* Policy 407 – *Clery Act: Campus Safety and Security*. List as information item on September 29 and 1st reading on October 13.
* For all policy comments to be official record, need to submit to Bracken for him to compile.

Standing Committees

* Special Assignments
  + Arendt reported that faculty needs to have a professionalism statement which is tied to bullying. Recommend introducing the SOE chair to share their guidelines on professionalism. Will solicit a sub group. Recommend putting it on the agenda. Connelly shared that the SOE document was sent around CHSS and every department outright rejected it. Clay Brown noted that UC also received the document. Olson shared that we need to do something, but not sure what the action should be. Shared various experiences/incidents that have been occurring on campus. Need to create faculty awareness and determine what we can do to protect all. Connelly recommended making a “statement” on professionalism at UVU. He also noted that he has already developed a statement on the professional role of faculty and will provide that to Arendt. Will wait for the Shared Governance committee to recommend that senate examine.
  + SCULPT Survey will be given to all faculty. Would like Leick to provide an overview of SCULPT and mention the survey.
* Personnel & Elections
* Reviewed recommended committee members to serve on various committees.
* Need to consider the charge of the individual committees and that committee chairs should not have a vote unless it is to break a tie. Clayton Brown is working towards bringing all schools/colleges into compliance.
* Discussion over nominations for Academic Calendar Committee. Connelly reminded the Executive Committee that committees need to set their standards and that we need to determine the Faculty Senate’s selection criteria. Plan is for faculty on this committee to report back to the Executive Committee. Would like the terms staggered.
* Moving forward the Personnel & Elections Committee would provide the recommendations to the Executive Committee which would only approve.
* Jaime Johnson, Sandie Waters, David Morin, and Cynthia Wong will be recommended to Tiffany Evans. Add to the agenda as a Consent Item for future items.
* Curriculum
* Policy 605 – *Curriculum and Program Changes Approval Process*. Submitted to Policy Office and received comments that need to be addressed with the committee.
* In process of doing faculty development courses for curriculum training in course design, program design, curriculum review, and assessment. Considering have individuals complete training prior to being able to submit proposals. Intention currently is to have the training courses available online. Would like to discuss with faculty before a decision will be made. Some of the proposed requirements will be more time consuming, but also will bring UVU into compliance. The Executive Committee would like to inform faculty of the procedures and resources available.
* School/College Committees have been asked to write a charter and indicate how faculty will be elected within their respective school or college.
* RTP
* Working with Kat Brown to gather information and be sure what departments don’t have guidelines and the current dates their guidelines were effective. This will create an official repository that can address questions in the future. Would like the RTP chair be the “go to” person in addressing RTP questions.
* Would like more formal RTP training lead by Faculty Senate.

PBA Request

* Reviewed the timeline for PBA.
* Senate will submit a request for an increase in their budget. Would also like to seek funds to hire student employees. Cushing reported there are hourly funds currently available.
* Thulin recommended submitting a request to increase the Faculty Development funds. Connelly noted that there has been conversation to aggregate the smaller pots of money to make it more useful. Bracken will discuss with Ursula Sorensen to determine where the funds reside.

CAGAS

* Met with Margaret Bellon today and had an interesting conversation. Will report later.

Meeting adjourned at 5:08 pm.