

Fall 2025 Catalog Year

SMITH COLLEGE OF ENGINEERING & TECHNOLOGY

INFORMATION SYSTEMS AND TECHNOLOGY DEPARTMENT

Associate in Applied Science Degree Administrative Information Support

Course No.	Course Title	Prerequisites	Cred	Sem
	General I	ducation Requirements		
ENGL 1010 or	Introduction to Writing	Appropriate placement score or ENGH 0990 w/ C- or higher or	3	Fa/ Sp/ Su
ENGH 1005	Literacies and Composition	ENGH 0890 or appropriate placement score	5	
MAT 1010 or	Intermediate Algebra or	MAT 1000 or MAT 1010 w/ grade of C or better w/in the past 2 years; or Appropriate placement by the ALEKS placement test: 38-45	4	Fa/ Sp/ Su
MATH 1050 or	College Algebra or		4	
MATH 1055	College Algebra with Preliminaries		5	
Distribution Co	urses: (see advisor for list of approved distribution cou	rses in each area or check the course catalog)		
Humanities or F	ine Arts or Foreign Language (see distribution list)		3	Fa/ Sp/ Su
Social/Behavioral Science (ECON 2010 recommended for students who plan to pursue BS Information Management)			3	Fa/ Sp/ Su
Biology or Physi	cal Science		3	
		General Education Requirements Total Credits	16	
	Discipli	ne Core Requirements		
IM 1010	Basic Computer Applications	Basic keyboarding skills	3	Fa/ Sp/ Su
IM 2010 or	Business Computer Proficiency	IM 1010 recommended	3	Fa/ Sp/ Su
IM 2600	Spreadsheet Applications (Recommend if you plan to pursue BS IM)	Mat 0990 or equivalent math knowledge; basic keyboarding skill		
IM 2100	Document Processing Applications		3	Fall
IM 2300	Information Management Principles		3	Fall
IM 2500	Graphic Applications		3	Fall
INFO 1200	Computer Programming I for IS IT	MAT 1010 or MAT 1015 recommended; INFO 1120	3	Fa/Sp
		Recommended		
INFO 2420	Web Application Design	INFO 1120 or IM 1010 recommended	3	Fa/ Sp/ Su
ACC 2110	Principles of Accounting I	ENGL 1010 or ENGH 1005 with a C- or better and MATH 1010 with C- or better	3	Fa/ Sp/ Su
FIN 1060	Personal Finance		3	Fa/ Sp/ Su
MKTG 2200G	Written Business Comm		3	Fa/ Sp/ Su
COMM 2110	Interpersonal Communication		3	Fa/ Sp/ Su
		Total Credits Required for Degree	33	

	Elective Requirements					
Complete 12 c	redits from the choices below					
IM 1000	E-Commerce	Basic Computer Proficiency or IM 1010 strongly recommended	3	On sufficient demand		
INFO 2100	Computer Proficiency for Technology Professionals	(ENGL 1010, ENGH 1005, or higher) and (MAT 1030 or higher)	3	On sufficient demand		
INFO 2410	Database Fundamentals	(INFO 1120 recommended) or (IM 2010 recommended)	3	Fa/ Sp/ Su		
MGMT 2030	Inclusive Leadership SS	ENGL 1010 or ENGH 1005	3	Fa/Sp		
MGMT 2340	Business Statistics I	MATH 1050, MATH 1055, or MATH 1090 or higher, or appropriate test scores	3	Fa/ Sp/ Su		
MGMT 2240	Business Quantitative Analysis	MATH 1050, MATH 1055 or MATH 1090 taken within the last two years with grade of C- or better or appropriate placement assessment score	3	Fa/ Sp/ Su		
		Elective Requirement Credit	12			
Complete any 1000-level, or higher, courses:			2			
		Total Credits Required for Degree	63			

Graduation Requirements		
1.	Completion of a minimum of 63 semester credits.	
2.	Overall grade point average 2.0 or above with a minimum of 2.5 GPA in all discipline core and elective courses with no grade lower than a "C"	
3.	Residency hours: Minimum of 20 credit hours through course attendance at UVU.	
4.	Completion of GE and specified departmental requirements. Students are responsible for completing all prerequisite courses.	

NOTES:

Not all courses are taught every semester.

The UVU catalog contains the descriptions and prerequisites for all courses.