

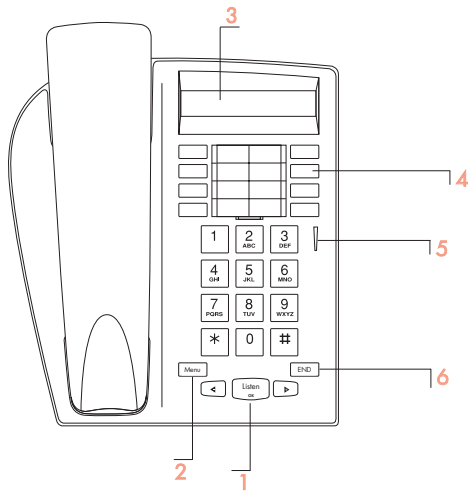
Easy
REFLEXES

Alcatel **OmniPCX 4400**



ALC▲TEL

GETTING TO KNOW YOUR TERMINAL



1 Audio keys


To reduce
station speaker or
handset volume

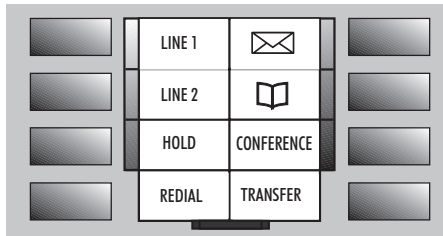
Listen OK :
to share a conversation


To increase
station speaker or
handset volume



2 **Menu** key - used to program your terminal.

- 3 Display** - one line display offers access to several pages of call information.
- 4 Keys and Corresponding LEDs** - these keys (symbol: ) are either line keys or function keys, and have corresponding LEDs.










- 5 Light** - indicates messages or callback requests.
- 6  key** - used to terminate a call or programming.

LED - CALL AND FUNCTION INDICATION:

LED is flashing:
Incoming call.
Call on hold.

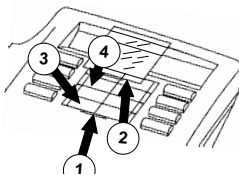
LED is solid:
Call in progress.
Call on common hold.

PRE-PROGRAMMED KEYS - are used to:

	:	access a line, enter a feature code while in conversation
	:	access the various message services
	:	call using your personal directory
	:	put a call on hold
	:	talk with two other people at the same time (3-way conference call)
	:	redial the last number dialed
	:	transfer a call to another terminal

INSTALLING THE LABEL ON THE TERMINAL:







A printed label is supplied with the terminal. This should be installed between the rows of keys.



- ① Insert a flat blade into the slot.
- ② Raise the cover.
- ③ Slide the printed label into position.
- ④ Replace the cover.

EASE OF USE (setting up)

ADJUSTING DISPLAY VIEWING ANGLE:







   OR   

Enter code for the "Display - adjustment" feature.

Press key (+) or (-) to adjust visibility.

Press END

SELECTING RINGER MELODY AND ADJUSTING VOLUME:












   OR   






Press key to select a melody (16 choices).

Press key (+) or (-) to adjust volume.

Press END.


PROGRAMMING YOUR PERSONAL DIRECTORY:

No. to be entered

Select the key you want to program:
(1-9, *, 0, or #)


 END

Personal directory numbers




0	4	8
1	5	9
2	6	*
3	7	#

YOUR CALLS (making a telephone call)

• To start a call



   OR

Dial your call - lift the handset.





Lift the handset, then dial...

• To terminate a call

 OR 

Hang up Press END

MAKING AN EXTERNAL CALL




Press 9 Dial the number required. The number dialed is displayed.

MAKING AN INTERNAL CALL

Dial the number required. Name of person you have called is displayed.

CALLING USING YOUR PERSONAL DIRECTORY



Press key. Enter personal 'Speed dial' No.

CALLING USING THE SYSTEM DIRECTORY



Enter system 'Speed dial' No.

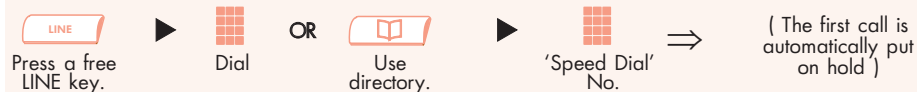
REDIALING THE LAST NUMBER DIALED (redial)

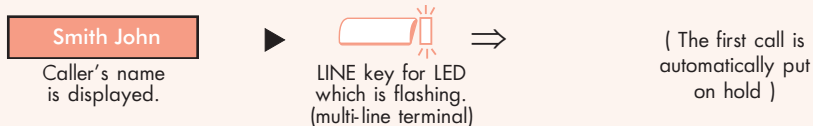
Press REDIAL. The number dialed is displayed.

YOUR CALLS (handling several calls)

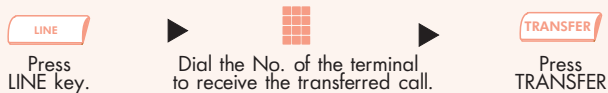
CALLING ANOTHER NUMBER DURING A CALL



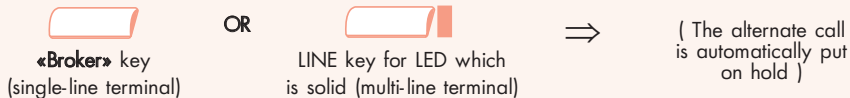
ACCEPTING A SECOND CALL



TRANSFERRING A CALL

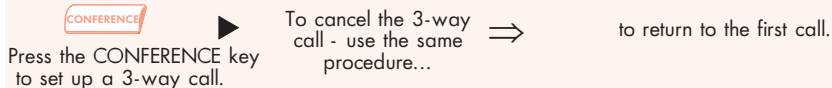


SWITCHING BETWEEN ONE CALL AND ANOTHER (Broker)



THREE-WAY CONFERENCE

When in conversation with one party, and another call is on hold, you can:




IN YOUR ABSENCE

FORWARDING YOUR CALLS TO ANOTHER NUMBER (Forwarding - immediate)

 Enter the code for the **«Forwarding - immediate»** feature.



 Dial the No. of the terminal receiving the forwarded call.



(Forwarding is acknowledged on the display)




END



System acknowledges forwarding and displays the number receiving the forward.

FORWARDING YOUR CALLS TO A VOICE MESSAGE SYSTEM

 Enter code for type of forwarding.



 Enter the No. for the voice message service.



END

Press END.

CHECKING YOUR MESSAGES

Light and corresponding LED  indicate messages are waiting for you:

- **Callback (to answer callback requests left on your station)**



Press key.



Listen
OK

Press *Listen* OK (two times) to display xx Msg Callbk.



Listen
OK



Displays shows first number to be called back.



Listen
OK

Press to call back.

- **Voice (to answer voice mail)**



Press key.



Listen
OK

Press *Listen* OK to display xx Msg Voice.



Listen
OK



Follow voice guide instructions.

OTHER FEATURES

CANCELLING FORWARDING FROM YOUR TERMINAL



END

Enter the code for the «Forwarding - cancel» feature.

REQUESTING CALLBACK

Your party does not
reply or number is
busy.



END

Enter the code for
«Callback- set request» feature.

PROGRAMMING A FUNCTION ON AN UNASSIGNED KEY*

The list of programmable functions is given in your User guide.

Menu



2
ARC



1



Enter code or
selected number.

(OR )



Listen
OK



END

To scroll through
available features

Unassigned
programmable key

*if available in your configuration.

Name: Tel. No.:
Fax No.: Mobile No.:
Email address: PWT No.:

Quick guide - Ref. 3AK 19526 USAB Ed. 01

For information regarding compliance, please refer to the corresponding user guide.
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