**Faculty Senate Agenda (2/4/2020)**

**February 4th, 2020 CB 511, 3:00 – 5:00 p.m.**

[Prior agendas and minutes](https://www.uvu.edu/facsenate/minutes.html) | [Prior related files (copy/paste URL)](https://drive.google.com/open?id=1Ok1EEKR4nqPNa_8uRWsFnCddv-v-buNh)

1. **Call to Order; Silent Roll Call**

1. **Approval of Previous Minutes**([available on Faculty Senate website](https://www.uvu.edu/facsenate/minutes.html))

*2 minutes (end at 3:02)*

1. **Administrative Updates**
2. Faculty Senate President: Anne Arendt
3. Provost: Wayne Vaught
4. Fulton Library: Annie Smith
5. OTL: Wendy Athens
6. PACE: Nathan Gerber
7. UVUSA: Maddie Miskho

*12 minutes (end at 3:14)*

1. **Standing Committee Reports** (extra information in MS Teams)
2. Special Assignments & Investigations: Rick McDonald
3. Report on workload committee structure
4. Service & Elections: Sandie Waters
5. Need a replacement of Craig Thulin on the HR Benefits Committee asap
6. Curriculum: Evelyn Porter and Sean Tolman
7. Retention, Tenure, Promotions & Appeals: Matt North
8. Advancement of Teaching: Denise Richards

*12 minutes (end at 3:26)*

1. **Other Committee Reports**
2. [RUEC](https://www.uvu.edu/facsenate/reenvisioning_undergrad_exp.html) ([Joe Jensen](https://www.uvu.edu/directory/employee/?id=L3ZnSnFMU1RPN1JsU3dCNFlFYjZ5UT09) or [Elena Garcia](https://www.uvu.edu/directory/employee/?id=WXFKVlJrV3phK2JCdmR6YWdxZHpJUT09); 5 min.)
3. Faculty Separation Policy Bundle Taskforce (Hill; 5 min.)

*10 minutes (end at 3:36)*

1. **Presentation Items - Non-debate/No-comment Items**
2. [Writing enriched](https://www.uvu.edu/writingenriched/) courses ([Elena Garcia](https://www.uvu.edu/directory/employee/?id=WXFKVlJrV3phK2JCdmR6YWdxZHpJUT09); 10 min.)
3. Assessment ([Jeff Johnson](https://www.uvu.edu/directory/employee/?id=L0Y0emNoZzdScW4zYTFuTlBDcUNydz09): 10 min.)

20 minutes (end at 3:46)

1. **Consent Agenda**- Routine business approved as one item ([more info.](https://www.boardeffect.com/blog/what-is-a-consent-agenda-for-a-board-meeting/#targetText=A%20consent%20agenda%20is%20a,motions%20on%20each%20item%20separately.))
2. None

*0 minutes (end at x:xx)*

1. **Senate Resolutions**
2. None

*0 minutes (end at x:xx)*

1. **Policy Related Debate Calendar**([approval process](https://docs.google.com/document/d/1ZOLYSxHipmTESGs_uLr9d3ADuIhBDmTRmtH0qj7-u4Q/edit?usp=sharing))
2. **Motion and Vote** (action items/motions entertained - 3rd step**)**
3. None

*0 minutes (end at x:xx)*

1. **Debate**(first reading/response - 2nd step)
2. None

*0 minutes (end at x:xx)*

1. **Read and Comment**(informational items - 1st step)
2. None

*0 minutes (end at x:xx)*

1. **Progress to Stages 3 or 4** (no discussion)
2. Policy 114 *Individual Conflicts of Interest and Commitment;*Policy 304 *Nepotism* (Deletion)   
   Requested Action: Entrance to Stage 4, Board of Trustees Review, Regular policy process, revision NOTE: One revision was made to Policy 114 in section 4.3.1 at the end of Stage 3. This modification better aligns our policy with the Utah nepotism statute. Our policy has been significantly more restrictive than statute and several commenters have observed that our heightened restrictions have interfered with UVU’s best interests in personnel decisions. (information only)

1. **Policies: Proposals or Stage 1**
2. Policy 605 *Curriculum Approval*has been updated in the pipeline and is in stage one.  Sponsor: Anne Arendt; Stewards: Sean Tolman, Evelyn Porter, [Megan Densley](https://www.uvu.edu/directory/employee/?id=VWE2eFdKS1lBeGQ2ZTBKankxanJpdz09) [[executive summary](https://policy.uvu.edu/getDisplayFile/5ae26417d97ffcfa2d362577)] (Porter, Tolman, and Arendt; 2 min.)
3. Update on Faculty Evaluation of Administrators (Arendt and Parry; 2 min.)

*4 minutes (end at 3:50)*

1. **Feedback on Stage 2 comments**
2. None

*0 minutes (end at x:xx)*

1. **Non-policy Related Action Calendar**([approval process](https://docs.google.com/document/d/1ZysEECw97M4r9WoDRP43UkiTuGeuK0QIeYit67dJEWs/edit?usp=sharing))
2. **Motion and Vote**(action items/motions entertained - 3rd step)
3. None

*0 minutes (end at x:xx)*

1. **Debate**(first reading/response - 2nd step)
   * 1. Research server (faculty website) guidelines [[document](https://www.uvu.edu/oit/policy/faculty/) | [comments](https://drive.google.com/open?id=1G7f1T0c_aJVUKgK34o8JjpMCdNgODDr2yYKYo_If5Ks)] (no comments so no time allocated)

*0 minutes (end at x:xx)*

1. **Read and Comment**(informational items - 1st step)
2. Ratification of bylaws for CAS [[link](https://www.uvu.edu/cas/bylaws.html)| [comments](https://docs.google.com/document/d/1CcgUibbBWFJzPsdK5k0fO-pHRB_MgIcrRWKXACVROKM/edit?usp=sharing)] (McAdams–Jones; 2 min.)

*2 minutes (end at 3:52)*

1. **Strategic Discussions**
2. Policy 648, 649, 650, & 651 bundle executive summary for President’s Council [[document](https://drive.google.com/open?id=1EjcnFxA7HPJkkFhB9fwHpe9Wfq4mWD17)] (Bracken; 6 min.)
3. Vision insurance plan (Arendt; 2 min.)
4. 1,382 employees participating who get glasses once every two years.
5. Should we go a bit more expensive for a yearly pair of glasses? (supplemental)
6. President Tuminez Update ([Astrid Tuminez](https://www.uvu.edu/directory/employee/?id=WWVmSU1kN0dTVnNubDN0c1RGMDBjdz09): 30 min)
7. Removal of textbooks from UVU Bookstore ([Jacob Atkin](https://www.uvu.edu/directory/employee/?id=NVRpS0NzcmlBNUFOQTlTRFdZM0FsQT09))
8. [Office of General Counsel](https://www.uvu.edu/ogc/) representative non-voting seat at the table (Arendt; 7 min.)
9. The meaning of “grievant” and “retaliation” in policy [647](https://policy.uvu.edu/viewer/web/viewer.html?file=/getDisplayFile/563a432a65db23201153c287#search=647&phrase=true&page=0) Faculty Grievance (Arendt; 5 min.) [[document](https://drive.google.com/open?id=1B6UYRaZEcBMdq8jRQ8Jda1cL6ReytXF7zpVp4RkMk2s)]
10. Benchmarking departmental curriculum (Arendt; 13 min.)

*63 minutes (end at 4:55)*

1. **Announcements**
2. UVUSA will also have representation on the institutional Policy Coordinator Committee as of 1/8/20 (as well as PACE and Faculty Senate)
3. Talk with Tuminez will be February 18th at 11:00
4. For permanent record: [1.21.2020 email to faculty senate](https://drive.google.com/open?id=1vqWdepY19AoNPKZdXukRHFBl783zJNY1) (late addition files, 647/648/650/651 executive summary discussion, shared governance discussion).
5. Free perk card: <https://www.uvu.edu/hr/benefits/#perknow> Note: The offerings can change so check it. (expenses were originally paid by HR)
6. Two new scholarships (using waivers) for first year students beginning in Fall 2020. More information soon: UVU Greenlight Scholarship and UVU Reach Scholarship.
7. Technology Conference, Friday, February 7, 8:30-1:30, Lakeview Rm. Register <http://bit.ly/uvu-techconf20>
8. Call for Nominations – Online Teaching Awards    
   Online Teaching Award web page: <https://www.uvu.edu/otl/faculty/otlawards.html>Best Design: <https://uvu.qualtrics.com/jfe/form/SV_ezJRnXngUQMAZz7>Best Delivery: <https://uvu.qualtrics.com/jfe/form/SV_d0gq3lsblFyLhlP>
9. Course modality restrictions for international students: Per U.S. Immigration Regulations, F-1 international students have to take a per-semester minimum of 9 credits face-to-face or hybrid, unless the student is on an approved immigration semester break.  The rest of the classes can be online.  For example, a student can have 9 credits face-to-face and 9 credits online.  There may be other restrictions pertaining to online classes from the student’s home country which the student may need to consider. Please refer any questions to International Student Services at [iss@uvu.edu](mailto:iss@uvu.edu) or call ext. 8778.
10. Useful [Tableau](http://tableau.uvu.edu/) statistics reports that are now available to all:
11. [Dean’s executive summary 4 to 6-year trend](https://tableau.uvu.edu/#/views/UVU_Graduation_Retention_Deans/ExecutiveSummary?:iid=3)
12. [Outcome measure, graduation, and retention - 2025 45% goal](https://tableau.uvu.edu/#/views/UVU_Graduation_Retention_Deans/_OutcomeMeasure?:iid=5)
13. Important: If any of the data you find surprises you, please first discuss it with your department chair, then your dean, then Institutional Research
14. These data should not be shared outside the institution (but should be used internally, i.e., PBA, strategic plans, assessment, etc.)
15. These data are filterable down to the college and department level (that previously has not been available.)

*0 minutes (end at x:xx)*

1. **Good of the Order (5 minutes)**

*5 minutes (end at 5:00)*

1. **Adjourn**