**Faculty Senate Minutes**

April 14, 2015

LC 243, 3:00-5:00 pm

***Present***: Christa Albrecht-Crane, Jon Anderson, Anne, Nicholas Ball, Howard Bezzant, Debanjan Bhattacharjee, Dean Bohl, Mark Borchelt, Clayton Brown, Kat Brown, Monica Campbell, Leo Chan, Marty Clayton, David Connelly, Karen Cushing, Courtney Davis, Matthew Draper, Debora Escalante, Doug Gardner, Tracy Golden, Barry Hallsted, Laurie Harrop-Purser, Vance Hillman, Matthew Holland, Yang Huo, Ellis Jensen, Dianne Knight, Ryan Leick, Gary Measom, CheolHwan Oh, Jeff Olson, Dennis Potter, Sheri Rysdam, Makenzie Selland, Leslie Simon, Cyrill Slezak, Allison Swenson, Craig Thulin, Violeta Vasilevska, Mallory Wallin (UVUSA), Alex Yuan

***Excused or Absent***: Scott Abbott, Kim Abunuwara, Steve Allred, Deborah Baird, Kathy Black, Mark Bracken, Joel Bradford, David Dean, Wioleta Fedeczko, Carolyn Howard, John Hunt, Dianne McAdams-Jones, Gary Mercado, David Morin, Tyler Nelson,

***Guests:***

Call to order – 3:07 p.m.

Approval of Minutes from March 24, 2015. Minutes approved.

President

* Academic Calendar Committee has been reconvened to examine the spring break for 2016 and adjustments to future academic calendars.
* Facilities is looking into the changing stations and unisex restrooms.
* Hoagies with Holland, April 22, at 11:30 a.m. in the Ballroom. Full details of Holland’s presentation will be posted online following the report.
* Holland personally asked faculty to support the graduates by attending commencement and convocations.

SVPAA

* Master Planning meeting on Wednesday, April 15, in SC 206c at 3:00 p.m. Will be led by the consultants. Trying to provide an additional opportunity for those that are not able to attend. Important that faculty have a voice.
* Faculty report that health insurance complaints have been shared among colleagues, specifically claims being denied under UMR that were not denied under EMI. Holland responded that if anyone has a situation that policy or procedures are unfair, to put them in writing and send to Judy Martindale to see if there is a pattern of problems. He will present additional information at Hoagies with Holland regarding health benefits. Connelly reiterated how important it is to contact HR for resolution assistance. Measom also shared that if someone does feel something is unfair to appeal that decision. Connelly also asked faculty to ask for things to be brought before the Benefits Committee to be addressed if not satisfied with UMR’s or HR’s decisions.

PACE

* PACE is accepting nominations for staff positions. Faculty was asked to encourage their staff to apply. There were also encouraged to notify staff to apply for professional development funds early.

UVUSA

* Student Government would like feedback on how they can improve. You can provide comments to your department student government rep or send Mallory Wallin an email.
* Currently conducting a student spring break survey. Will be in the hallways talking with students. Faculty asked that student government contact students of satellite campuses as well.
* Tobacco-Free Campus – Met with various entities on campus and found that a tobacco-free campus may not be appropriate at this time, but we do need tobacco reform. Will be determining what can be done to improve the situation on campus. Thulin recommended using the term “tobacco education” instead of reform.
* Feedback received regarding food on campus is channeled to the Food Committee.

Meetings

* Senate meetings beginning with fall 2015 for the full senate will be in CB 511. The Executive Committee will be in LI 516.

Policy

* In the past, the Policy Committee assembled the committee to take the charge from Senate, review, and make recommendations. Problematic in that many members were not on senate and did not have a full understanding of senate’s concerns.
* Connelly presented a Policy Liaison position to help senate fulfill its role which would be tied to the senate. Individual would not be a senator, but have policy experience and hopefully make a commitment for a longer period of time to develop relationships, skillset, etc.
* Potter responded that a previous policy chair feels that dissolving the committee is wrong. He recommends having a larger body review policy to obtain various perspectives. He is in support of the liaison. Connelly reminded senate that part of the charge of being a senator is to review policies and be ready for discussion after senators had discussed them with their departments.
* Discussion over liaison position and defining responsibilities and level of commitment. The individual would serve at the pleasure of the senate and would be an ex officio member. Recommendation was made to provide a one course reassigned time per semester for the position.
* **MOTION** – Dennis Potter motioned to create a policy liaison position that would be a non-voting member. The individual is not necessarily a senator but commits to at least a three-year renewal term. Would like to procure a course release. Hallsted seconded. Leick recommended adding that the individual be a tenured faculty member and co-chair of any ad hoc policy committee. Potter agreed to the friendly amendment. All in favor? 1 Abstention. Motion passed.

Committees

* Connelly reminded the senate that there are several committees that are no longer part of the Executive Committee under the new constitution. Senate needs to have a robust discussion in the fall about service and committee work through the elections committee and populating those committees with faculty at-large. Discussion regarding senate constituted committees and providing annual reports to the senate.
* Clayton Brown will send out an email to committees that are no longer a function of the senate.

Ratification

* Discussion regarding the constitution and the ratification vote. The current document online is a Stage 2 document and does not reflect any concerns by President’s Council.
* **MOTION** – Jon Anderson motioned to move the ratification vote to fall 2015. Leick seconded. All in favor? Motion passed.

Election Nominations

* Voting will be open until Monday, April 20, at 5:00 p.m. Election results will be made at the meeting on April 21.
* Election of new standing officers of the senate will be done at the April 21. Once completed, the current Faculty Senate will convene to finish senate business. All new senators are welcome to stay and listen. Floor is now open for officer nominations.
* Faculty Senate President Nominations
	+ Gary Measom
	+ Mark Bracken
* Vice President Nominations
	+ Doug Gardner
	+ Clayton Brown
* All in favor? 1 Abstention. Motion passed.

Policy 607 – *Course and Lab Fees*

* Kat Brown reported that the policy has seriously expanded to include soft and hard funded issues. Student Government still has the mechanism to approve the course fees.
* Course fees are listed when a student registers for the courses.
* All $10 fees or less have been deleted. If you incur growth and need additional funds, you will need to submit a PBA request.
* Encourage your departments that rely heavily on course fees to review the policy which will be an action item next week.

Policy 605 – *Curriculum and Program Changes Approval Process*

* Connelly reported that the intent for these revisions are to move 605 forward and get faculty to take ownership.
* Leick Presentation
	+ Focused on internal process
	+ Curriculum development needs to be done at the department level which will expedite the internal process. Shifting responsibility of vetting the proposals to the department/school/college level then submit a quality product to the University Curriculum Committee (UCC) for approval.
	+ Curriculum developed needs to demonstrate that existing faculty is currently available to teach the curriculum.
	+ Reviewed proposed policy language and definitions.
	+ Noted that the committee is a standing committee of the Faculty Senate and voting members are all faculty under the proposed policy. Noted that the school/college committees are to represent the faculty and that if an assistant dean is on the committee, they are representing the faculty not the dean.
	+ Three items on UCC agenda are information, consent, and action items.
* Have reviewed USHE institutions and utilized information from Dixie and Utah State.
* Leick will send out PowerPoint to faculty.
* Senators will take the policy back to departments and bring information back next week. Intent is to get the policy into Stage 1 so additional work can take place over the summer. Review the considerations in the presentations and determine if these items should be included in policy or in procedures.
* Olson commented that he is pushing for departmental curriculum committees to address issues on a legitimate level so they don’t become personal.
* Learning Outcomes are called objectives in COMET, there is no consistency across campus in definition. UCC doesn’t really address GI/GE issues. They assume the department has already addressed the issues.
* Potter discussed who should have final approval, the department chair or the department curriculum committee. No clear consensus reached. Connelly agreed there needs to be final approval, but indicated the chair should be a standing committee member of the department curriculum committee.
* **MOTION** – Howard Bezzant motioned to discuss with faculty and have a one week time frame for response. Jon Anderson seconded. All in favor? Motion passed.

Meeting adjourned 5:00 p.m.