**Faculty Senate Minutes**

December 3, 2019

CB 511, 3:00-5:00 pm

***Present***: Pauli Alin, Jonathan Allred, Maureen Andrade, Anne Arendt, Wendy Athens (OTL), Lyn Bennett, Mark Bracken, Laurel Bradshaw, Roxanne Brinkerhoff, Lauren Brooks, Leo Chan, Susan Cox, Seth Christensen, Karen Cushing, Shane Draper, Reid Elem, Nathan Gale, Paige Gardiner, Phil Gordon, Beka Grulich (PACE), Matt Hasara, Rick Henage, Jessica Hill, Joshua Hilst, Greg Jackson, Jamie Johnson, Janine Knighton, Stephen Ley, Diana Lundahl, Mohammad Masoum, Dianne McAdams-Jones, Rick McDonald, Maddie Mishko (UVUSA), Matthew North, Alan Parry, Jim Pettersson, Evelyn Porter, Kelli Potter, Denise Richards, Leo Schlosnagle, Dustin Shipp, Annie Smith (Library), Mike Stearns, Sean Tolman, Wayne Vaught, Ryan Vogel, Bob Walsh, Sandie Waters, Lyn Wells, Alex Yuan, Geoffrey Zahn

***Excused or Absent***: Mark Abramson, Kat Brown, Max Eskelson, Barry Hallsted, Young Wan Ham, Melissa Heath, Jeff Maxfield, Ronald Miller, Elijah Nielson

***Guests:***  Joe Jensen, Ray Walker, Seth Gurell

Call to order – 3:01 p.m.

Approval of Minutes from November 12, 2019. Minutes approved.

**PROVOST**

* New NCHEMS report has been prepared and provides context to the original recommendations. Documentation will be linked on the 12/10/19 Faculty Senate agenda.
* Vision 2030 Plan is moving into the implementation phase. Working with Anne Arendt to be sure there is faculty representation.
* General themes from meeting with various schools and colleges are workload, advising, online education, who owns content, role of research at teaching institution, equity issues, role of arts and humanities, and adjunct faculty issues. Will be working to determine how to structure the Provost office to address some of these concerns.

**OTL**

* Town Hall Breakfast: UVU Online. Flexible Delivery Task Force final report. Friday, 12/13, 9:00-10:00 am, CB 511. [Please RSVP](https://www.eventbrite.com/e/online-town-hall-breakfast-tickets-83916122381).
* New Adjunct Orientation, Saturday, 1/4/20, 9:00-11:00 am, CB510. [Please RSVP](http://eventbrite.com/e/new-adjunct-orientation-1420-tickets-84679449513).
* Free! UVU provides all faculty with a [*Teaching Professor* subscription](http://www.magnapubs.com/site-license/registration.html?v=magna319). This monthly newsletter provides a forum for faculty to share research-based teaching strategies. Contact Ursula Sorensen for the group authorization code (sorensur@uvu.edu)**.**

**STANDING COMMITTEE REPORTS**

Special assignments & Investigations

* Projects working on are workload, faculty separation, report on visa/foreign national issues, and advising.

Curriculum

* Wrapped up work for process evaluation. Working on redrafting Policy 605 – *Curriculum Approval Process* and developing guidelines and hope to bring to Faculty Senate next semester.

RTP & Appeals

* The Tenure Review Board Committee has been established. If senators have a new version of their department criteria, inform North so he can be sure the committee is reviewing the most current version.

Advancement of Teaching

* Committee will hold their first meeting next week.

**OTHER COMMITTEE REPORTS**

RUEC

* Shared possible resolutions that might come forward during spring semester.
* Pathways
	+ Plan to put writing and math within a student’s first 30 credits
	+ Common 9 credit hours in the discipline + common GE options
	+ Work with departments to select major’s groups and define 2+2 degree programs
	+ Create pathways implementation committee
* Faculty & Curriculum Development
	+ First Year Seminar (FYS) faculty and courses are being selected for fall 2020
	+ FYS development planning for summer 2020
	+ HIPS tracking and assessment formalized
	+ Faculty training for improved GE and HIPS implementation
	+ Promotion of GE implementation

**PRESENTATION ITEMS**

* Mac and OIS device management (JAMF)
	+ Apple will be locking down their operating system in the future and only way to unlock will be through a third party. JAMF does provide an interface through the Apple store.
	+ This also allows us to comply with USHE’s encryption requirements and policy. This encryption does come on all new equipment and would need to come back to UVU to unlock.
	+ Concerned that it does “spy” because of logging. JAMF will only do what Apple allows it to do. It does not gather browsing history. It will tell you when someone else is remotely accessing your machine. Will allow updates to be pushed by UVU and avoid problems specific to our environment.
	+ Rollout will begin in January 2020, but will be addressed mostly in March.
* Tuition Remission Educational Benefits
	+ Policy 357 – *Tuition and Fee Waivers for Employees, Retirees, and Dependents* is currently in Stage 1. President’s Council clarified some of the information and requirements to assist in drafting the policy.

**RESOLUTION**

* Bennett proposed the F. Dennis Farnsworth Resolution. He served 47 years at UVU and the resolution is to recognize his service and his accomplishments during his term of service.
* **MOTION** – Rick McDonald moved to ratify the resolution. Suzy Cox seconded. All in favor? 37; Opposed - 1; Abstained – 2. Motion passed.

**STRATEGIC DISCUSSIONS**

* Policy 648 – *Faculty Reduction Taskforce*
	+ 30 faculty have expressed interest in participating on the drafting committee.
	+ **MOTION** – Jonathan Allred moved to make an inclusive motion where we accept all 30 names and allow anyone to be part of the taskforce. Also, nominate Jessi Hill as chair of the taskforce. Jessi Hill accepted the nomination as chair. Rick McDonald seconded. All in favor? 37; Opposed - 0; Abstained – 4. Motion passed.
* Policy 637 – *Faculty Tenure*
	+ Compiling a working group to draft limited scope changes. North has recused himself from serving on this drafting committee due to his role as the chair of RTP & Appeals and will be reviewing at a later time.
	+ Hope to take to President’s Council in January 2020. Have sent out notification to UVUSA, PACE, and Office of General Counsel (OGC) to seek their participation.
	+ Provide recommended names for co-steward to Matt North. Nizhone Meza will be taking the lead.
* Workload Question and Answer Summary
	+ Last year Alan Parry led a taskforce in compiling questions to be addressed for workload. Have created an executive summary of responses and what questions still need further investigation. Workload is difficult due to the multiple interpretations of ICHE, GCHE, and ACHE definitions.
	+ The request is to form a new taskforce to address additional questions, identify things that should be changed, and how we can go about seeking change.
	+ Discussion about the representation and charge of committee.
	+ Arendt will consult with McDonald and bring back options for Faculty Senate to review in January 2020.
	+ Recommendation was made to administrative representation on the taskforce. Concern about faculty taking on the charge of researching workload and not including the Deans or Associate Deans.
* Grade Distribution tool
	+ Spoke with IT and Registrar and the tool will not be included on the website and both students have been made aware of this change.
	+ Main concern faculty had was information presented could be misinterpreted as the information they were presenting would aid students in determining the easiness or difficulty of the course based on the grade distribution alone.
* HB0045
	+ Reviewed historical information on the formation of the Prior Learning Assessment (PLA) and Transfer of Credits. There are targeted majors because they have some of the highest transfer rates: Business, Psychology, Biology, Nursing, and Elementary Ed.
	+ Attendance at the majors’ meetings are very important, so encourage your representatives to attend.

Meeting Adjourned at 4:13 pm