**Faculty Senate Minutes**

January 15, 2019

CB 511, 3:00-5:00 pm

***Present***: Mark Abramson, Pauli Alin, Jonathan Allred, Maureen Andrade, Anne Arendt, Wendy Athens (OTL), Mark Bracken, Laurel Bradshaw, Kat Brown, Leo Chan, Alan Clarke, Karen Cushing, Reid Elem, Max Eskelson, Sara Flood, Nathan Gale, Paige Gardiner, Merrill Halling, Matt North (for Basil Hamdan), Matt Hasara, Jamie Johnson, Reza Kamali-Sarvestani, Stephen Ley, Ana Lopez-Aguilera, Diana Lundahl, Jeff Maxfield, Rick McDonald, Ronald Miller, Jeff O’Flynn, Jeff Olson, Alan Parry, Jessica Pauly, Jim Pettersson, Kelli Potter, Kenzie Prows (UVUSA), Denise Richards, Thomas Roybal, Sheri Rysdam, Leo Schlosnagle, Annie Smith (Library), Tyler Standifird, Mike Stearns, Craig Thulin, Sean Tolman, Elham Vaziripour, Melissa Noyes (for Ryan Vogel), Sandie Waters, Bob Walsh, Paul Weber, Lyn Wells, Geoffrey Zahn

***Excused or Absent***: Nathan Gerber (PACE), Barry Hallsted, Jessica Hill, Hong Pang, Anthony Romrell, Matthew Taylor, Astrid Tuminez

***Guests:***  Dan Fairbanks, Karen Clemes, Laura Loree

Call to order – 3:00 p.m.

Approval of Minutes from December 4, 2019. Minutes approved.

**SVPAA**

* Expressed appreciation to faculty for referring students to Student Health Services.
* Combination of Frontrunner and UVX has seen positive response with providing vacant parking stalls.
* UVU is developing stronger ties with Oxford University. President Holland established the opportunity for 1 to 2 faculty to spend a week at Harris Manchester. Academic Affairs will be soliciting applications from faculty who can take advantage of this opportunity. Applications will be sent out this week and are due back by February 15. Costs are completely covered. Faculty seeking to attend Oxford for other purposes will not be possible. However, modifying current research to fit the requirements is possible. Miller shared information about his experience and the connections he was able to establish.

**AVPAA**

* Policy 644 – *Appointment and Responsibilities of Department Chairs* will move forward to President’s Council in the beginning of February. Later in February, Policy 635 – *Faculty Rights and Responsibilities* will also start to wind its way through.

**OTL**

* Online Teaching Awards (formerly known as the Academy Awards) are open until Monday, 1/21. Encourage online faculty to apply.
* Technology Conference on 2/8 from 9:00 am-1:30 pm in the Lakeview Room. Also holding a Seasoned Spring Adjunct Training on 2/21.
* A Wellness Tool launched last semester is showing a positive effect in reducing failure rates. Canvas announcement will be coming out next week. Will help with early intervention.

**UVUSA**

* Student Fee hearing process will begin week of 1/21.
* Working on a “Paint the Valley Green” initiative. Contacting businesses in Payson and Heber to spread school pride.
* Election season begins 1/29. Do not let students put posters in the classroom.

**LIBRARY**

* Finalized the ROK Speaker Series. See link for more information. <https://www.uvu.edu/rootsofknowledge/events.html>
* April 1 is the last day to order books for the library. Please let your faculty know otherwise they will have to wait until fall.
* Library is changing the way they are doing textbook reserves due to budget constraints. Will be targeting high enrollment courses. If faculty has copies that can be donated, let the Library know. Direct questions to Lesli Baker.

**STANDING COMMITTEE REPORTS**

Service & Elections

* Reaching out to chairs to fill positions on committees. Encourage faculty to participate.

RTP & Appeals

* Finished initial review for potential appeals for Tenure and Mid-term portfolios.

RUE

* President Tuminez attended RUE. Committee concern was how well their efforts would be received. She seems very interested in what the committee is addressing. Will hold another round of meetings in each school/college the end of January or beginning of February.

**PRESENTATIONS**

Faculty Service Expectations and Accountability

* Attendance at senate-driven committees is low. One example is the IRB committee that did not have a quorum so applications were put on hold. Waters investigated ideas in December to provide a way to empower faculty who always show up and who is actually fulfilling these assignments. One option is providing QR codes such as used in the restrooms in the CB building. Faculty would log in with their UVID which would send a message to the chair. Clarke shared that Robert’s Rules does not require a quorum and if there are not complaints they could proceed. Some committees do have regulations that have to be followed.
* Concern raised about having to use personal time if miss a meeting. Brown will investigate to determine if policy states a faculty member misses a meeting they have to take personal leave time.
* **MOTION** – Sandie Waters moved to authorize a beta test to determine the accountability aspect. Alan Clarke seconded. Waters noted that first stage is to beta test to see what kind of information we obtain. Keep in mind that sometimes faculty are unable to attend for unforeseen circumstances. Thulin reported that once data has been gathered, next step is how to utilize the data. Annie Smith offered Library assistance in research of this area. All in favor? 33; Opposed – 1; Abstained – 6. Motion passed.

Fall Faculty Forum & Shared Governance

* In fall 2018, the committee tried to organize meetings to discuss shared governance and its progression. Committee will begin meeting again soon. Committee composition conversation. Current members consist of four faculty with three from CHSS (Kim Abunuwara, Jessica Hill, Lydia Kerr) and one from COS (Alan Parry). In addition, members from the Faculty Senate Executive Committee (Craig Thulin and Anne Arendt) are also faculty which provide additional representation from COS and CET. David Connelly and Kat Brown also serve on this committee.
* **MOTION** – Alan Parry moved to reconstitute the committee. Sandie Waters seconded. Clarke proposed friendly amendment for the committee to come back noting how they would go about reaching out to the rest of the university. Arendt’s understanding is that senate is to provide a recommendation on how to reconstitute the committee. Waters would like each school/college to have representation on the committee.
* **MOTION** – Alan Parry moved to extend discussion for one minute. Sandie Waters seconded. All in favor? Motion passed.
* Parry clarified his motion - Maintain representation currently there as the individuals have invested time. Recommends at least one person from each of the remaining schools/colleges to serve on the committee. All in favor? 39; Opposed – 1; Abstained – 1. Motion passed.

**DEBATE CALENDAR**

Policy 541 – *Student Code of Conduct*

4.3.2.2 - as is

4.3.2.2 – discuss - change line to read “material and intentionally false…information”

4.3.2.4 – as is

4.3.2.3 – as is

**MOTION** – Jonathan Allred moved to accept the comments with the one change. Sandie Waters seconded. All is favor? 40; Opposed – 0; Abstained – 0. Motion passed.

Policy 636 – **Research Ethics and Compliance**

General – as is

3.12 – as is

3.16 – as is

3.17.3 – discuss

* Discussion about the definition of plagiarism. Different fields have varying understanding of what plagiarism is. Agreed to leave as is. Fairbanks provided additional comment.

**MOTION** – Geoffrey Zahn moved to extend discussion two minutes. Pauli Alin seconded All in favor? Motion passed.

3.2 – as is

4.2.3 – discuss

* Observation is should the supervisor have a role and not be taken out completely. Response offered is when determining who sets up the standards, the faculty should be the primary ones to set up the standards. Waters disagreed. Proposed “when needed, can search for a SME.” Senate agreed to leave comment as is.

4.2.4 – as is

5.5.2 – as is

5.6.1 – discuss

* Concern that the “magnitude of the transgression clearly articulated” in the policy cannot really be done. Clarke shared same comment as before. Senate agreed to leave comment as is.

5.7.4.1 – as is

General 2 – as is

**MOTION** – Geoffrey Zahn moved to accept comments as they stand. Sandie Waters seconded. All in favor? 42; Opposed – 0; Abstained – 0. Motion passed.

**FIRST READING**

Policy 452 – *Electronic & Information Technology Accessibility*

**MOTION** – Pauli Alin moved to push forward item as an action item. Sandie Waters seconded. Potter raised concerns over moving something forward should not occur unless compelling reason. All in favor? Motion failed.

Section 4.3.5 – Section deals more with purchasing technology that does not meet accessibility requirements. Movement with OCR settlement agreements is they want us to move away from ad hoc agreements. Accommodations are to make items accessible up front. Creating or updating documents need to be accessible.

Policy has been reopened for comments and will come back next time as an action item.

**PROGRESS TO FURTHER STAGES**

* Policy 361 *Leave of Absence* – Moving the entire proposed Policy 363 – *Medical Maternity Leave* into Policy 361. In Temporary Emergency status and will be in its new form at the next Board of Trustee’s meeting.

**ACTION CALENDAR**

Annual Review Template Update

* By policy, we are required to have an Annual Review Template. Hope was to present that today, but will be presenting at a later senate meeting in hopes of finalizing a simplified template and recommendation to Academic Affairs for implementation. One issue is to make sure that faculty is familiar with the policy to which the template is attached.
* Clarification from Arendt and Brown. February 7th is fast approaching and the template might not be implemented this year. Faculty senators need to communicate to their faculty that they will use the same mechanisms used last year. Check with RTP Chairs if they have not used a mechanism in the past for annual reviews.
* Arendt will share the template with senators if the committee approves it in the next committee meeting.

**GOOD OF THE ORDER**

* Group of faculty and staff play basketball at Noon, Monday thru Friday, in the Lockhart Arena. Numbers have been dwindling. Inform your faculty if they are interested in playing.
* **MOTION** – Tyler Standifird moved that every department purchase a clicker for Faculty Senate voting purposes. Jonathan Allred seconded. ExCo will look into clicker options. All in favor? 40; Opposed – 3; Abstained - 0. Motion passed.
* Look into Retirement Plan 457(b) that is now available and an alternative to 403(b). It is only available to employees of a non-profit organization. Will put as an information item on the agenda.

**MOTION** – Alan Parry moved to adjourn at 4:45 p.m. Thomas Roybal seconded. Motion passed.