

Minutes

December 19, 2017

1:00-3:00 pm

SL114

Attendance – Jennifer Agla, DaSheek Akwenye, Andrea Calaway, Daniel Delgadillo, Cameron Evans, Stacy Fowler, Nathan Gerber, Gary Griffin, Kellie Hancock, Justin Hansen, Amie Huntsman, Candida Johnson, Trevor Morris, Kristen Nuesmeyer, Shalece Nuttall, Katty Perez, Nikki Scott, Ryan Stevenson (Linda’s Intern), Mindy Swenson, Jason Terry, Craig Thulin, David Tobler, Valarie Wells, and Irene Whittier.

Absent – Stephanie Albach, John Bair, Jon Barclay, Beka Grulich, Darel Hawkins, Linda Makin, Brett McKeachnie, Tena Medina, Bonnie Mortensen, Mark Wiesenberg, and Lisa Williamson.

Meeting Assignments

- Pace Board - Policy 522 comments due by January 10, 2018
- PACE Board - inform co-workers of homepage changes (including my.uvu.edu) and of the PACE nominations due January 16, 2018.
- Jason Terry - send Shalece comments from division regarding the presidential search
- Shalece & Craig - discuss goodwill faculty representation

Welcome, Approval of Minutes, Administrative Updates

- ***Faculty senate*** - Craig informed the committee of the re-envision GE effort. Four staff members will serve on this committee.
- ***Minutes*** - November 21, 2017 minutes stand as approved.

Policy Review

First Reading

- *Policy 609, Pilar Hays, non-credit course funds (deletion)*. Policy created in 1993 and is outdated. Office of Community Outreach and Economic Development Advancement will create practice to replace some items in the policy. PACE approved deletion of Policy 609 with no comments.
- *Policy 522, Pilar Hays & David Connelly, Undergraduate Credit and Transcripts (limited scope)*. Reviewed section 5.7.5, 5.7.6, and 5.7.8. Comments due by January 10, 2018.

Second Reading

- *Policy 705, Robin Ebmeyer, Unmanned Aircraft Systems (Drones)*. Reviewed four comments. Pace moved motion to submit comments as read as PACE’s official comments on Policy 705.

Business

Presidential Search Committee

- Shalece provided an update on the presidential hiring search. The job announcement is posted and nominations are being accepted until February 2. Let Shalece know if you have any comments and concerns as she is representing the staff on the presidential search. The final decision is made by the Board of Regents.

Transition Committee

- Nathan is on the transition committee as well as other staff/faculty representation. Their purpose is to communicate and focus on moving UVU forward. They will have a website to facilitate communications. Some items the committee will review include:
 - President's Residence
 - Transition book
 - Discussions on rolling inauguration into current events
 - Three areas of focus: celebrate President Holland and his successes, period of transition and celebrate the new president and them starting the position.

UVU New Website Layout

- Homepage video to change seasonally or quarterly
- Audience navigation on right hand side
- As you scroll the audience moves up
- We no longer do sliders
- Facts and stats will change on a regular basis
- Student life (not division of student life, but life outside the classroom)
- Event perspective with new ticketing system
- Footer with legal disclaimer on every page (including non-disclosure)
- Social media built in
- Tell co-workers where to find my UVU (in navigation or at my.uvu.edu)

Committee/Senator Reports

- **Academic affairs (Andrea Callaway):** Had questions on food options. A dining website has been created at uvu.edu/dining.
- **Alumni & Development (Amie Huntsman):** Has had several events including Arizona alumni - chapters. Working on event that will be in Seattle next month.
- **Planning, Budget & HR (Cameron Evans):** Human Resources, Payroll, Division of Planning Budget & HR, Business Intelligence, Policy Office, Budget Office, IEP and Academic Quality Assurance will be moving into the new Hall of Flags Infill (HF) on January 2.
- **Student Affairs (Valarie Wells & Jason Terry):** Reported that new VP, Kyle Reyes visiting each area. Jason has advice from his area for the presidential search, he will forward the comments to Shalece.
- **University Relations (Candida Johnson):** Area is helping with transition book if you have any questions or comments.
- **Benefits (Jennifer Agla):** RFP request for pharmacy administrator is currently in process. Once it is approved it will be announced. If you have any concerns with benefits talk to Jennifer. Three PACE members serve on benefits committee (Jennifer, Nathan and Shalece).
- **Employee Recognition (Irene Whittier):** Wolverine sightings are up, we had 98 last month. PACE nominations are now open with information on PACE website. Full-time will receive \$1000 cash award and part-time gets \$500. January 16th is the deadline for nominations. Shalece strongly recommends nominating someone.
- **Events (Gary Griffin):** Holiday social was a success. Ordered food for 1100, and they had to bring out 200 or more plates. 428 books were donated.
- **Marketing & Communication (David Tobler):** Discussed the need to send out a blurb regarding PACE, because the website didn't get as much attention without doing the 12 days of Christmas. Approved to post draft minutes after being reviewed by executive board.
- **Policy Review (Kristen Nuesmeyer):** Working on awarding funds for PACE development.

- **Service & Scholarship (Kellie Hancock):** Will transition goodwill to PACE soon. Shalece and Craig will discuss faculty representation.
- **Wolverine Pride (DaSheek Akwenye):** Working with marketing to bring more awareness to Wednesday campaign.

Upcoming Calendar Items

- UVU day on the Hill February 26.

Next Meeting: January 16, 2018 at 1-3 PM in SL 114

Minutes taken by: Stacy Fowler

Meeting adjourned at: 2:02 PM