SoTL 2020
Research Project Planner

Identify your Research Question	Design your Study	CITI Training	IRB Approval	Pilot or full Study	Collect Data	Analyze Data	Write your manuscript

Please remember that if you have any questions, or would like to discuss your study with someone to get input or feedback, feel free to contactr Aicha Rochdi (OTL)

	Suggested Deadlines	Research Task
☐	Sep. 5th	Identify a research question. Please use the "Identify your Research Question" document to guide you through the
☐	Sep. 12th	Initial Design of your Study ♦ Based on your research question, identify which methodology you will use: qualitative, quantitative, or both.
☐	Sep. 19th	Fill in the Google Doc with your research question and a short description of your study. (First check in with OTL).
☐	Oct. 3rd	Complete your CITI training (www.uvu.edu/irb)
☐	Oct. 3rd	Submit your research proposal to the IRB and obtain approval to proceed
☐ ☐	October and November	♦ Finish the draft your literature review section. ♦ Plan your study. Think about: • What data will you collect next semester? • What instrument will you use? • When will you collect your data? • Who will collect the data? ♦ If you can, conduct a pilot study
☐	3rd week of Nov.	**Present at the OTL Fall SoTL Event. You can present your research project or results from your pilot.** This is an opportunity to share your work, exchange ideas with your colleagues, and receive feedback.
☐	Feb. 27 &28	Continue with data collection. Complete the Method section of your manuscript.
☐	Feb. 27 &28	Analyse your data. Think about • How to prepare your data for analysis? (Cleaning) • How to transcribe your data? • How to code your data? • What tools will you use to analyze your data?
☐	Feb. 27 &28	Draft your data analysis and findings section
☐	TBD	**Present your SoTL research project at T4L**
☐	April (TBD)	**Present at UVU 2nd Symposium on Research in Teaching and Learning.**
☐	May 1st	**Submit a research brief to OTL for the SoTL showcase.** **Write your research article and start looking for journals and conferences for dissemination.**

All dates are suggestions that would help you keep your research project on track. Feel free to change them to fit your own preferences and regularly update the Google spreadsheet. Also, *we encourage you to participate actively in the MS Teams SoTL channel.*

Additional useful resources and ideas can be found here: https://my.vanderbilt.edu/sotl/