Photography Department Rate Sheet

Effective 11-16-2026

Headshots - $35 per hour per photographer

- A 30-minute minimum charge and a 30-minute setup/strike time are applied to all requests.
- A 2-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive.

Studio Portraits - $35 per hour per photographer

- A 30-minute minimum charge and a 30-minute setup/strike time are applied to all requests.
- A 2-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive.

Sportraits (Sports Action Portraits in studio or on location) - $35 per hour per photographer

- A 30-minute minimum charge and a 30-minute setup/strike time are applied to all requests.
- A 2-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive.

Sports Events (Sporting games/matches on location) - $35 per hour per photographer

- A 1-hour minimum charge is applied to all requests, along with a 30-minute setup/strike time or a 60-minute setup time if mounting remotes.
- A 1.5-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive.

Studio Promotional Photo shoots (people, still life) - $35 per hour per photographer

- A 30-minute minimum charge and a 30-minute setup/strike time are applied to all requests.
- A 2-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive

On location Promotional or Lifestyle photo shoots - $35 per hour per photographer

- A 1-hour minimum charge and a 30-minute setup/strike time are applied to all requests.
- A 1.5-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive.

Events - $35 per hour per photographer

- A 1-hour minimum charge is applied to all requests, along with a 30-minute setup/strike time or a 60-minute setup time if on location lighting or backdrops

are requested.

- A 1.5-hour charge is applied for each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive

Off Campus Photo Shoots - $35 per hour per photographer

- A 1-hour minimum charge and 1-hour setup/strike time are applied to all requests.
- 1.5 hours of processing time are applied to each hour of photography. Processing includes basic toning, color correction, minor blemish removal, and image delivery via our photo archive

Compositing/Post-Production - $35 per hour

- A charge is applied for image compositing or manipulating in Photoshop that falls outside of a headshot or portrait re-touching project.

Extensive re-touching of Headshots or Portraits - $35 per hour

- A charge is applied for extensive re-touching or manipulating to images beyond basic color correction and blemish removal.

Hair & Makeup Stylists

- Rates vary depending on the makeup artist (MUA) and length of assignment time. Typical rates are $250-300 for a half-day and $350-600 for a full-day.
- Rates charged by MUA will be included in your final invoice.

Rush Fees - $50 / $50 - $100

- A rush fee of $50 is applied to requests submitted less than 24 prior to a previously scheduled campus event and to projects with immediate deadlines that were not previously communicated to the photo staff.
- Another rush fee of $50 will be applied if edited images need to be delivered sooner than our two-week turnaround. $100 for same day.
    - Headshots needed sooner than two weeks are $50 for up to 35 headshots, $100 for more than 35 headshots
- Last-minute requests for unplanned events do not incur a rush fee.

Storage and Delivery

- All requests incur a $10 per assignment per photographer fee for image storage

Travel Information

- Travel time to assignments off campus in our general local area is billed at $35 per hour
- Travel for out of area assignments are billed at $100 per day. Client is responsible for all other travel cost including airfare, per diem, hotels, taxis, etc.

Exposure Gallery Production

- Exposure gallery publication for same day of event requires one additional staff member to act as a live photo editor. We charge $35 per hour plus 2 hours of processing time are applied to each hour of photography.- If Exposure gallery can be published at our normal turn-around time of one week we do not charge for an extra live photo editor. 2 hours of processing

time are applied to each hour of photography at $35 per hour.

- If all photo staff is already photographing an event and we need to hire a freelance photo editor that cost is $750 per event.