

GENERAL EDUCATION COURSE REVIEW PROCEDURES

The General Education Committee will review all GE courses every 5 years for the purpose of ensuring that the University's mission and commitment to students is being fulfilled.

During the process, it is hoped that feedback by the review committee will help enhance GE instruction in all classes, even those currently meeting the basic criteria.

The basic steps in the process are

1. Department chairs and instructors will provide basic course demographic information, attach copies of the syllabi used in the current semester, and complete the questionnaire describing how the course is run and how it meets UVU's definitions of GE and liberal education. [The questionnaire section is very similar to the GE application form.]
2. The GE committee will conduct a short survey of students currently enrolled in the course. Surveys will be comprised of about 10 questions based on the course learning objectives and instructional strategy outlined in the questionnaire or syllabi. [The survey is NOT an assessment of teaching by individual instructors.]
3. The GE committee will meet, review, and discuss the syllabi, questionnaire, and the results of the survey. The GE committee will then vote to approve the course or seek further information or course improvements.
4. If (and *only* if) there are issues or concerns with the course following the review described, the GE committee will request that the department chair and instructors provide an opportunity for the GE committee to either (1) visit a section of the course selected at random and witness how the learning objectives are being presented in practice, or (2) provide access to a random sample of student work on a "key assignment" designed to demonstrate student achievement related to the learning objectives. [This part of the review is NOT to critique the instructor or measure student performance, only to see if the course is being taught as it was defined for GE and if the students are receiving the experience they need to achieve the learning objectives.]
5. Department chairs will be notified of the final GE committee decision.