

**Minutes**

April 17, 2018

1:00-3:00 pm

SC 214

**Attendance** – Jennifer Agla, DaSheek Akwenye, Stephanie Albach, John Bair, Andrea Calaway, Daniel Delgadillo, Cameron Evans, Stacy Fowler, Nathan Gerber, Kellie Hancock, Justin Hansen, Matthew Holland, Amie Huntsman, Candida Johnson, Brett McKeachnie, Tena Medina, Trevor Morris, Bonnie Mortensen, Kristen Nuesmeyer, Shalece Nuttall, Katty Perez, Nikki Scott, Mindy Swenson, Jason Terry, Craig Thulin, Irene Whittier, Mark Wiesenberg, and Lisa Williamson.

**Absent** – Jon Barclay, Gary Griffin, Beka Grulich, Darel Hawkins, Linda Makin, Tanner McQuivey, David Tobler, and Valarie Wells.

**Welcome, Approval of Minutes, Administrative Updates**

- ***PACE Administrative AVP (Linda Makin/Mark Wiesenberg) –***
  - Encouraged to attend the search open forums and President Holland farewell events
  - Compensation is in final stages (the correct one has addresses printed on the document)
  - Open enrollment began Monday and benefits fair tomorrow (new pharmacy vendor)
- ***Faculty Senate President (Craig Thulin) –***
  - Last faculty senate meeting for this academic year is today
  - Ratifying bylaws for academic year 2018-19
  - Will receive reports on standing committee's
- ***Minutes – March 20, 2018 minutes stand as approved.***

**Business**

***Transition committee report***

Announcements have been emailed. Encourage everyone to be involved in the open meetings (listed on bottom of the agenda). Friday night at 5:45 p.m. is the proposed time for an announcement.

***Goodwill***

The goodwill website is live. The plan is to have a steak fry this upcoming September, and faculty are interested. Kellie will attend faculty senate today. Kellie will ensure there is a goodwill link on the faculty senate webpage and change the wording to say the steakfry will be held based on available funds. New employees can sign up during orientation. Let your divisions and departments know about goodwill.

***Benefits fair***

If you signed up to help with the table please be there. We have stress balls that change colors, postcards, goodwill information, and drawing tickets.

***President Holland***

President Holland joined PACE to thank them for who they are and all they have done. He shared personal moments and conversations with the PACE board.

## Senator Reports

**Alumni & Development (Amie Huntsman)** Homecoming week is September 24-29. PACE will co-sponsor the door contest. Cap and gowns are being picked up in SL 101.

**Finance and Administration (Justin Hansen & John Bair):** The great shake out will be on Thursday, April 19 at 10:15. It was suggested to take pictures under your desk to post to Facebook or the emergency management website.

**Planning, Budget & HR (Cameron Evans):** Enroll in your benefits

## Committee Reports

**Benefits (Jennifer Agla):** Benefits fair on April 18 will have a lot of good information. The increase in benefit is not due to change in provider.

**Bylaws/Procedures (Brett McKeachnie):** Reviewed the proposed changes to the bylaws and constitution.

Constitution:

- reapportionment clarified
- recall process
- definition of a quorum, makes it clear and simple
- several non-substantive changes that had to do with capitalization or defining a group or meeting.
- discussed feedback on the name and decided to keep it because of brand equity and policies.

Bylaws:

- recall process
- term "plurality" for elections
- removed description of employees to alleviate inconsistency between bylaws and constitution
- new section of administrative liaison and sections below that renumbered
- clarification on immediate past president
- took out impeachment / recall

Nathan moved motion to approve bylaw changes with the recall process to be enacted after the condition is ratified by the General board on June 19. All in favor, none apposed. Discussed how to get more people to attend the June 19 general membership meeting, including calendar invite, food, or sodalicious. Brett will send out in late May.

**Election (Tena Medina):** Tena reported on the online ballot that will auto populate. Re-apportioned based on number of employees (Academic Affairs will gain a senator and finance and Administration will lose one). Encourage participation in the nominations. Jason noted his position will also be available as he will be going to graduate school, we will follow the bylaws that says the president can appoint or we can go to the third in line and see if they can serve for one year and then it would come back open.

**Employee Recognition (Irene Whittier):** 65 wolverine sightings for March.

**Professional Development (Daniel Delgadillo):** Last Friday's professional forum was a success. Staff education fund for 2018-19 will open next month (mid-May to mid-June).

**Service & Scholarship (Kellie Hancock):** 78 applicants for scholarship. Recipients will be recognized at the Staff Fall Forum. Alumni working on donation page form and will coordinate with Amie Huntsman.

**Wolverine Pride (DaSheek Akwenye):** 8 nominee's for the wolverine pride ambassadors. Branding and creating awareness.

**Important Dates:**

- Benefits Fair – April 18 at 10 AM – 2 PM
- Presidential Open Forums – April 19 (CB 101b)
- Hoagies with Holland – April 25 at 11:30 AM – UCCU Center
- Summer University – May 14-16
- Next Meeting May 8 at 1-3 PM in SL 114

*Minutes taken by: Stacy Fowler*

*Meeting adjourned at: 2:40 p.m.*