**Faculty Senate Minutes**

October 28, 2014

LC 243, 3:00-5:00 pm

***Present***: Scott Abbott, Christa Albrecht-Crane, Steve Allred, Jon Anderson, Anne Arendt, Nicholas Ball, Howard Bezzant, Kathy Black, Dean Bohl, Mark Borchelt, Mark Bracken, Clayton Brown, Kat Brown, Monica Campbell, Leo Chan, Marty Clayton, David Connelly, Karen Cushing, Courtney Davis, Matthew Draper, Debora Escalante, Wioleta Fedeczko, Doug Gardner, Barry Hallsted, Laurie Harrop-Purser, Vance Hillman, John Hunt, Yang Huo, Ellis Jensen, Ryan Leick, Dianne McAdams-Jones, Gary Measom, David Morin, Tyler Nelson, CheolHwan Oh, Jeff Olson, Dennis Potter, Sheri Rysdam, Makenzie Selland, Leslie Simon, Cyrill Slezak, Allison Swenson, Craig Thulin, Violeta Vasilevska,

***Excused or Absent***: Deborah Baird, Debanjan Bhattacharjee, Joel Bradford, David Dean, Gloria Gilmore, Tracy Golden, Carolyn Howard, Matthew Holland, Dianne Knight, Gary Mercado, Shalece Nuttal, Mallory Wallin (UVUSA), Alex Yuan

***Guests: Robin Ebmeyer, Ked Black, Mike Jones, Dylan Swartz (UVUSA)***

Call to order – 3:05 p.m.

Approval of Minutes from October 14, 2014. Minutes approved.

SVPAA

* First phase of PBA acute equity is complete. Have received over 200 requests from the academic units for the next round.
* Received a draft of the new Senate Constitution for review. This is another opportunity to ensure faculty has a strong voice in decision-making.
* Policy 204 – Appropriateness of Expenditures – Connelly reported that Michelle Taylor has removed this policy from the approval process based on discussions with Faculty Senate.

Scott Abbot recounted Holland’s comment in a previous senate meeting on adjunct pay noting that he responded with a dichotomy. His question is about dichotomist thinking, “if we pay the adjuncts more, then there would be less money for faculty.” His research showed that the top 50 salaries on campus with maybe two exceptions, they are all administrators or people who have been administrators. What set of values are there with reward to administration over teaching as we are really a teaching institution? Olson responded it is based on complex societal values. Abbott said UVU decides where the money goes, so what does it value. Olson responded that it is a much deeper conversation institutionally and agrees that a conversation needs to occur. He will work on setting up a forum to discuss the issue.

Connelly reminded Senate of Ben Ginsberg’s response when he visited that “we pay them more because we can control them and faculty have these pesky little things like academic freedom and they insist on independence, but we pay administrators a lot more then demand their obedience. “ Connelly also reminded Senate that a resolution was passed last year regarding adjuncts. If the Senate wants to reaffirm the resolution, they need to let Connelly know.

Kat Brown informed Senate that AAC asked the Deans to submit a proposal for adjunct pay for meetings, office hours, and training. Only one dean has submitted anything. Connelly recommended having Linda Makin work up some figures on what it would cost to increase adjunct faculty salaries. Abbott would like administrative salaries to be included in those figures. Black noted that there are some discipline areas that are difficult to find adjuncts due to salaries. This needs to be addressed. Bracken would like to see adjunct pay set up in tiers to address this issue. Potter noted that the quality of education is also affected due to the number of adjunct faculty.

Olson would like to know what departments have difficulty filling adjunct positions at the current rate. Connelly will send an email to senators to inquire about the adjunct situation in their respective departments. Arendt recommended forming a committee to examine adjunct tiering. Connelly will gather information and provide to Senate and ask for senators to think about a charge.

Robin Ebmeyer – Director, Emergency Management/Risk Management

* Primary discussion about Ebola/Infectious Disease. Currently in the U.S., but very controlled. There is concern regarding individuals who show up on campus with signs/symptoms of Ebola what do we do, how we treat them, where do they go. Reviewed handout of frequently asked questions.
* What happens when a student comes to class ill? Faculty needs to apply classroom management. Guiding principal is if sick with fever or ill they should not be in class. For Ebola, need to consider recent travel. If a student is really ill or incapacitated, call x5555. The Emergency Response Team (ERT) will remove the student and seek appropriate attention. If an individual spills bodily fluids, contact x5555 for clean-up.
* Ebola is transmitted when an individual is showing signs/symptoms.
* Recommendation to add Student Health Services and the costs associated to the FAQ.
* Discussed difference between isolation (sick and can’t expose others) and quarantine (been exposed, not sick, under watch).
* Black recommended Senate create a resolution to be read in class notifying sick students to stay home. Bracken recommended faculty work with sick students so other students and faculty don’t get ill.
* Senate recommended custodians wipe down desks more during the winter. Ebmeyer will follow up with custodians.
* Connelly noted that part of a faculty member’s job is awareness and taking steps to prevent an emergency.

**MOTION** –Bezzant motioned to reorder the agenda. Courtney Davis seconded. All in favor? Motion passed.

Policy 457 – *PCI DSS Compliance* (Ked Black, Mike Jones)

* Jones shared that policy is required to show UVU adheres and is compliant with the data. The policy directs a committee to be formed that would approve vendors, train employees, and know how to handle the sensitive data. There are several systems on campus that have been approved. This also allows us to be sure all the data is safe.
* Any time payment is accepted on campus whether credit or debit, they would need to contact the committee to be sure compliance and oversight are met.
* Arendt inquired how much of the policy is legally based. Jones responded that the policy is based on our agreements with the credit card companies to be compliant.
* **MOTION** –Bracken motioned to suspend the rules and take the policy to an action item. Bezzant seconded. Rysdam inquired about adding language for protection and services available upon a UVU breach. All in favor? Motion passed. Abstentions - 8. Bracken recommended an amendment that UVU contact the merchant banks to determine what their procedures and available resources should UVU have a breach and add that information to the procedures of 5.2.1. Bezzant recommended that UVU should refer to state policy to direct what direction UVU should move. Halsted motioned to include the recommendations. Bezzant second. All in Favor? Motion passed. Abstentions - 5.

Policy 321 - *Employment Classification & Work Limits*

* **MOTION** - Anderson motioned to move Policy 321 on without comment. Arendt seconded. All in favor? 23 Abstentions - 11. Motion passed.

Acute Equity

* Connelly provided a brief overview of acute equity and noted we are beginning the second round of PBA. Deans have submitted their requests and beginning the prioritizing process. Approximately 200 requests have been submitted. Senate is encouraged to ask their dean if they want to know what requests have been put forward.
* Abbott expressed concern over hiring more full time faculty to not only address quality of education, but adjunct ratios. Connelly responded that it is incumbent upon faculty to participate in conversations and determine what positions have the greatest need and in what ways.
* Borchelt noted that what seems to get lost is the mission of the university along with the student demographics. Need to be clear about what UVU has accomplished in a very short period of time and how funds are being allocated in extraordinary circumstances. Hunt interjected that a conversation needs to occur in regards to the number of administrators and staff vs faculty on campus. Connelly responded by asking senate to bring supporting data to the Senate for action to be able to address specific issues.
* Potter commented that the Senate should be producing more resolutions to support what they believe is important. Abunawara volunteered to assist in crafting resolutions. Arendt responded that it is incumbent upon the senators to write resolutions and not rely upon Connelly.
* Leick asked what channel he can use to put forth PBA requests specifically in regards to curriculum. Andrade is the formal route, but copy Jeff Olson.
* Olson reminded Senate of the public forum for all of campus to attend before any final allocation decision is made. This is an opportunity for faculty to explain why they believe something should have a higher priority than what AAC provided.
* Measom commented that faculty needs to review the requests that are put forth, and the ones that aren’t supported, communicate with their dean to be sure they are supported and that all necessary data is in place to support the request.

Curriculum

* The Curriculum Policy 605 has been opened in Stage 1. Connelly asked for senators that would like to participate in drafting the new policy to let him know. The intent is to write a draft and bring it back to the Senate for comment before it is taken into Stage 2.
* There are currently weekly meetings on Thursdays from 2:30-3:30 pm in BA205a.

General Education (GE)/Global Intercultural (GI)

* Would like to get more faculty involvement on these committees.

Clayton Brown motioned to adjourn at 4:57 p.m. Dean Bohl seconded. Meeting adjourned.