

**Graduate Council  
Minutes  
March 13, 2017  
8:30-10:00 a.m. WB 238**

In attendance: Jim Bailey, Kris Doty, Jeff Peterson, Susan Thackeray, Mary Sowder, Julie Barnum, Jacqueline Preston, Gaya Carlton

Excused: Jeff Maxfield, Reed Criddle

Staff in attendance: Shauna Reher, Curtis Welborn

Minutes

February 13, 2017 minutes were approved.

Computer Science Course Change

When the R401 was submitted to the state, a change to the content of CA 6150 was recommended. The change was made and the course title was changed in the program. The changes course and program changes in COMET were reviewed. Motion to approve passed.

Graduate Faculty for the College of Technology & Computing

The following faculty were approved for the College of Technology and Computing:

Basil Hamdan – Full member

There was some concern about publications for graduate faculty.

Scholarship should be external to the university.

It also depends on the standards for their particular college.

The college of Technology and Computing requires two presentations or two refereed publications;

Basil Hamdan meets the presentation requirements.

There was some discussion as to whether or not helping students with research could qualify as scholarship. It was decided it would fall under service or teaching, not scholarship.

A performance for the public may count in the School of the Arts as that would be considered external.

The Graduate Council ensures that departments are adhering to the minimum standards.

Programs can set higher standards if desired, but the minimum standards have to be met.

Because UVU is a newer university it is important to have higher standards for credibility.

Graduate Faculty for the College of Humanities & Social Sciences

The following faculty were approved for the College of Humanities & Social Sciences:

Lashawn Williams – Associate member

Elijah Nielson – Full member

Graduate Faculty for University College

The following faculty were approved for University College:

Chris Goslin – Full member

There is some concern with deans approving all applications whether or not the faculty are qualified.

It was suggested that Jeff send a letter reminding deans that applications should be screened. Jim will provide information on how many applications were not approved. Jim sends emails to deans stating why faculty are not approved. He will begin sending emails to the individuals informing them of why they were not approved as well. The email will state what they need to do to in order to be approved.

#### Graduate Faculty for Woodbury School of Business

The following faculty were approved for the Woodbury School of Business:

William Neal – Associate

Paul Dishman – Full

Geoffrey Bartlett – Full

The following faculty were tabled:

Ronald Miller – Need more information about his position at UVU.

Tyson Mackey – Need more information about his position at UVU.

Lynn Adams – Not enough evidence of scholarship in the past five years. Some concern about accreditation of the school awarding his PhD.

Stephanie Gardiner – ABD, need current enrollment verification

Peter Warmbier – ABD, need current enrollment verification

Policy 655 states that graduate faculty should have a degree from a regionally accredited university. Going forward UVU needs to meet the current standards. Schools/colleges will have a harder time getting specialty accreditation if we approve faculty that do not meet the standards.

#### Discussion of PhD candidates

Graduate faculty working on their PhDs will be reviewed yearly to ensure progress is being made.

The first year proof of current enrollment will be required or a letter from the department or dissertation chair stating that satisfactory progress is being made.

If PhD is not completed by the second year, a letter from the department or dissertation chair will be required stating that satisfactory progress is being made.

#### Agenda items

If Graduate Council members would like to add items to the agenda they can email Jim Bailey no later than a week prior to the graduate council meeting.

The Graduate Council is a quality/oversight committee. Administrative items are not a Graduate Council matter.

Members of the Graduate Council that have not been approved as full graduate faculty need to submit their application for approval for the April meeting.