

# MUSC 3800/4800 Junior/Senior Recital (1 credit)

## CONTACTS

### Music Department Chair

Dr. Tom Keck

NC 753 | 801-863-6188 | [thomas.keck@uvu.edu](mailto:thomas.keck@uvu.edu) (preferred method)

### Music Department Office Manager

Chris Gines

NC 754 | 801-863-6480 | [Christine.Gines@uvu.edu](mailto:Christine.Gines@uvu.edu)

See for: All form questions and payment receipts.

### Production Coordinator

Jeremiah Nielsen

NC 637 | 801-863-4650 (Direct) | 801-656-8099 (Cell) | [JNielsen@uvu.edu](mailto:JNielsen@uvu.edu)

See for: Questions concerning reservation requests in The Noorda only. See *Recital Request Form* for more information.

### Marketing Manager

Isaac Walters

NC TBD | 801-863-8434 (Direct) | [soamarketing@uvu.edu](mailto:soamarketing@uvu.edu)

See for: Approval of UVU and School of Arts logo size/placement on all published materials.

## OVERVIEW

### Co-Requisite Requirement

MUSC 450R Private Lessons for Music Majors – or – MUSC 455R Private Lessons for Music Performance Majors

### Objectives

Your recital is a capstone event in your educational experience. Careful preparation will ensure successful experiences from which you may build lifelong skills in music appreciation and performance. As a general guideline, MUSC 3800 requires between 30 and 45 minutes of solo/chamber music, and MUSC 4800 requires between 45 and 60 minutes. The actual program and length should be determined with your private teacher, as well as any additional requirements (memorization, etc.). Upon successful completion of this course, you will know how to:

- Prepare and present a recital on your major instrument or voice with repertoire representing a variety of time periods and genres.
- Demonstrate advanced artistic performance skills in areas such as intonation, tone, technique, and musicality.
- Demonstrate proficiency in ensemble skills with a collaborative pianist and/or other musician(s) (if applicable).

- Complete all processes related to recital logistics, such as venue scheduling, program outlines and notes, recital preview, and marketing.

### **Grading**

Your recital should reflect your highest performance capability. Effective preparation is crucial. You should carefully plan your schedule to include ample time for personal practice and completion of the recital preparations enclosed in this recital packet. Recitals must be completed by the end of the semester in which you have registered for MUSC 3800/4800. Failure to do so will result in an “incomplete” grade and may jeopardize your financial aid status. See inside the recital packet for special considerations dealing with scheduling recitals early in a semester.

Submit all forms/information, complete with signatures, to the recital coordinator by their due dates. You will find that every step of the preparation process will enlarge your appreciation of the repertoire and your confidence as a performer. It is important to communicate age appropriateness when you advertise your recital to family and friends. Usually, children 8 and above have the capacity to sit quietly and enjoy a recital. Please inform those you invite that your performance will be graded, and that a supportive and respectful audience will help you maintain necessary focus.

### **Timeline**

Submit forms to the Music Department Chair:

- Before week 4: *Recital Preparation Form*
- Within 3 days after the recital preview: *Recital Preview Performance Evaluation Form*
- Within 3 days after the recital preview: *Recital Program Information* (submitted to the Music Department Front Desk, NC 754)
- Within 3 days after the recital: *Recital Evaluation Form*

You are responsible for collecting any signatures or comments on these forms from your committee member(s) and submitting them by their due dates.

You are not required to perform a jury at the end of a semester in which you have given a recital if a committee of two or more faculty members evaluates your preview performance and recital; the *Recital Evaluation Forms* take the place of your jury. See inside the recital packet for information regarding committees.

Please schedule venues well in advance and make sure that your recital committee will be available to hear your preview performance and recital. In extreme circumstances, a committee member may request an audio or video recording of your recital for evaluation. Plan to record your dress rehearsal and your recital in any case, as these recordings will provide valuable additions to your performance portfolio. A department video camera is available for use through the Music Library on a first-come, first-served basis.

### **Attention Students with Disabilities**

If you have any disability that may impair your ability to successfully complete this course, please contact the Accessibility Services Department located at Losee Center (LC) 312. Phone (801)863-8747. Email [accessibilityservices@uvu.edu](mailto:accessibilityservices@uvu.edu). Academic accommodations are granted for all students who have qualified, documented disabilities.

## **RECITAL CONSIDERATIONS**

### **Recital Committee**

Your recital committee will include your private teacher. If you wish to use your recital as an end-of-semester departmental jury, you must be evaluated by at least one other faculty member, preferably from your area (vocal, strings, brass, woodwinds, percussion, etc.). You are responsible for asking additional faculty members to serve on your committee, and for making sure that they will be available to evaluate your preview performance and recital.

### **Recital Preview**

You are required to give a preview performance of your entire recital program, as it will be performed at the recital. The purpose of this preview is to prove to your committee that you are on schedule with your preparations to play an excellent recital. You should be prepared to perform your entire recital program as it will be performed at the recital, though your committee may decide to hear only excerpts of certain pieces. Your committee will give written comments and formally decide at this point whether you are adequately prepared to give the recital. FAILURE TO GIVE A PREVIEW PERFORMANCE MAY RESULT IN CANCELLATION OF YOUR RECITAL. You should record your preview, and, if possible, you should wear the shoes and clothing you will wear at your recital. It is a good idea to practice walking on and off of the stage, as well as bows, in order to know exactly what to expect at your recital.

### **Programs**

The UVU Music Department will format and print programs for your recital. UVU student recital programs will not include program notes or translations of foreign language texts; you should print them yourself and have them available for your audience. Type your program information as indicated on the *Student Recital Program Information* portion of this packet and submit it electronically, along with a hard copy, to the Music Department Front Desk, NC 754 within three days after the preview. Fifty (50) copies of your program will be available for pickup in the music office one week before your recital.

### **Marketing**

Advertise your recital! Posters, flyers, email lists, print news, radio, and social media are just a few of the ways that you can improve the likelihood of a good audience turnout. Marketing is a major part of any musician's career, and the time you spend working through this process will be time well spent. All posters and flyers distributed on campus must comply with the following procedures and design specifications:

- Keep posters and flyers to a maximum size of 8.5 x 11 inches.
- Include the Department of Music logo, which can be downloaded here: <https://uvu.box.com/v/musiclogo>. The area surrounding the logo (the white space) must be half

the size of the logo itself. If you are sizing the logo to be 1 inch, the space around the logo must be ½ an inch.

- Use MLA format for dates and times. Days and months are spelled entirely out, or as three letters, i.e., Apr, Dec, and Mon or Fri. The times listed should read 7p – 9p or 6p – 8p, etc.
- Email a digital proof of your poster or flier to [isaac.walters@uvu.edu](mailto:isaac.walters@uvu.edu) for approval before final printing.
- Take your posters or flyers to Campus Connection for stamping.
- Post and distribute your posters and flyers in designated bulletin areas on campus.
- Remove all posters and flyers from campus within three days after the recital performance.

Social media marketing:

- Optimize your advertising for social media by using images with little to no text
- Leverage influencers in your network: tag @uvuarts in social media posts and email [isaac.walters@uvu.edu](mailto:isaac.walters@uvu.edu) to have your marketing materials shared with a larger arts audience.

For more ideas on marketing your performances, consult Angela Myles Beeching's *Beyond Talent* (Oxford U.P.).

### **Dress**

You should look professional. Wear clean and pressed clothes (no jeans), come well groomed, and make sure all aspects of your dress are consistent (no threadbare red canvas shoes or white socks with a black suit, etc.). On the other hand, be certain that you will be comfortable enough to perform at your highest level. You should occasionally practice in the clothes you plan to wear, and you should wear them at your dress rehearsal to ensure lasting comfort in a performance environment. Make sure the other performers at your recital know what you will be wearing, as well as any expectations you have for their dress.

### **Recordings**

It's highly recommended that you make good audio and video recordings of your preview and recital. There are a number of high-quality portable audio recording devices on the market, and the UVU music library owns a video camera that is available for checkout. Make sure that you (or the person running the equipment) have tested and know how to use your recording equipment before your preview, and bring extra batteries, extension cords, etc.

### **Page-Turner**

Ask your accompanist if he/she needs a page-turner before your preview. Use the same page-turner for both the preview and the recital. Your page-turner should be dressed appropriately for a recital; standard dress for page-turners is all black (no jeans).

### **Stagehand**

If your recital requires set changes between pieces, find someone to act as your stagehand. Provide them with a program that diagrams each setup (chairs, stands, piano, etc.) Your stagehand should be dressed appropriately for a recital; standard dress for stagehands is all black. Events held in The Noorda you will be provided an usher and a venue tech to ensure proper execution of the recital and function of the building.

## Recital Timeline

Item	Due Date
Private teacher approval for recital	Semester week 1
Preliminary draft of recital	Semester week 2
Secure recital committee, recital date/venue, dress rehearsal date/venue, and accompanist	Semester week 3  Signed <i>Recital Preparation Form</i> submitted to recital coordinator by semester week 4
Translations of foreign language texts (vocalists)	6 weeks before recital
Program notes draft	3 weeks before recital
Publicity approvals—posters, flyers, and advertisements	3 weeks before recital
Final program draft	2 weeks before recital
Recital preview performance and recital committee approval	2 weeks before recital  Signed <i>Recital Preview Evaluation Form</i> submitted to music department chair within 3 days after preview performance
Recital program information	Recital program information submitted to music department front desk for formatting and printing within 3 days after preview performance
Recital performance	Signed and graded <i>Recital Evaluation Forms</i> submitted to music department chair within 3 days after the recital

## Recital Preparation Form

Student Name \_\_\_\_\_

Instrument \_\_\_\_\_

<p><b>Private teacher approval for recital</b></p>	<p><b>Semester week 1</b> Private Teacher Signature _____</p>
<p><b>Preliminary draft of recital</b></p>	<p><b>Semester week 2</b></p>
<p><b>Securing recital date/time/venue, preview performance date/time/venue, and accompanist</b></p> <p>Preview Venue: _____ Date/Time: _____ <i>Typically in instructor's office/studio</i></p> <p style="text-align: center;">- - - - -</p> <p>Dress Rehearsal <i>and</i> Recital Venue: _____ Rehearsal Date/Time: _____ Recital Date/Time: _____</p> <p>Students may request the Nu Skin Recital Hall - NC 610 for a \$50 fee (one dress, and one performance block per reservation.) Go to: <a href="https://noordarecital.youcanbook.me/">https://noordarecital.youcanbook.me/</a> and follow the instructions. Thursdays/Fridays: 6:30p – 8:30p (recital start will be 7p) Saturdays: 12:30p, 2:30p, 4:30p, or 6:30p (recital start will be 1p, 3p, 5p, 7p respectively)</p> <p>If you'd like to request the Instrument Ensemble Room - NC 614, same fees and time slots apply. Please email <a href="mailto:JNielsen@uvu.edu">JNielsen@uvu.edu</a>.</p> <p>You may also book a venue outside UVU. Frequent venues include the Science Building Auditorium – SB 134, local churches and libraries.</p>	<p><b>Semester week 3</b></p> <p>Private Teacher Signature _____</p> <p>Additional Committee Member Signature _____</p> <p>Accompanist Signature _____</p> <p><b>Proof of Venue Booking/Payment</b> Signature _____ Chris Gines, NC 754</p>
<p>Optional harpsichord usage/scheduling; limited availability (requires a handling and tuning fee)</p>	<p>Signature _____ Dr. Hilary Demske</p>

**\*\*This form is due to the recital coordinator as soon as all dates, venues, and accompanists have been secured with signatures, and no later than the fourth week of the semester in which the recital is to take place. Any changes to those dates or venues should be communicated to the recital coordinator as soon as possible.**

## Recital Preview Evaluation Form

Name		Preview Performance Date	
Recital Level (circle one)    Junior        Senior		Instrument/Voice Type	
Recital Date	Recital Time	Recital Location	
List all other performers:			
Program			
Committee Member Comments			
<div style="display: flex; justify-content: space-between;"> <span>Recital Approved _____</span> <span>Recital Not Approved _____</span> </div>			
Committee Member Signature		Date	

**\*\*This form is due to the recital coordinator within 3 days following the preview performance.**

## Recital Program Information

In order to have your programs printed by the UVU Music Department, the following information should be typed and submitted within three days after your preview performance. Make sure that all information is accurate and spelled correctly.

Name of student giving recital

Voice/Instrument

Recital Level: Junior/Senior

Piano Accompanist(s)

Additional Performers (list instruments/voices)

Recital Time/Date

Recital Location/Venue

Private Teacher

Degree Track: Bachelor of Music in Performance / Bachelor of Science in Music Education / Other

Detailed program information should be listed in program order; include where you would like an intermission/pause/etc. Include composers and their dates, arrangers, titles with opus numbers/catalog numbers/dates, titles of each movement, and the performers of each piece.

Please make sure that all names, dates, titles, and opus numbers, etc. are correct before submitting this form.



# Sample Program

## Andre Dyachenko, clarinet Senior Recital

with  
David Phillips, piano  
Laura Botkin, soprano  
David Gerstein, cello

November 16, 2015, 7:30 p  
UVU Campus, GT 416  
Student of Jeffrey O'Flynn  
Bachelor of Music in Performance

*Der Hirt auf dem Felsen*, D. 965

Franz Schubert  
(1797 – 1828)

with  
David Phillips, piano  
Laura Botkin, soprano

*A Set for Clarinet* (1954)

Allegro  
Adagio  
Allegro

Donald Martino  
(1931 – 2005)

Intermission

Trio, Op. 3

Allegro ma non troppo  
Andante  
Allegro

Alexander von Zemlinsky  
(1871 – 1942)

with  
David Phillips, piano  
David Gerstein, cello

*New York Counterpoint* (1985)

I.  
II.  
III.  
[no movement titles]

Steve Reich  
(b. 1936)

## Recital Evaluation Form

Name		UVID #	
Recital Level (circle one)    Junior        Senior		Instrument/Voice Type	
Recital Date	Recital Time		Recital Location
Committee Member Comments			
Recital Grade _____ - or - Music Education 30-minute Senior Recital ( ) Pass ( ) Fail			
Committee Member Signature			Date

\*\*This form is due to the recital coordinator within 3 days following the recital.