**Faculty Senate Minutes**

January 10, 2023

Via Microsoft Teams, 3:00-5:00 pm

***Present***: Alex Yuan, Armen Ilikchyan, Ashley Nadeau, Ben Moulton, Brandon Ro, Bryan Sansom, Christ Witt, Christopher Goslin, David Frame, Dianne McAdams-Jones, Diego Alvarado Karste, Donna Fairbanks, Doug Czajka, Dustin Shipp, Eric J. Russell, Emmy Bell, Evelyn Porter, Gareth Fry, Hilary Hungerford, Jaden Muir, Jennifer Shubert, Jim Price, Jim Sutton, John Hunt, John Jarvis, Jon Anderson, Jonathan Allred, Justin Schellenburg, Kathleen Young, Kyle Kamaiopili, Laura Ricaldi, Laurie Sharp, Leo Schlosnagle, Maureen Andrade, Merilee Larsen, Michaela Giesenkirchen Sawyer, Ming Yu, Natalie Monson, Nate Jeppson, Nicole Gearing, Nizhone Meza, Peter Sproul, Raiden Gaul, Rich Paustenbaugh, Sam Gedeborg, Sandie Waters, Scott Lewis, Skyler Simmons, Tammy Parker, Trevor Morris, Waseem Sheikh, Wioleta Fedeczko, Zachary Taylor

Excused or Absent: Wayne Vaught

Guests: Baldomero Lago, Joe Belnap

Call to order by President Hilary Hungerford: 3:01 p.m.

Approval of Minutes: Minutes stand approved

**FACULTY SENATE PRESIDENT**

* Make sure you complete your compliance trainings
* Annual reviews open April 1st. Wioleta and others have done great work on the annual review template. We will be able to review those soon. Everyone will have the same template. If you haven’t uploaded things in your faculty success watermark activities area, you should start thinking about that soon because we are going to rely on that.
* Wioleta Fedeczko: There will also be goals due, but it will be a separate process. The annual review template is due May 30th. The goals are due September 15th. They will also open on April 1st.
* Hilary Hungerford: It’s a 5-point rating scale now.

**GE COMMITTEE:**

* Evelyn Porter: We took all of the feedback we got and re-voted. We are at 35 credits but expanding all three categories. We recognize we need more voices as we draft new course learning outcomes in order to qualify to be GE in those categories. Each of the groups will be chaired by a member of the drafting committee. We are asking for one representative from each college to be on each of those committees. There are courses out there that may already qualify and we want those to be up and running or those that need just a few tweaks. All of these will go through Faculty Senate. The learning outcomes need to be drafted by the end of February so they can be on the Faculty Senate agenda in March. We as faculty want to own curriculum and this is our opportunity to be a big part of what comes out of this.
* Question: What are some examples of STEM courses?
* Evelyn: Technical writing, coding, things that people can use no matter what their major/field is. We are looking at ways these fields apply across the curriculum.
* Question: What about accreditation and prescriptive GE?
* Evelyn: The purpose has still maintained to remove the prescriptive GE. We recognize that programs out there still need this. Those programs will be granted an exception. We will develop a process to help people through that.
* Question: Do these need to be Faculty Senators on the committees?
* Answer: No. There needs to be one rep for each bucket from each college (3 reps).
* Concern: It makes be nervous about accreditation that now we have to appeal. Do the deans of our college know? Where does it start? Where is this information found?
* Evelyn: Eventually it will be a college process. We are saying take a look at your courses and see if you can get rid of it or modify it. We will help programs take a look at this. Will it be harder? Maybe, but that doesn’t mean we don’t put the hard work in.
* Comment: Instead of rushing through this, we should have things in place for the prescriptive requirements.
* Hilary: It shouldn’t be a huge appeal; we don’t want to create more work for us. This won’t go through if it risks losing accreditation.
* Question: Evelyn, can you send us the details so we can talk to our colleagues in a manner that makes sense to them?
* Evelyn: I will post the updated proposal in the chat.
* Hilary: It’s really important to keep this faculty driven.

**POLICY**

Digital Transformation/Joe Belnap:

* Policy 442 went away by itself. It’s no longer relevant and no longer pertains to the current practices and procedures at UVU.
* 441 and 443 we realized were also about a personal use of university properties. These too will be going away.
* We updated the wording for 457 to keep it current.
* Policy 446 Privacy and Disclosure Key Points
* The university may collect certain personal data to provide services and administer programs. There should be no expectation of privacy when using university systems. We may review employee university systems when requested.
* Policy 447 Information Security Key Points
* Created to comply with laws and regulations to have a formal information security policy.
* Policy 448 Authorization and Management of Web, Internet, and Domains Key Points
* Help protect the UVU brand
	+ A lot of this isn’t changing. What we are doing is making it an actual policy so we don’t get dinged anymore.
* Comment/Hilary: SRIs came on Christmas. This is the worst Christmas present ever. These are just dumped into your email.
* Joe: I’m fighting to be on the committee. There is one word I get stuck on and that’s “timely”. The information isn’t bad, but it’s the when.
* Question: Who is in charge of this?
* Joe: I don’t want to give you a name. I understand but I want to make sure I have the right person. The whole purpose in automation is to make it better, not worse. I will bring this up.

Policy 252: International Travel Policy:

* Baldomero Lago: As we drafted this policy, we did it in the spirit of providing you and the students safety when traveling abroad. Initially we had this drafted and approved in 2016, but things have changed since then. The revision of this policy address issues related to terminology. We will be talking about minors traveling with university programs. We also added a section on compensation. We make a decision if an individual is authorized to travel to certain countries. You can do your homework before you meet with us. The Department of State modified this in 2019.
* There is a difference between traveling alone and traveling with a student. We have also clarified the definition of international travel and what is a traveler. We now clarify that when we refer to students, we mean both graduate and undergrad students. We remind them that they need to be in good academic standing.
* This now aligns with classroom management policy. We want to treat this like a classroom experience when we are abroad. If faculty lead a program, they are more than welcome to bring their spouse if they want to. If you want to bring children into any program involved, you have to bring someone along to watch them. If you are traveling by yourself, it’s a different story. The issue is when you are traveling with students.
* Question: Is there anything in this policy about faculty who get injured on this trip?
* Baldomero: We have two scenarios: the first of them is what is HR planning to do with this individual? If it’s an emergency, the dean or department can send someone. We can also help with this. The policy with an accident is in HR’s hands, not ours. But those are basic guidelines for us. We also have a full insurance program. This policy will force them to have insurance.
* Question: Do we have to book the airlines through the university?
* Baldomero: No. I do highly recommend using the travel card. It can take a long time to get a reimbursement on your personal card.
* Baldomero: Tomorrow I will be giving a presentation on how to do an international travel request. I will ask Julie Hayden to record the presentation and put it on our website.

**NON-POLICY:**

* A faculty ombuds has been on the radar
* The compensation committee is working with HR to get some more transparency on how our salaries are determined.
* Duo authentication for students: There was couple of hiccups, but not too bad.
	+ Jaden Muir: From my perspective, it was a very seamless process. We have been looking at surveys for it, but no feedback has been coming back in the negative.
* Hilary: All of our tenure files are going through the system. Rank advancement is starting now too. You will know in March or April. Criteria are slowly making their way through too. About half of the departments have approved 10-year criteria.
* Graduation: There won’t be any outdoor commencement ceremonies; they will be inside. More details will be shared over the next few weeks. Our top commencement speaker choice said no and I haven’t heard an update.
* Question: The internet on campus is horrible; I have better internet at home. Is this something you can bring up in your meeting with Christina?
* Hilary: I will definitely do that. And west campus is even worse.

**GOOD OF THE ORDER:**

* Hilary Hungerford: Next week is MLK celebrations on campus.
* Sandie Waters: After about a year and a half, I was finally able to climb a flight of stairs.

Meeting Adjourned: 4:11 pm