**Faculty Senate Minutes**

December 2, 2014

LC 243, 3:00-5:00 pm

***Present***: Scott Abbott, Christa Albrecht-Crane, Steve Allred, Jon Anderson, Anne Arendt, Nicholas Ball, Howard Bezzant, Debanjan Bhattacharjee, Kathy Black, Dean Bohl, Mark Borchelt, Mark Bracken, Clayton Brown, Kat Brown, Monica Campbell, Leo Chan, David Connelly, Karen Cushing, Courtney Davis, David Dean, Matthew Draper, Wioleta Fedeczko, Doug Gardner, Tracy Golden, Barry Hallsted, Laurie Harrop-Purser, Vance Hillman, John Hunt, Yang Huo, Ellis Jensen, Gary Measom, Gary Mercado, David Morin, CheolHwan Oh, Dennis Potter, Sheri Rysdam, Makenzie Selland, Leslie Simon, Allison Swenson, Craig Thulin, Violeta Vasilevska, Mallory Wallin (UVUSA), Alex Yuan

***Excused or Absent***: Deborah Baird, Joel Bradford, Marty Clayton, Debora Escalante, Gloria Gilmore, Carolyn Howard, Matthew Holland, Dianne Knight, Ryan Leick, Dianne McAdams-Jones, Tyler Nelson, Jeff Olson, Cyrill Slezak

***Guests: Fred White, Michelle Kearns***

Call to order – 3:02 p.m.

Approval of Minutes from November 25, 2014. Minutes approved.

PACE

* Holiday Social – December 18, 11:00 a.m. – 1:00 p.m. in the Ballroom

UVUSA

* Emerald Ball – December 5 – 7:00 p.m. - Ballroom
* Elizabeth Smart – December 10 – Noon – Ballroom
* Breakfast w/ Santa – December 13 – 9:00 a.m. - Ballroom
* Men’s Basketball Game – 7:00 p.m.

Experiential Learning Credit

* Students can receive up to 16 experiential credits. A working group is being created to examine this process. Contact David Connelly if interested in serving on this group.

Thoughts About the Future (Handout)

* Connelly distributed a handout from the 1980s regarding thoughts about the future of Utah Technical College. Some interesting information and projections.

Office of Engaged Learning – Fred White

* Engaged Learning – White provided an overview of how engaged learning is defined at the university, both internally and externally.
* International Academic Programs – Provided an overview of the Center for Global and Intercultural Engagement (CGIE). Discussed how OEL is trying to align international activities. Each document provides an overview of the process for each program. Hoping to not only facilitate international travel, but bring others to UVU.
  + Short-term Multi-cultural Experiences
  + Out-bound Programs – Deans will provide a list of outbound programs that will participate by July of the academic year for the following summer. A new pricing sheet has been posted which assists in reducing the cost to students.
  + International Internships – Currently running a pilot program to develop an actual cost model. These internships still follow the guidelines for all other internships.
  + Inbound Programs – Programs for international students to come to UVU but are not matriculated into UVU degree programs. Baldomero Lago will assist with the logistics. All revenue from these programs will go back to the school or college and can then, in turn, be used for international usage.

Retention & Completion – Michelle Kearns

* Completion is measured on first-time, full-time students. Current retention is 62%. Current graduation rate is 22%. Goal for completion is 32% which will put us on same level as our peers.
* Tools
  + Three-week project
    - Get to know your student’s name
    - Require attendance
  + Early Alert
    - Opportunity to identify “at risk” students, but only works if faculty participates. Information is based on third week data. Faculty expressed concern because they may not have had an exam before the third week. They also feel they are the best resource to assist the student. Kearns noted that they have a team that reaches out to the students to notify them of resources available to assist them. Purchased a new platform called “Beacon” which will be up and running in a few months.
    - Faculty Concerns:
      * Email comments and responses. Need to close the loop between faculty and Early Alert group.
      * Students feel their information is being shared without permission.
      * No peer tutors/mentors in technical/professional areas.
      * Stoplight tool available to faculty which color codes students based on risk. Students being categorized prior to meeting them makes faculty uncomfortable.
      * Risk management of data being shared.
    - Recommendations:
      * Include statement on syllabus that faculty might share certain information with Early Alert if student is struggling.
      * Put the burden on the students and request that they seek help.
      * Educate students better on UVLink. Kearns noted that a UVLink web tutorial will become part of orientation in the future.
      * Preview new orientation in Faculty Senate prior to implementation.
  + Mid-term Grade Tool – If faculty submit a mid-term grade, the student will be contacted if they receive a C or less.
* Send any additional comments to Michelle Kearns.

Resolution

* President Holland will respond to the resolution next week.
* **MOTION** – Scott Abbott motioned to hold off the discussion until the Faculty Senate hears President Holland’s response. Mark Bracken seconded. All in Favor? Motion passed.

Large Sections – Courtney Davis

* Concern over large sections with graders and instructional assistants. Over the years the number of graders has eroded and decreased over time. In the beginning, Academic Affairs provided funding for graders for large sections, but apparently no longer does. Reviewed handout. Additional concern is not being able to respond appropriately or manage the workload effectively and efficiently.
* Need to address resources. How do we support faculty and students in large sections?
* Bracken shared his concern over large sections in Biology because they were being wise stewards and received none of the savings. He would like to see the savings stay within the department or there is no incentive to do large sections.
* Brown noted that after the pilot program ran, the funds were decentralized and given to the deans to utilize the funds in the best way they saw fit.
* Need to be sure to obtain qualified students to be TAs. This also assists them when applying to graduate school.
* Abbott expressed concern over who is making decisions regarding classroom size and other decisions that faculty had no input especially with the new classroom building. Brown noted that the university did have many open sessions around campus for faculty and staff to come and provide input, but they were very poorly attended.
* Potter noted that large sections can be effective if done appropriately and under the right conditions.
* Recommendation – draft a resolution to address large sections. Jon Anderson, Kim Abunuwara, and Christa Albrecht-Crane volunteered to assist Courtney Davis with the resolution.

Constitution

* Potter discussed proportional representation on Faculty Senate. Problem with all departments having one senator is not viable. He proposed an amendment that all departments have one senator, departments with at least 20 faculty get 2 senators, and departments with over 40 faculty get 3 senators. He noted that there would not be much future growth for this model. The Senate requested numbers in comparison to the number of senators within an individual school or college.
* No additional comments in regards to the constitution.

Allison Swenson motioned to adjourn at 5:00 p.m.