

Minutes

May 21, 2019

1:00-3:00 pm

SC 213c

Attendance – Jennifer Agla, John Bair, Valarie Browning, Stacy Fowler, Terri Fredrickson, Nathan Gerber, Jennifer Gallagher, Kellie Hancock, Justin Hansen, Candida Johnson, Marilyn Meyer, Trevor Morris, Kristen Nuesmeyer, Julie Stowe, Jenice Schulzke, Craig Thulin, Shari Warnick, Kim Wright, and Dan Zacharias.

Visitors – Alexis Palmer and Jeremy Knee.

Absent – Steve Anderson, DaSheek Akwenye, Jeff Anderson, John Barclay, Daniel Delgadillo, Karen Deysler, Tamara Jensen, Linda Makin, Gage Marberger, Tena Medina, Anthony Morris, Bonnie Mortensen, Shalece Nuttall, David Tobler, and Irene Whittier.

Welcome, Approval of Minutes, Administrative Updates

- ***PACE Administrative (Marilyn Meyer)***
- The PACE board requested an update on the benefits open enrollment. Marilyn reported 67 employees who missed the deadline, many of those are retiring or going on spouse insurance. We had to be cautious before extending the deadline for those who missed it due to everyone else's insurance coverage being at risk. After obtaining legal review, we determined that we had the option to give a grace period under the plan, and we elected to provide a 3-day grace period. PACE board felt communication was over the top, but appreciated all the communication due to the unique situation of not being able to default to an identical plan. PACE suggested email confirmation once completed.
- ***Faculty Senate (Craig Thulin)***
 - Faculty Senate does not meet over the summer, stage 2 policies will be reviewed then
 - Faculty Senate President will transition to Anne Arendt in July
 - Craig appreciates and will emphasize faculty senate and pace relationship
 - Transition of senior VP Jeff Olson and welcoming new provost Wayne Vaught
- ***Minutes – April 16, 2019 minutes stand as approved***

Committee Reports

Policy Review (Kristen Nuesmeyer): Policy comments due June 10

First Reading

- ***Policy 152: Accommodations for Individuals with disabilities***
- ***Policy 153: Americans with Disabilities Act Grievance Process***

Policy 152 and 153 are old policies that are being updated to incorporate changes in the American Disability act, add clarification, definition, scopes and grievance process if denied. Pay attention to anything that is not captured in merged policy. Policy is for student and employees.
- ***Policy 160: Animals on Campus***

Was approved as a temporary emergency. Memo provided with Key issues. Accessibility website will launch in August. Policy allows conversation of accommodations. Distinction should be clear between service animals and emotional support animals. Alexis is willing to provide training.

Benefits (Jennifer Agla): Appreciates the time and effort of the benefits team during open enrollment.

Bylaws & Procedures (Jennifer Gallagher): Will have updates ready for general membership meeting.

Elections: Elections close today at 5PM, will have announcement in PACE weekly email.

Employee Recognition: 66 Wolverine Sightings for April.

Events (Candida Johnson): Committee thanked Candida for work on Summer University Committee and provided feedback on golf (date/message for clock out). Send her any keynote ideas for next year.

Candida will coordinate Staff Fall Forum date. Hopes to do a scavenger hunt in July.

Service & Scholarship (Kellie Hancock): Scholarship committee met and after reviewing and scoring applications and with approval of pace exec board will award 4 scholarships this year plus the athletic recipient. Doubled the number of recipients. Renewed push on scholarship program and the push, so we hope to expand. Have approval from title IX to offer scholarship to students. Looking at option to have part time pay into goodwill. Craig would like to be part of the goodwill committee as a faculty member.

Senator Reports

Institutional Advancement: In process of new building by the autism center.

University Relations (Shari Warnick): Reported on the parades and the new interactive float (digital display with audience on screen). Contact Candida if you know of dedicated "parade party people."

New Business

PACE PBA Allocations: PACE received PBA allocations for the increase cost of distinguished awards of excellence, events, and staff education funds. Grateful for administration especially Linda Makin. In a few months we will need to start thinking about next year's requests.

PACE General Membership Meeting: The PACE general membership meeting will be held in SC 213 a/b on June 18. We will be voting on the bylaws and constitution.

Upcoming Calendar Items

- Election closes tonight at 5:00 p.m.
- Board training and transition lunch will be in June

*Minutes taken by: Stacy Fowler
Meeting dismissed at: 1:55 p.m.*