

PACE GENERAL BOARD MEETING

October 27 2015

1:00-2:30pm

CB511

Attendance

Present- Sherry Harward, Shalece Nuttall, Brett McKeachnie, Leslie Farnsworth, Mike Francis, Dalene Rowley, Daryl Pranger, Darren Larsen, Jennifer Agla, Duane Lee, Jill Crawley, Barney Nye, Dawn Burgess, Mindy Swenson, Jason Rucker, Candida Johnson, Corey Callahan, Marianna Henry, Giovanna Alisa, David Phillips, Jim Condie, Brianna Larson.

Absent- Jacob Atkin, Wesley Eldridge, Justin Ferrell, Joe Nettleton, Kristen Nuesmeyer, Celena Patten, Kim Rollins, Ursula Sorensen, Irene Whittier, Terrell Wyche

Guests- Margaret Bellon; Mark Bracken, Karen Clemes, Alexis Palmer, Mike Walker

Welcome and Call to Order

- Minutes approved for September meeting
- Mark Bracken discussed Faculty Senate news

Policy Review & Feedback

- Policy 547 Priority of Service for Veterans – Margaret Bellon
- Motion to accept feedback provided passed

Business Items

- Ashley Bates from University Marketing will provide a Facebook training for the entire board to help us best manage our new Facebook page; the training date selected is November 17 following our normal meeting (2:30-3:00 pm)
- Academic Calendar Committee is proposed a date change for the 2016 Fall Break from Oct 13-14 to Oct 20-21 to match UEA; motion to accept date change passed unanimously
- HR Coordination – first Supervisory Essentials training scheduled and filled with a waiting list; future dates are being discussed and other training options will be available once the new LMS is in place.
- There has been a high number of accidents and pedestrian injuries. Reminder to drive safely on campus especially in crosswalk areas, no texting while driving. **Senators were asked to pass along the reminder to their constituents**
- PACE PBA Presentation – Wednesday Nov 4, 3:25-3:35, SC 206abc. Please be there to support our requests
- Additional Campus Closure Date has been added on Dec 31 and an additional Personal Leave day to use by December 31; reminder to coordinate time off with supervisors

Strategic Planning

PACE Communication Plan

- Proposed communication plan directs communication procedures for PACE
- An updated secondary logo will be created with the acronym added and a PACE logo will be created by University Marketing

- Board Meeting minutes will be posted and available to all PACE members on the website within 2 weeks following the meeting
- Senators time will be utilized to obtain feedback and suggestions regarding main goals and objectives rather than distribute board meeting information
- A request was made to specifically indicate in the minutes the items senators are being asked to obtain feedback from their constituents and to report back on
- A motion to accept the PACE Communication Plan with the discussed changes was passed unanimously

PACE UVU 75th Anniversary Event(s)

- Discussion was held regarding ideas for activities or events that could be held to celebrate the upcoming 75 anniversary and honor employee contributions; the following events were discussed

PACE-Sponsored Wolverine Wednesday

- Available dates were discussed; February 10, 2016 was the preferred date
- Each committee, the senators and the Executive Board will be responsible for an activity
- Employees will collect a stamp or signature on a punch card at each activity to be used for prize drawings; Wolverine Pride will assist with prizes
- Erin Flemming (Wolverine Wednesday Coordinator) has indicated they will donate the first 200 lunches to employees in attendance
- Motion to host the February 10th Wolverine Wednesday was passed

Refreshment Social or Activity Ideas Discussed

- UVU Athletes vs UVU Staff Baseball game
- Departments vs Department Baseball Tournament, Hot Dogs and Drinks
- Bowling Tournaments
- More ideas will be discussed at upcoming meetings
- **Senators were asked to obtain ideas from their constituents**

Next Month's Strategic Planning Discussion Items

- PACE Marketing plan
- Staff Professional Development Forum (**Senators were asked to seek topics of interest regarding professional development from their constituents**)
- Annual PACE Student Scholarship Fundraiser
- UHESA "Take a Friend to College"

Senate /Committee Reports

- Service/Scholarship Committee - David Phillips. Reminders given regarding application deadlines, the need to get the word out to staff, and to encourage students to apply

- Student Affairs Senator - Dawn Burgess. Reminder to support Arts events on campus in addition to athletic events and to submit events. Sherry reminded the Board to submit this type of information to be included in the PACE Weekly email.
- Involvement Committee - Marianna Henry. The Halloween decorating contest voting is open on our Facebook page. Please encourage people to sign up for the Holiday Social lipsync battle.
- Academic Affairs Senator - Dalene Rowley. Suggestion made to consider bringing Wolverine Wednesdays and/or food trucks, and vendors like JDawgs, etc. to the other campus locations occasionally. It was suggested Dining Services could also do more.
- Benefits Committee - Corey Callahan. It was noted that we will have a short presentation on the Teledocs benefit next month
- Employee Recognition - Irene Whittier. The list of Wolverine Sightings for September was viewed.
- Communication Committee - Brianna Larson. There is a need for more committee members to help with the new Marketing Campaign. Please refer individuals to Brianna. Our Facebook page up and running and we will be having a training next month on how to use it best.

Policy Review Feedback

- Policy 531 Associated Student Ombudsmen - Alexis Palmer
 - Motion to support deletion of the policy passed
- Policy 407 Clery Act Campus Safety & Security - Alexis Palmer, Karen Clemes
 - Motion to accept feedback provided passed
- Policy 162 Sexual Misconduct, Alexis Palmer, Karen Clemes
 - Motion to accept feedback provided passed

Adjournment – Next Meeting Tuesday November 17, 1-2:30 pm in SL114