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Please scan & email this completed

& signed document no later than

**May 1, 2019,**

 to **studyabroad@uvu.edu**

with the **subject line**:

Intent to Propose-*Faculty Name, School/College*

*OR*

Deliver to Brent Spencer in LA 111M

**INTENT TO PROPOSE A STUDY ABROAD PROGRAM**

**For 2020 Programs**

UVU faculty who wish to propose a study abroad program should submit this form. Prospective faculty program directors are highly encouraged to work with the Office for Global Engagement during the summer to develop their **Comprehensive Program Proposal**, which will be due by **September 2, 2019**.

**FOR EASY EDITING USE THE TAB KEY.**

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| --- | --- |
| **A. PROSPECTIVE PROGRAM DIRECTOR(S)*****1. PRIMARY PROGRAM DIRECTOR*****Name:** Enter text**Title:** Enter text**Department:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text***2. CO-DIRECTOR,*** *if applicable***Name:** Enter text**Title:** Enter text**Department:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text**B. PROGRAM INFORMATION****1.** Is this a **recurring program?** [ ]  Yes [ ]  NoIf yes, list the dates of the most recent iteration of this program: Enter text | **2. Program title & location(s):** Enter text**3. Anticipated dates:** Enter text**4. Program description** (a short paragraph describing program subject & activities): Enter text**5. Anticipated courses:** Enter text**6. Estimated per student cost** (Do not submit a budget with this form. You will submit a full budget with the Comprehensive Proposal)**: $** Enter text**7. Does this program involve housing providers, a host university, or other vendor?** Enter text**8.** **Who is the program designed for and what students do you hope to recruit? Describe the student that would be a good match for this program.** Enter text |

**C. REQUIRED SIGNATURES**

**Program Director**

Signature Printed Name Date

**Co-Director**

*If applicable*

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Signature Printed Name Date

**Chair of Sponsoring Department**

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Signature Printed Name Date