

# Fulton Library Annual Report 2016-2017



# By the Numbers

Between July 1, 2016 and June 30, 2017...

Items checked out:	59,257
Visits:	765,101
Instruction sessions:	560
Reference questions:	10,146
Database searches:	1,647,418
New items added:	7,130



8%

budget increase

6

new employees

6%

growth in instruction

# Letter from the Director

We often hear that the library is the heart of a university and the 2016/2017 academic year proved this for Utah Valley University.

When UVU celebrated its 75<sup>th</sup> anniversary in 2017, the Library was a central piece of the celebration with the installation of the Roots of Knowledge stained glass exhibit as its culmination. Roots of Knowledge traces the history of human knowledge from the origin of the planet and inspires visitors to look to the future with hope. Although libraries

aren't often known for their artwork, Roots of Knowledge allows us to blend this spectacular installation depicting the knowledge of the past with the information on our shelves and in our databases to guide students to a bright future where they can contribute to the ongoing story



Lesli Baker, Library Director



Detail from Roots of Knowledge

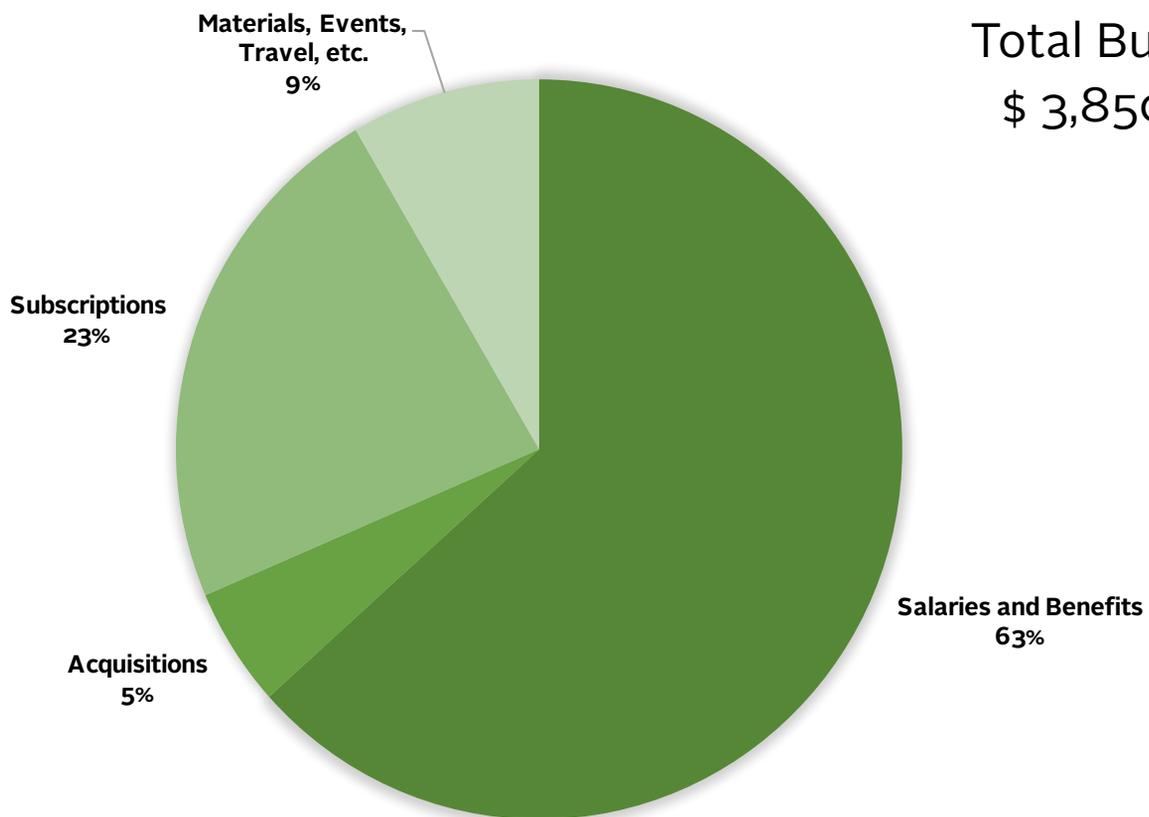
Last year, we focused on working with faculty, students, and administration to set the course for fulfilling the mission of this project. We ended the year with great progress, but we still have much to accomplish before we fully implement all of our grand plans. Through all of this, Roots of Knowledge was a source of pride for the campus and especially the Library.

As part of the unveiling of Roots of Knowledge, UVU announced that the Library is now officially named the Ira A. and Mary Lou Fulton Library. Naming the Library is an important step in becoming a true university library, since we were the only state funded university without a named library. We are honored to be named for such generous benefactors who have done so

much to support student learning throughout the country. We are proud to bear their name as we continue our work to support student success.

We look forward to the coming academic year and the many exciting times ahead.

# Budget



Total Budget:  
\$ 3,850,852



# Library News

## Major Accomplishments

In November 2016, UVU President Matthew Holland announced that the UVU Library would be named after Ira A. and Mary Lou Fulton, who created a generous endowment for the Library. November 2016 also saw the final installation of the Roots of Knowledge windows.

The Library's Sunday hours pilot launched in spring 2017. Beginning in February, the Fulton Library opened on Sundays from 1:00 PM to 9:00 PM. Reference services were provided by a new, temporary reference librarian.

## Assessment

Each department worked with the assessment librarian to develop processes for future planning and programs. In addition, the assessment librarian and Circulation Services tracked library use as part of the new Sunday hours pilot project. Headcounts show that 4,495 students visited the Library on Sunday between February and April.

## Circulation Services

Circulation supervisors completed work coordinating the documentation of circulation procedures. This included streamlining the processes for collecting fines and billing for overdue, damaged, and missing items.

Circulation supervisors worked with library aides to integrate the Library's "Be Here" customer service principles to the library aide training program and launched a recognition program for aides who do exceptional work.



## Collection Management

Several collections were moved during FY 2016-2017, including the children's and teacher education resource collections. In addition, reference, browsing, oversize, and half of the regular book collection were inventoried. The majority of VHS tapes were removed from the Library's collections. Important and high-use items have been (or will be) replaced with newer formats or, if replacement is not possible, digitized for future use.

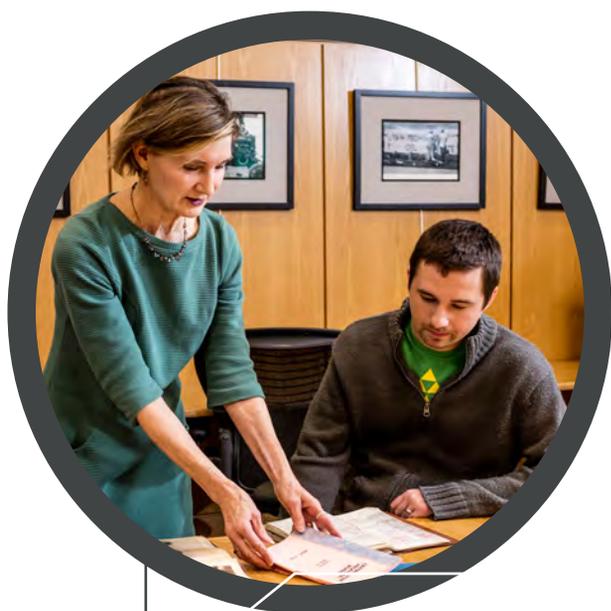
Librarians continue to weed the book and video collections; approximately 13,000 items have been removed from the Library's collections. This includes damaged materials and outdated books, videos, and other materials. New purchases added

3,100 new books and videos. Donations added another 3,600 items.

## Electronic Resources

The Library replaced LexisNexis Academic, a news and legal research database with new law databases: HeinOnline and Westlaw Campus Research. The Library was able use the cost savings from cancelling LexisNexis to pay for America: History and Life, a popular history database that is no longer funded by the Utah Academic Library Consortium, and Web of Science. Web of Science is an important database not only for research in the sciences, but also for tenure review as it allows researchers to find the impact factors of published articles. The Library also added On the Boards, a contemporary dance and performance database, and online journals from the American Geophysical Union to its online collections.

Electronic Resources staff also worked on updating recordkeeping, by adding print and online titles to the Library's central catalog and putting e-material contracts in Wolverine Marketplace, UVU's procurement database.



## George Sutherland Archives

The Sutherland Archives received many donations, including documents and materials about Wilson Sorensen, Michael Moore, the Utah Deaf Association, UVU Cheer, Holdman Studio's creation of the Roots of Knowledge windows from Holdman Studios, and UVU administrative papers. New shelving was added to the Archives vault to accommodate its growing collection.



Work continues to make material more accessible by creating finding aids and digitizing material from obsolete media. The Archives created six new online collections, which include local yearbooks, historical photographs, newspapers, and a “behind the scenes” digital exhibit on Roots of Knowledge. Scholars’ Open Archive continues to grow, with more than 14,000 downloads during the past fiscal year. In addition to their collection development and digitization work, Archives staff have assisted with nearly 100 research questions and taught four classes.

## Instruction & Reference

The Instruction and Reference team developed a plan for using the online conferencing software

students. Instruction requests from UVU’s faculty held steady last year, with more than 500 requests for classes ranging from lower level developmental English classes to senior seminars. Reference usage dropped last spring, but rebounded to near previous levels by mid-summer.

## Patron Services

Interlibrary loan (ILL) use continued to grow. ILL staff filled 3,651 requests to borrow materials from other libraries and 1,297 requests to lend from the Fulton Library. ILL has delivered Library materials to 49 of 50 states. A number of research institutions, including 31 research libraries and two Ivy League libraries, borrowed items from the Fulton Library.

Electronic Reserves staff completed the migration of materials to UVU's course management system, Canvas, and UVU's video hosting site, Kaltura, eliminating the need for a separate server and making it easier for students to access reserved material. The equipment team launched a training program for library aides to become more familiar with the equipment so that they can better assist students.

### **Roots of Knowledge**

After the installation of Holdman Studios' Roots of Knowledge, the Library hired Trevor Petersen and Nick Lawyer to provide tours and create materials about the windows for use across the university. Between February and July 2017, Roots of Knowledge staff have conducted 92 scheduled tours with student docents assisting thousands of drop-in visitors.

### **Technical Services**

In addition to their regular duties, Technical Services staff assisted UVU's Melisa Nellesen Center for Autism and the Botany department's Herbarium in cataloging their collections.

Technical Services staff also completed a favorable assessment of their services in comparison to peer institutions.

### **Systems**

Systems staff worked to update several critical systems and established a new OMEKA server to support online archival collections of photos and other documents. Systems staff also began work planning future projects. Drafts have been submitted for a new integrated library system (ILS) request for purchase and staff have begun to investigate new options for an electronic resource management (ERM) system and a second walk-up scanner.



# Fulton Library Events

The Library supported a number of campus events, including new faculty and student orientations, the Homecoming Alumni Fair, Academic Integrity Week, Non-Traditional Student Week, and Ethics Week. The second year of our “Conversations with UVU Authors” speaker series highlighted works of four more UVU faculty, and approximately 50+ people attended each of our inaugural “Roots of Knowledge Faculty Speaker Series” presentations.

Many events were held to support students and promote library services, such as Finals Touches help stations, Banned Books Week, and Love Your Library Week. This year we also teamed up with the Writing Center for Studypalooza and a Collaboratory, where assistance with research papers was offered, along with stress-relieving activities for finals.

## New Library Staff



Rich Pastenbaugh  
Outreach Librarian

Rich joins the Fulton Library staff from Dixie State University, where he served as the library's director. Here at UVU, Rich is a liaison for the business and legal studies departments and creates and facilitates relationships with departments across campus. He also oversees the Patron Services department.



Trevor Peterson  
Roots of Knowledge Specialist

Trevor was a designer and artist for the Roots of Knowledge windows. After his work at Holdman Studios, Trevor was hired to conduct tours, manage student docents, and write content for Roots of Knowledge.



Nick Lawyer  
Roots of Knowledge Specialist

Nick previously worked as a designer and artist for Holdman Studios on the Roots of Knowledge project. At the Fulton Library, he conducts tours and assists in creating new content about Roots of Knowledge.



Rachel Armstrong  
Circulation Supervisor

Rachel is the student coordinator and opening supervisor in Circulation Services. She assists with tasking and projects that involve the library aides.



Alisha Robinson  
Evening Circulation Supervisor

In addition to her supervisor duties in the evening, Alisha also handles billing and fines.



Tiffany Brown  
Weekend Circulation Supervisor

Tiffany supervises library aides on Saturdays, though she is also here during the week to assist the other circulation supervisors.



# Find It Here

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**UVU** FULTON  
LIBRARY

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