

## Graduate Admission Appeal Form

After the applicant's file is marked as complete in Recruit and after the graduate program's faculty committee recommends admission to the program, the graduate program director may submit this appeal form.

Name of Graduate Program Initiating Appeal \_\_\_\_\_

Name of Graduate Program Applicant \_\_\_\_\_

Intended Semester of Initial Graduate Program Enrollment \_\_\_\_\_

Date of Appeal \_\_\_\_\_

Please mark below the UVU graduate admissions requirements for which the applicant does not meet the minimum university graduate admission requirements (Policy 510, Section 4.5):

- 1) A bachelor's degree from a regionally accredited college/university, a nationally accredited program, or an international college or university recognized by a Ministry of Education.  
International Admissions officers shall determine if applicants with international degrees meet the graduate program's requirement of a recognized bachelor's degree or equivalent.
- 2) A 3.0 cumulative undergraduate GPA or a 3.0 GPA calculated on the last 60 semester hours (90 quarter hours) of undergraduate work.
- 3) For international students whose native language is not English, a TOEFL score of 80 iBT (550 pBT) or higher, or an IELTS band score of 6.5 or higher within the past two years.

Policy 510, Section 4.8 state: "In extraordinary circumstances when an applicant does not meet all minimum university graduate admissions requirements in 4.5, the graduate program, at its discretion, may appeal to the Graduate Council Appeals Committee. Under extraordinary circumstances, the Graduate Council Appeals Committee may approve an exception to minimum university graduate admissions requirements."

For the appeal, the Graduate Council Admissions Committee requires attachment to this form of the following documents in the following order:

1. Memorandum from the applicant specifying the extraordinary circumstances that should be considered which might justify the approval of an exception to minimum university graduate admission requirements.
2. Memorandum from graduate program's faculty academic director specifically stating the extraordinary circumstances that the Graduate Council Appeals Committee should consider when evaluating whether to approve an exception to minimum university graduate admission requirements. The memorandum shall state that the graduate program's faculty committee recommends approval of an exception to minimum university graduate admission requirements for this applicant.
3. Applicant's resume.
4. Copy of all applicant's official undergraduate college transcripts.
5. Copy of applicant's official TOEFL scores or IELTS band scores, if applicable.

The graduate program director submits one pdf file that includes this form and all required information stated in this form to the Director of Graduate Studies, Jim Bailey at [baileyja@uvu.edu](mailto:baileyja@uvu.edu)