**Re-envisioning the Undergraduate Experience**

**January 4, 2018**

In attendance: David Connelly, Tiffany Evans, Robin Escobar, Fred White, Shauna Reher, Wade Oliver, Michelle Kearns, Deborah Escalante, Kathie Debenham, Rob Cousins, , Brian Birch, Rona Rahlf, Kevin McCarthy, Alexis Palmer, Andrew Stone, Adrienne Winans, Laura Ricaldi, Melissa Noyes, Sharon Yamen, Virginia Bayer, Keith White, Wendy Athens, Jim Harris, Joe Jensen, Jon Anderson, Chelsie Krazcek, Fidel Montero, Taylor Bell, John Newman, Craig Thulin, Nathan Toke, Denise Richards, Vance Gough, Matt North, Sean Tolman, Eugene Seeley, Ross Hagen, Cheryl Hanewicz, Jack Sunderlage

* Introductions were made.
* It was decided that name plates would be made for the meetings.
* The facilitation format was discussed. It was suggested that an anonymous comment line be set up.
* Everyone needs to own this process; the results rest with those in the room.
* A part of this conversation should include the USHE recommendation that each institution have two high impact practices; one for under 30 credits and one for over 60 credits. A small group may be formed to research high impact practices and come back to present to the group. This will be done with other topics as well.
* It was decided that the limits on speaking should be:

 Individual – 60 seconds

Group – 4-5 minutes

* A clock will be made available to help everyone be aware of the time.
* OTL will set up a canvas course or something similar so committee members can provide comments and explanations in writing.
* The group was asked to consider if a process should be developed to censor or remove a participant.
* A doodle survey will be sent out to find the best time for the committee to meet. The meeting next week will be on Thursday at the same time in CB 417.
* Substitutions will be allowed if a committee member is unable to make the meeting. The meetings will also be recorded.
* A website or something similar will be created to post minutes and agendas to.
* Information will be sent out to keep everyone informed.
* Technology will be allowed. Committee members are just asked to turn off ringtones.
* Potential Speakers were discussed. Speaker suggestions were noted and the facilitation team will set up future speakers.
* Greg Benson from USHE will be at the next meeting. Committee members are asked to read the USHE standards and come with questions.
* A panel of students will be brought in as well as a panel of business leaders.
* It was also suggested that someone from Dixie be brought in to discuss things they learned.
* Establishing a timeline will be worked on at the next meeting.

Hopes and Fears

* The committee was broken into smaller and then 3 larger groups to discuss the hopes and fears of the committee.

A summary of the discussions were as follows:

Hopes

Group 1 – The focus needs to be to act in the best interest of students. This will shape what we do. It is all about what prepares students best. May need to define “best interest of students.”

Group 2 – There is a need for students to enter the workplace with soft skills. There is a skills gap that we need to find solutions for. How do we teach critical thinking? There is a need to get beyond silos and make learning interdisciplinary.

Group 3 – Need to keep the best interest of students in mind. Need to understand why we are doing this. What is the charge of the committee? A marketing campaign will need to be done to communicate the changes that are made. Is the committee doing the whole undergraduate experience or GE? There is some confusion about what the committee is supposed to be doing.

Fears

Group 1 – Discussed not making substantial changes and wasting our time. Will not seek real change. Need to define what the end product looks like. Need to look at it as a blank slate. There was some concern about not hearing everyone’s voice.

Group 2 – Given that this has already been attempted and failed afraid the same thing will happen. No changes will be make. What is missing or incomplete? Dissonance among expectations of all the different groups. No room to explore. Financial aid constraints, legislative constraints. It is difficult to trust that there isn’t a set outcome here or that changes will actually be made.

Group 3 – Concern about pressure to come up with something by April. Running into constraints with USHE or budget. That we are going to waste our time.

* Chair elections will be done after a permanent meeting time is decided upon.