**Faculty Senate Minutes**

October 2, 2018

CB 511, 3:00-5:00 pm

***Present***: Mark Abramson, Pauli Alin, Jonathan Allred, Jon Anderson, Maureen Andrade, Wendy Athens (OTL), Melinda Bender, Mark Bracken, Laurel Bradshaw, Kat Brown, Leo Chan, Alan Clarke, Karen Cushing, Reid Elem, Sara Flood, Nathan Gale, Paige Gardiner, Nathan Gerber (PACE), Barry Hallsted, Basil Hamdan, Matt Hasara, Merrill Halling, Jessica Hill, Jamie Johnson, Numsiri Kunakemakorn, Stephen Ley, Ana Lopez-Aguilera, Diana Lundahl, Jeff Maxfield, Rick McDonald, Ronald Miller, Jeff O’Flynn, Jeff Olson, Hong Pang, Alan Parry, Jessica Pauly, Jim Pettersson, Kelli Potter, Kenzie Prows (UVUSA), Denise Richards, Anthony Romrell, Thomas Roybal, Anthony Morris for Annie Smith (Library), Tyler Standifird, Mike Stearns, Craig Thulin, Sean Tolman, Elham Vaziripour, Ryan Vogel, Sandie Waters, Paul Weber, Geoffrey Zahn

***Excused or Absent***: Anne Arendt, Josh Cieslewicz, Max Eskelson, Reza Kamali-Sarvestani, Leo Schlosnagle, Matthew Taylor, Bob Walsh, Lyn Wells

***Guests:***  David Connelly, Laura Busby, Jessica Gilmore, Jeremy Knee

Call to order – 3:02 p.m.

Approval of Minutes from September 18, 2018. Minutes approved with clarification in 3.18 referring to summer. Clarify the company in which the faculty member has a vested interest.

**OTL**

* Looking at top 50 lower and upper division course enrollments. Working with academic departments on success rates of students across modalities and any gaps in availability of online/hybrid courses. Success is very equal for upper division courses across modalities. There are also 25 upper division courses that don’t have online modalities.
* Looking at large vs small section data comparing student success.

**PACE**

* Working on policy review.
* Excited for listening tour with President Tuminez. Senators and PACE are reaching out to their divisions for feedback.
* Had opportunity to review, survey, and address responses in the Great Colleges to Work for Survey.

**UVUSA**

* Student senators have been surveying classes around campus regarding final exams outside the final exam period. Of 539 students who responded, 31% noted they took a final out of the posted final exam period. Prows clarified this was prior to the actual exam week. Clarke feels that asking senators to pick three classes does not constitute a random sample. Faculty Senate requested that a follow up be placed on the Omnibus Survey for statistical significance.

**LIBRARY**

* ROK Speaker Series on October 5 will feature two speakers. Hilary Hungerford – “All Roots Need Water”, 1:00 pm; Special Speaker “Paris Pantheon Between the World,” 4:00 pm.
* Library instruction is provided for faculty who would like to show the students resources they can use for research.

**STANDING COMMITTEE REPORTS**

* Special Topics – There is a form that will be brought back to the Faculty Senate Resources page for faculty to make comments or inquiries.
* Service & Elections
  + PiR Committee – need nominations
  + OER Committee – need nominations
* Curriculum
  + Deadline for fall 2019 implementation is the 12/13 UCC meeting. Needs AAC approval by 11/16.
* RTP & Appeals
  + Thanks to departments for getting in their rank criteria. Committees will reviewing shortly.
  + **MOTION** – Jon Anderson moved to allow six additional weeks for two departments that do not have anyone coming up for the rank advancement cycle. Alan Parry seconded. Departments are ELL and Engineering Technology. All in favor? 39. 0-Opposed. 0-Abstained.
* Re-envisioning the Undergraduate Experience
  + Encourage faculty to attend the school/college meetings. While some meetings have not been well attended, great discussions have occurred.

**PRESENTATIONS**

* Student Success (3:23 pm)
  + Intent of presentation is to begin a conversation about what faculty can do to improve student success. Attrition rates in first year sit at 39%. Literature tells us that students need to select something when they enter and take nine credit hours in their academic programs/major that builds excitement about their chosen field. Recommend they take two sequence English courses in first year and one math course/QL by end of first year.
  + Reviewed retention rates from 2006 to 2016.
  + Connelly will provide faculty raw data to review.
* Civitas (3:35 pm)
  + Conversation began a few years ago on how we move advisors from a reactive environment to proactive. Primarily using an advising tool. Tool has been vetted through legal counsel. Every institution in the state is using some platform to address the issues/concerns.
  + Handout is an executive update noting the tasks and table indicating whether a student is struggling and able to persist.
  + Under FERPA in the various roles we have, we can access student data. Advisors have these roles as well. Have four products allowing us to target specific groups in using these products.
  + Inspire for Advisors – reviewed/demonstrated what advisors have access to. Benefit of the tool is the data updates every day. Advisors have the ability to review a student’s progress and what the indicators are telling them. Cannot search for faculty information in any of these products.
  + Illume Students – reviewed/demonstrated data related to all students in the institution. Can help identify populations that might need a nudge. Have the ability to look at predictors to look at potential for persistence.
  + Illume Courses – reviewed/demonstrated data based on 10 years’ worth of data. Indicates courses as to how much signal they have and to how students are likely to graduate or persist. This tool raises questions, not really answer questions.
* Articulation & Concurrent Enrollment Articulations (3:50 pm)
  + Presentation on CTE and pathways in the integrated model.
  + Economic Impact in our service region is $75M.
  + UVU has 15 technical certificates, 26 AAS, and 20 AA/AS pathways.
  + Have identified gaps in our UVU region and curriculum. One area partner is MTECH. Ex. Surgical Technician – Needs 1314 hours and certification exam at MTECH. Problem is state will require an associate’s degree by 2020 which MTECH cannot offer. This creates a gap in the industry and service area. MTECH is a non-credit college and cannot offer associates degrees. UVU could partner and provide an articulation, but who is going to initiate the R401. Content would be covered by MTECH, but how can UVU manage and create a GE that is intentional.
  + Possible Solutions to finding space in UVU to handle these articulations. Creating a way for COED personnel to facilitate the pathway in collaboration with faculty. This process is to determine who carries the paperwork through the process.
    - Department of Concurrent and Articulated programs
    - Authorized person in COED for Course leaf Input
  + **MOTION** – Leo Chan moved to adjust the agenda and extend the time of discussion. Thomas Roybal seconded. All in favor? Motion passed.
  + Gilmore will create a “for instance” scenario to meet technical need and meeting the AAS and bring back to Faculty Senate for action. Faculty want to make sure we are not diluting UVU’s current programs.

**DEBATE CALENDAR**

* Policy 114 – *Conflict of Interest* – Polled senate to determine which comments required additional discussion.
  + 3.0 – Comment accepted as is
  + 3.5 – Comment accepted as is
  + 3.7 – Comment accepted as is
  + 3.11 – Discuss
    - Clarify title/definition of PHS funded research and address throughout policy.
  + 3.17 – Discuss
    - Define protections about retaliation for those who have been investigated for possible COI even if cleared. Add the accused to the definition of protection from retaliation.
  + 3.18.1 – Comment accepted as is
  + 3.18-3.19 – Comment accepted as is
  + 4.13 – Comment accepted as is
  + 4.2.1 – Comment accepted as is
  + 4.2.2 – Comment accepted as is
  + 4.2.4 – Comment accepted as is
  + 4.4, 3.18 – Comment accepted as is
  + 5.2.2 – Discuss
    - Discussion regarding annual COI forms and not having to fill out each year or every time a committee change. Remove the word annually completely and instead just give an annual reminder.
  + **MOTION** – Sandie Waters moved to extend discussion five minutes. Geoffrey Zahn seconded. All in favor? Motion passed.
  + 5.2.2 & 3.19 – Discuss
    - Scope is clearly intended to be narrow. Clarify if referring to external committees only and if in regards to pay or time. Internal committees should not be included. If not, have further conversation with Faculty Senate.
    - **MOTION** – Alan Clarke moved to make change to be “paid external committees.” Jeff Maxfield seconded. This should only apply to external committees and only in regards to pay or time commitment, state it as such. Concern expressed about paid language. Language needs to be very tight.
    - **MOTION** – Jonathan Allred moved to extend discussion time five minutes. Alan Parry seconded. All in favor? Motion passed.
    - **MOTION** – Leo Chan moved to vote on all other comments to accept as official comments and reopen this comment offline and handle via email. Alan Parry seconded. All in favor? 35. 0-Opposed. 2–Abstained.
  + 5.3.1 – Comment accepted as is
  + 5.3.3 (related to 4.1.3) – Comment accepted as is
  + 5.3.4 – Comment accepted as is
  + 5.4.1 – Comment accepted as is
  + 5.4.2 – Comment accepted as is
  + 5.5.2 – Comment accepted as is
  + 5.5.2 – Comment accepted as is
  + 5.6.1 – Comment accepted as is
  + 5.6.2 – Comment accepted as is
* Policy 204 – *Appropriateness of Expenditures*
  + **MOTION** – Alan Parry moved to accept comments. Sandie Waters seconded. All in favor? 37. 0-Opposed. 0-Abstained.
* Policy 608 – *Internship Program Requirements and Implementation*
  + 4.1 – Comment accepted as is
  + 4.1 and 4.12 – Comment accepted as is
  + 4.2 – Discuss
    - Concern that policy seems to take power away from faculty and gives it to Internship Services. Internships should be faculty approved and process should support that.
  + 4.3.1 – Comment accepted as is
  + 4.3.5 – Comment accepted as is
  + 4.4 – Comment accepted as is
  + 4.6.1 – Comment accepted as is
  + 4.9 – Comment accepted as is
  + 4.10 – Comment accepted as is
  + 4.14 – Comment accepted as is
  + 5.8 – Comment accepted as is
  + 5.10.2.1 – Comment accepted as is
  + 5.11.2 – Comment accepted as is
  + **MOTION** – Alan Parry moved to approve comments. Jonathan Allred seconded. All in favor? 34. 0-Opposed. 0-Abstained.
* Policy 542 – *Student Records Access* (Student Privacy/FERPA)
  + **MOTION** – Alan Parry moved to approve comments. Jonathan Allred seconded. All in favor? 35. 0-Opposed. 0-Abstained.
* Policy 543 – *Use of Student SSN as Student IDs* (Deletion)
  + **MOTION** – Alan Parry moved to approve comments. Jonathan Allred seconded. All in favor? 35. 0-Opposed. 0-Abstained.
* Policy 710 – *Clery Act Compliance* (Limited Scope)
  + Clery Act requires the university to report various safety related statistics and policy each year. There are additional policies for universities that have on-campus housing. Until recently, we thought we had no on-campus housing. For the Cleary Act only, we do have student housing as we have contracts with seven apartment complexes. When this happens, there are additional obligations for fire safety and missing student notification contact options and procedures for notifying those contacts.
  + 3.11 – Content of comment does not pertain to the Limited Scope, but would like it to be considered.
  + **MOTION** – Pauli Alin moved to extend discussion three minutes. Rick McDonald seconded. All in favor? Motion passed.
  + Will discuss at next meeting.
* Policy 304 – *Employment of Relatives* (Deletion)
  + No comments
  + Will discuss at next meeting.
* **MOTION** – Rick McDonald moved to extend discussion 10 minutes. Sandie Waters seconded. All in favor? Motion passed.
* FEA Award for Lecturers
  + Shared that Faculty Development Committee had a problem last year when evaluating Lecturers against full-time faculty for Awards of Excellence. Committee developed criteria for Lecturers to be evaluated institutionally as an entire group rather than by school or college.
  + **MOTION** – Jonathan Allred moved to accept the proposal. Alan Parry seconded. All in favor? 34. 0-Opposed. 0-Abstained.

Meeting adjourned at 5:07 pm























