

PACE GENERAL BOARD MEETING

September 15, 2015

1:00-2:30 pm – SL 114

Attendance

Present – Sherry Harward, Shalece Nuttall, Brett McKeachnie, Leslie Farnsworth, Mike Francis, Corey Callahan, Irene Whittier, Brianna Larsen, Marianna Henry, Kim Rollins, Giovana Alisa, Ursula Sorensen, Jim Condie, Dalene Rowley, Kristen Nuesmeyer, Terrell Wyche, Justin Ferrell, Jennifer Agla, Daren Larsen, Duane Lee, Joe Nettleton, Barney Nye, Dawn Burgess, Jason Rucker, Mindy Swenson, Candida Johnson

Absent – Celena Patten, Wesley Eldredge, Jacob Atkin, David Phillips, Darryl Pranger, Joe Nettleton

Guests – Jim Bailey – Graduate Office; Alexis Palmer, AVP Student Life; Melisa Frost, Title 9 Coordinator; Karen Clemens, UVU General Counsel, Mark Bracken, Faculty Senate President.

Welcome and Call to Order

- Minutes approved for August meeting.
- Mark Bracken invited us to let him know of any concerns to take back to Faculty Senate.

Business Items

- October PACE General Board Meeting changed from October 20th to October 27 due to conflicting PBA session
- Sherry will send a reminder email every Wednesday for items to be included in the PACE weekly emails that go out on Friday mornings
- Reminding to sign up for UVUFit Program. Teledoc benefit is not being used and may be discontinued due to lack of interest. Please get the word out to our members. A presentation regarding Teledocs will be given in an upcoming meeting

PACE Document Review

- The Executive Board presented updated goals for 2015-2016
- The time frame listed by each goal from last year's plan (regarding the 4-year goals) were eliminated to allow yearly changes rather than holding the board to items that may or may not be pertinent with board changes, etc.
- The Board agreed that the PACE objectives of "Advocate, Unify, Communicate, and Involve" from the previous two years would remain for the upcoming year
- Wording changes were discussed and finalized for each goal
- Motion to accept new changes passed
- See approved 4-Year Strategic Plan (attached, will be posted to website)

Policy Review

- Policy 655 Graduate Faculty – Jim Bailey
 - Motion to accept feedback provided passed
- Policy 524 Graduate Program Credit & Graduate Requirements – Jim Bailey
 - Motion to accept feedback provided passed
- Policy 162 Sexual Misconduct – Alexis Palmer, Karen Clemens, Melissa Frost
 - Stewards briefly explained the policy, which will be reviewed next month

PBA request

- Our PBA request will be for a total of \$20,000. \$13,000 in base requests (\$6,000 Staff Education Fund, \$6,000 Staff Development Fund and \$1,000 Annual PACE Committee Appreciation Event) and \$7,000 in one-time requests (\$5,000 PACE Marketing Campaign, \$1,000 PACE Scholarship promo materials, \$1,000 UVU 75th Anniversary Employee Event).

Committee/Senate Reports:

- Communication Committee, Brianna Larsen. Need for a quicker process of adding information to the website. Brett McKeachnie recommended connecting with Nathan Gerber for training. Sherry encouraged adding additional committee members.
- Staff Education/Development Committee, Ursula Sorensen. Requested time on next month's agenda to discuss proposed changes.
- Involvement Committee, Marianna Henry. Reported on Staff Fall Forum survey. 68% of employees who attended responded to survey. We shouldn't have to beg people to attend, the President should encourage staff to come and make sure it is authorized to be there. Holiday Social plans include a Lip Sync battle, donations to the Food and Care Coalition, and a lite turkey luncheon menu. Kameron Barkel introduced PACE sponsored Halloween office decorating contest. Offices will post a photo or video on our new Facebook page and employees will vote for their favorite individual and office. Prizes will be awarded.
- Employee Recognition Committee, Irene Whittier. Reported 36 Wolverine Sightings submitted so far for September.
- Summer University Focus Groups, Shalece Nuttall, PACE VP. Reported a low turn out to the focus groups of only 7 employees. We might do a survey instead and partner with Alumni.
- Wolverine Pride Committee, Jim Condie. Wolverine Kid Club has 2,500 kids.
- Benefits Committee, Corey Callahan. Reminder to look at Teledoc benefit on the website and give HR any suggestions.
- Development & Alumni Senator, Justin Ferrell. Provided reminders about Homecoming Week, Founders Day, and Family Fun Fair activities this month and upcoming United Way Campaign.

Next Meeting

- **NEW DATE AND ROOM** - Tuesday October 27, 1:00-2:30 pm, CB511