**Faculty Senate Minutes**

January 10, 2023

Via Microsoft Teams, 3:00-5:00 pm

***Present***: Alex Yuan, Armen Ilikchyan, Ashley Nadeau, Ben Moulton, Brandon Ro, Bryan Sansom, Christ Witt, Christopher Goslin, David Frame, Dianne McAdams-Jones, Diego Alvarado Karste, Donna Fairbanks, Doug Czajka, Dustin Shipp, Eric J. Russell, Evelyn Porter, Gareth Fry, Hilary Hungerford, Jaden Muir, Jennifer Shubert, Jim Price, John Hunt, John Jarvis, Jon Anderson, Jonathan Allred, Kathleen Young, Kathren Brown, Laura Ricaldi, Laurie Toro, Leo Schlosnagle, Maureen Andrade, Merilee Larsen, Michaela Giesenkirchen Sawyer, Mike Smidt, Ming Yu, Natalie Monson, Nate Jeppson, Nicole Gearing, Nizhone Meza, Peter Sproul, Raiden Gaul, Rich Paustenbaugh, Sam Gedeborg, Sandie Waters, Scott Lewis, Skyler Simmons, Tammy Parker, Trevor Morris, Waseem Sheikh, Wayne Vaught, Wioleta Fedeczko, Zachary Taylor

Excused or Absent:

Guests:

Call to order by President Hilary Hungerford: 3:04 p.m.

Approval of Minutes: Minutes stand approved

**PROVOST**

* Gen Ed updates and reforms seem to be going well. We are getting lots of faculty engagement and feedback.
* We are right in the midst of the RTP process. We have 70-80 files to look at. There has been a lot of conversations about the RTP process and we can get all sorts of data for you. The last time I pulled tenure decisions it was for the past 15 years and around 95% of applicates received tenure. I’m happy to work with and provide ultimate transparency to the Senate so you can see what is going on. Part of the challenge is privacy and confidentiality for individuals.
* Question/Jim Price: We have been working on GE for years but I heard something about a larger effort coming down from regions and wondered if you know anything about it.
	+ Provost Vaught: There is a lot of chatter, but there is not a whole lot of said chatter put into anything. There has been talk of a statewide general education requirement. There is a statewide committee that has been discussing it. The issue has really become around transferability and facilitating students. They want to try to avoid and deal with those issues. Institutions should still have some options or flexibility. There are conversations going on but there is no definitive sense of where it will end up. I don’t see it coming down quickly.
* John Hunt: I’ve had issues in my class about the lack of a physical bookstore. It has impacted my students’ abilities to get their books. A good majority of my students don’t have their books. I have also been hit with a lot of accommodations that have gone beyond the pale such as the ability to meet as many days as they want or turn in their papers very late. This won’t fly in the real world and will end up hurting them.
* Provost Vaught: I think more and more campuses are going to digital bookstores as our has done because theoretically, more students are going online and saving money and having it shipped to their homes. Even with a physical bookstore there were some of these problems. I don’t know whether or not having books on campus is the problem. We could be better at informing students or getting book orders in earlier. We can look into it and see what is going on. I don’t think having a physical bookstore is necessarily the problem.
* Bryan Sansom: Our department has to order special computers. We were promised the computers by December 1st and we still don’t have them. We finally got a response today from a question we sent before Christmas Break. Those computers were sitting in the Apple Store since November 1st and no one has been sent to get them. Why do we have to order through the Bookstore when no one is taking responsibility?
	+ We would need to talk to our Digital Transformation group. Typically, we get a better rate. We should bring this up about the mark-ups. I will speak about this with the relevant people.
* Provost Vaught: Accommodations I would have to look at specifically. We need to make reasonable accommodations and it’s the “reasonable” that we need to look at.
* Sandie Waters: I’m teaching future teachers and it won’t be reasonable for teachers to miss classes and not have deadlines.
* John Jarvis: Every letter I have ever seen has said to contact the Accommodation Office if I have an issue and I have done that.
* Jim Price: There are times when I have involved my Dean’s Office about what’s reasonable with the course. Faculty need to be aware that there can be a discussion.
* Provost Vaught: I will have someone from my office check in and see what is happening there.

**FACULTY SENATE PRESIDENT**

* Make sure you complete your compliance training and tell your department members to complete it as well by February 28th. You won’t be considered for any merit or awards if you don’t. You also will get a “does not meet expectations”. The compliance trainings are in the bridge area. It’s all automated.
* We had a Senate inclusion committee last year and we put it on pause for a year while the new Chief of Inclusion Officer got organized. Rasha would like Senate to have this committee. If you would like to be on it, please let Wioleta or I know. We’ll then start meeting probably weekly for 30 minutes to an hour. If you have an interest or you’re not already engaged in other work, this might be a good space for you. There’s a lot of females on these committees, so it would be good to have males as well. We will decide what to accomplish together.
* Question: Is the inclusion committee just for senators?
* Hilary Hungerford: Yes, this one is.

**STUDENT REPRESENTATIVE**

* Jaden Muir: I have three updates for everything going on this semester: UVUSA is hosting a general education workshop to give students more context on what can and can’t be changed with generals. That will take place February 16th at 11:00 am. Any faculty members who would like to attend are welcome. We can educate students on these procedures and what is happening.
* We are looking at the development of the engineering building and the associated questions to help inform the students.
* Battle of the Colleges: We have all of the approvals coming together. This will be a week of events and activities to help students develop more pride in their majors and what they are studying. This will take place in March.
* Applications are open until Feb. 1st for Student Body President and two representatives.
* Question: Has the graduation speaker been determined?
* Kat Brown: I’m not sure at this point. Nothing has been determined.
* Wioleta: I haven’t heard anything since I was invited to the meeting last semester. This decision making needs to be worked on a bit; Hilary and I haven’t been in the loop at all. We should bring this up.

**POLICY**

* Policy 252 International Travel:
* Question/Donna Fairbanks: Can we have clarity about 4.1.5 about when faculty can travel on their own without the university umbrella. What is my responsibility as a UVU employee?
* Question/ Michaela Giesenkirchen Sawyer: Is this a new policy or a revised policy?
* Skyler Simmons: This is a revised policy.
* Policies 441, 442, 443: Proposed policies to be deleted. No one had any comments on the sheet.
* Jon Anderson: It’s up to Senate about voting on it. No one wants to spend time on this over the next few weeks. We can just bypass the process and move straight to the motion. Someone needs to make a motion to bypass this procedure and vote as approved with no comment.
* Sandie Waters makes a motion.
* Wioleta Fedeczko seconds it.
* Jon Anderson: Any discussion to advance the deleted policies?
* Skyler Simmons calls the question.
* Results: Vote for deletion of these three policies: All three were agreed. 1 absent, 1 disagree. All results will be posted in Faculty Senate Teams.
* Policy 446: Privacy and Disclosure. This is a completely new policy.
* Question/Sandie: What about different departments having different software?
* Skyler: Allowances should be made for these collaborations.
* Donna: 4.4.2 Unsolicited messages to external audiences. I don’t know if this has been addressed, but we will send out communications to band directors throughout the state letting them know about clinics.
* Skyler: I’m not qualified to comment on this. Joe Belnap was unable to come today, but I am happy to collect concerns to bring back to him.
* Jim: My department also sends out job opportunities to all kinds of professional societies.
* Jennifer Shubert: I worry that this would halt research for some folks, particularly people who tried to do psychological research on non-UVU students.
* Jim: I think instead of clarification, there should be exceptions written into the policy.
* Concern: Do we have a right to know when our email is being looked at?
* Policy 447: Information Security
* Skyler: Not a lot of commentary on this one.
* Michaela Giesenkirchen Sawyer: These are rules about passwords we can use, right? They sent a list of passwords we aren’t allowed to use. What kind of passwords are we talking about? There should be clarification. If we only use the passwords the system generates, I can’t punch that into the console as I’m trying to teach. There seems to be a threat of an unannounced audit. I’m not sure how far that would go. They need to specify this as well.
	+ Jim: If they are going to require us to use a password manager, they need to tell us which one to use.
	+ Sandie: We don’t have really good communication about this information. As I was reading, I assumed something, but I didn’t know if it was in policy.
	+ Skyler: If we have these overall concerns, the way to go is to vote that we have these concerns and that we don’t support the policy as it’s currently written, or we have more concerns that need to be addressed (Regarding policy 446).
	+ John Anderson: Is it possible for us to have another debate week on this so we can look at it more carefully?
* Skyler: We have until Feb. 20th, so it doesn’t give us time for our Feb. 7th meeting.
* Sandie: But we can add a comment to both of the policies. There’s an expectation of privacy with both of our emails and we can do the same with this as an overall comment.
* Question/Raiden Gaul: Does it give them access to all other accounts on your phone if you use your work email and the accounts are all linked?
* Jon Anderson: Not unless you respond with your personal email. All communications with your students should go through this for this reason. It hits text messages as well, so you should be aware of that.
* Question/Sandie: What about our office phones be forwarded to our personal phones?
* Jon Anderson: There is no physical, hard backed evidence of what happens in a phone call.
* Jim: The University doesn’t have to do a grama request to look at your phones.
* Hilary: I have asked if the University if they have an office that does it and they don’t.
* Michaela: There is spyware on all of our computers though.
* Hilary: We can assume that what we write in our emails is viewable and there can be a grama request. My question is are we notified? Shouldn’t we at least know if they are going to do it?
* Wioleta: I think in terms of privacy, the sharing of my private technology with UVU, there is no more line. With OneDrive storage, they said we can save our personal files. I think this conversation and policy will have to continue to evolve as technology changes.
* Policy 448: Authorization and Management of official UVU webpages.
* Ashley Nadeau: I wonder if this policy applies to any material we put on a professional platform.
* Jim: You can use your title if you make sure you state anything you express are not necessarily the views of the University.
* Sandie: The substance of this is webpages have to be official UVU websites. What about when I create WIX websites or Google Classroom websites that are necessary for the field. Is this telling me I can’t do that or am I reading too much into it?
* Skyler: It’s applies to all domain names that are related to university activities.
* Sandie: 4.11.3 and 4.11.4 below that talks about student webpages. I don’t know if I’m misunderstanding, but it sounds like they are trying to control where students and faculty are creating it.
* Skyler: I think this policy doesn’t apply, but they are still very careful. But if you are creating something in class linking it to Canvas, you should be fine.
* Sandie: We should have some disclaimer or overall disclaimer.
* Skyler: I will add it.
* Jim: The next generation of colleagues have personal, professional pages that are protected by freedom of speech. It would be helpful to have a note in the policy that this won’t infringe on private citizens.
* Hilary: There seems to be overlap with what we were discussing about social media.
* Merilee Larsen: Can we find out where this is going to go and who we should talk to?
* Skyler: I am writing a note to myself.
* Policy 457: PCI DSS Compliance
* Comment: Why put an acronym in a title?

**NON-POLICY**

* Hilary: I have people from the Student Conduct Office email me about things we should be aware of, which we are (in regard to AI). Should we put out a statement from Senate on Chat GPT?
	+ Armen Ilikchyan: The tool is here and we need to embrace it and find ways to update our teaching approaches. It would be useful to collaborate with OTL to find different teaching strategies because it’s not going to go away. I’m interested in being part of this group.
	+ Diego Alvarado Karste: I believe students use AI to create their work because they care more about their grade than getting knowledge. I tell my students this will make it easier in school, but it will make it harder in the real world. We have to embrace it and give the students the idea that this is practice, but if they care more about their grade than getting knowledge, there is nothing we can do about that.
	+ Hilary: It sounds like it would be useful to have a workshop or a forum and it would be great for Senate to lead out on this. If you would like to be part of this, drop your name in the chat.
	+ Sam Gedeborg: The biggest issue we do find that it causes a lot of good because of high stakes assessments. There are strategies and tips to do high stake assessments. With the academic and integrity statement in syllabi, we could put something about AI in it. Is it okay or not to use AI for that?
	+ Hilary: It would be great to get students to this workshop/forum as well.
	+ Jaden: It would be interesting to hear that because students are talking about it.
	+ Sandie: It would be cool for Faculty Senate to be ahead of this and lead the way. Here is how we use it effectively and here is how it’s not effective.
* Hilary: Last year there was more talk about a faculty ombuds position. We met with the University ombuds this past ExCo meeting and discussed what he does and can’t do. We told Academic Affairs this is something we really want.
* Linda Mankin is retiring. This is a big position and a big one for us to watch to make sure the replacement understands what we do and our roles.
* Ashley: With the new legislative session, does UVU have any plans to save or meaningful action to save the Great Salt Lake?
* Hilary: That’s a great question; I’ll look into it. The dean of the College of Science was a part of the report that came out.
* Ashley: I think it will be meaningful if the University takes immediate action.
* Hilary: We don’t always have control of what the University is doing, but we do have control of what we are doing. I’ll look into it and let everyone know.
* Diego: I’m under H1B and now that I’m pass the mid-term review, I’m going to apply for a green card through the University. We have been talking about how other universities sponsor their international professors. Is it a policy that UVU supports professors after the midterm review or is this something that can be done for future international professors? Is there anything as a Senate we can do about it?
* Hilary: I think we should. There are a lot of international faculty and excellent international candidates for faculty.
* Jim: General Counsel has the perception that there are many people who come here just to get the green card and don’t care about the job or staying here to work; they don’t apply for the job, they apply for the green card.
* Diego: I understand that, but with the way the University is growing and becoming more international, this a trust, like a branding, issue. We should do everything we can to have our professors focused on their students and not worrying about travel to their home countries.
* Hilary: This is an inclusion issue, so it is critical.
* Wioleta: We have an international faculty meeting every month and we discuss issues for international faculty. This could be affecting other faculty, so we need to know how to move this issue forward.

**GOOD OF THE ORDER:**

* Hilary Hungerford: The Sundance Film Festival is here. I failed at dry January, but that’s okay.
* Jennifer Shubert: If anyone has any memories of Dr. Kris Kopp, please send those to me because we are putting together some things for his wife and daughter.
* Hilary: My brag is I get to work with all of you amazing folks.

Meeting Adjourned: 4:48 pm