GEAR UP Utah Important Dates
2024-2025

Legend:
- Data
- General office
- Counselors
- Cost Share
- First Year Services

DATE	
JUL	Start of Program Year
	Part time Hiring for the year
5	All Tutor/Counselor logs for the month of July must be entered into Compass and turned into admins
15	All 4th Quarter transcript, GPA's and attendance entered in Compass by this date
15	Order ACT waiver forms
21-24	**NCCEP ANNUAL CONFERENCE**

DATE	
AUG	
	Cost Share: Begin working on Cost Share forms
1	Counselors – submit budget request for 1st semester
1	Counselors – Create year long plan
5	All Tutor/Counselor logs for the month of July must be entered into Compass and turned into admins
5-15	**SUMMER BRIDGE**
7	**ANNUAL GEAR UP DAY**
9	ACT Registration Deadline for September 14th test
15	Compass rollover End Date
16	Compass rollover Start Date

DATE	
SEP	
Themes	(9&10) Why Go to College, Dual Credit (11&12) Why ACT? Get Organized
	Begin meeting with Seniors, make sure they're on track to graduate and identify students in need of GEAR UP resources
	Cost share: Start working on Cost Share forms. Gather salary information, contributors, facilities, etc. for the 2024-2025 Year. Start finalizing Year 7 for contributors, facilities, etc.

5	All Tutor/Counselor logs for the month of July must be entered into Compass and turned into admins
14	ACT Test
16-18	NCAN Conference
20	First Year Specialist complete the Senior forms and turn in any remaining forms to counselors
20	ACT Registration deadline for October 26th test
23-27	**NATIONAL GEAR UP WEEK**

OCT	
Themes	(9&10) 9th Grade Matters, Study Habits (11&12) College Admission Requirements, Utah College Application Month
1	College Application Week/month UCAW
	Begin Senior Checklist Documentation
5	All Tutor/Counselor logs for the month of September must be entered into Compass and turned into admins
15	Cost Share Deadline: Sign and finalize forms, contributors, facilities, etc. for Year 7 to Compass. 2024-2025 Estimate Forms signed. 2024-2025 Salaries and Benefits for Contributors: Enter all information on the Cost Share Salary and Benefits Template. YB signed and ready for upload.
26	ACT Test
27-29	**GEAR UP WEST CONFERENCE**

NOV	
Themes	(9&10) Campus Visits, College "Fit" (11&12) Campus Visits, College "Fit", Financial Aid – Scholarships and FAFSA
	Register early for FYE conference
5	All Tutor/Counselor logs for the month of October must be entered into Compass and turned into admins
8	ACT Registration Deadline for December 14th test
13	Give notice to schools that you would like the 1st quarter transcripts, GPA's and attendance (Counselors)

14-15	[USCA Conference](#)
15	Cost Share Deadline: All forms for both Year 7 and 2024-2025 uploaded into Compass
16	Deadline for Early Registration to [FYE conference](#)
19	Cost Share Review will begin: Please report any challenges or issues before this date
27	Turn in all 1st Quarter transcripts, GPA's and attendance to admins

DEC	
Themes	(9&10) Grades Matter, Career Exploration, (11&12) Grades Matter, High School and Beyond Plan, Resources and Support Services in College
	Counselors – submit budget requests for 2nd semester
	GEAR UP Holiday Party
1	FAFSA 2025/2026 [Applications](#) Open
5	All Tutor/Counselor logs for the month of November must be entered into Compass and turned into admins
8	Deadline for Completion of term 1 Senior Checklist (* when accessing the spreadsheet– select editing, do not open in desktop app; changes will not be saved on the shared spreadsheet.)
11	Deadline for all 1st Quarter transcripts, GPA's and attendance entered into Compass
14	[ACT Test](#)

JAN	
Themes	(9&10) Financial Aid Basics, Paying for College, (11&12) How to Apply for Financial Aid, Applying for Financial Aid – Scholarships and FAFSA
3	[ACT Registration](#) deadline for February 8th test
5	All Tutor/Counselor logs for the month of December must be entered into Compass and turned into admins
18	Deadline for [FYE Conference](#) registration
26	Give notice to schools that you would like the 2nd Quarter transcripts, GPA's and attendance (Counselors)

FEB	
Themes	(9&10) Attendance Matters (11&12) Attendance Matters. Financial Aid, Campus Visits and Career Exploration
	FAFSA Workshops and activities

5	All Tutor/Counselor logs for the month of January must be entered into Compass and turned into admins
8	ACT Test
9	Turn in all 2nd Quarter transcripts, GPA's and attendance to admin
23	Deadline for all 2nd Quarter transcripts, GPA's and attendance entered into Compass
28	FYE Conference
28	ACT Registration deadline for April 5th Test

MAR	
Themes	(9&10) What it takes to graduate from high school, Getting back on track (11&12) Test Preparation, What happens after you complete the FAFSA?
	FYS begin high school visits and connecting with graduating seniors
1	Double check that all data from previous year has been entered in
5	All Tutor/Counselor logs for the month of February must be entered into Compass and turned into admins

APR	
Themes	(9&10) Extracurricular Activities Matter, visit a college (11&12) Campus visits, Making a Decision
	FYS Housing Tours?
	FYS finish high school visits with graduating seniors
5	ACT Test (Juniors)
5	All Tutor/Counselor logs for the month of March must be entered into Compass and turned into admins
6	Give notice to schools that you would like the 3rd Quarter transcripts, GPA's and attendance (Counselors)
15	APR Completion date
29	Turn in all 3rd Quarter transcripts, GPA's and attendance to admins

MAY	
Themes	(9&10) Majors 101, Self-doubt and Confidence (11&12) Narrowing down college options
	Recruit next year's students
	Cost Share: Start gathering teacher/school signatures for Year 7 Ending Forms.
1	Counselors – submit budget request for the summer

4	Deadline for all 3rd Quarter transcripts, GPA's and attendance entered into Compass
5	All Tutor/Counselor logs for the month of April must be entered into Compass and turned into admins
9	ACT Registration deadline for June 14th test

JUN	
Themes	(9&10) Summer slide, summer jobs (11&12) What to do over the summer, Transitions to college
	CTE Conference
	FYS Orientation Day
5	All Tutor/Counselor logs for the month of May must be entered into Compass and turned into admins
5	Student transcripts/attendance/ACT scores need to be entered into Compass
10	Give notice to schools that you would like the 4th Quarter transcripts, GPA's and attendance (Counselors)
14	ACT Test
14	Senior Checklist forms due
28	Turn in all 4th Quarter transcripts, GPA's and attendance to admins

TBD	
	MANDATORY Annual Counselor planning meeting
	MANDATORY GEAR UP Statewide Training
	GEAR UP Day

Revised 8/14/2024 LM