



# PLANNING, BUDGET & FINANCE

Planning, Budget & Assessment

November 2, 2021



UTAH VALLEY UNIVERSITY

# PBF LEADERSHIP TEAM



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Planning, Budget & Finance*



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Internal Audit*



**SCOTT WOOD**  
*Director  
Budget Office*



**STACY FOWLER**  
*Admin Support  
Planning, Budget & Finance*



**Fairy Godmother**  
*Wish Granter*

# Crypt Keeper vs. Fairy Godmother

Cryptocurrency vs. Magic Wand

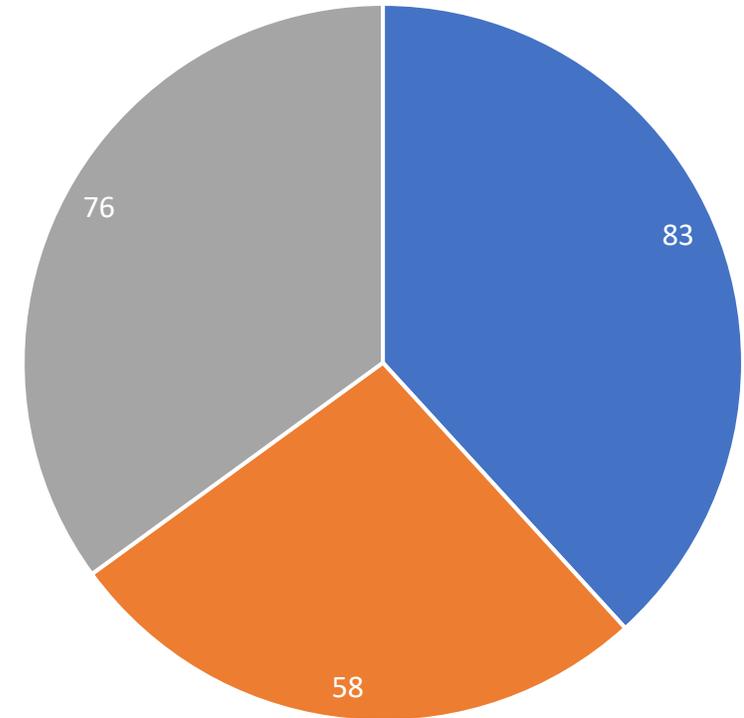




**“You can design and create,  
and build the most wonderful place  
in the world. But it takes people  
to make the dream a reality.”**

# PBF Position Count

	FT	PT	Student	TOTAL
Budget Office	2	1		<b>3</b>
Business Services	29	13	3	<b>45</b>
Campus Store	9	29	6	<b>44</b>
Dining Services	7	10	50	<b>67</b>
Internal Audit	3		2	<b>5</b>
PBF	3		1	<b>4</b>
Policy	2		1	<b>3</b>
Printing	12	1	3	<b>16</b>
Procurement	14	4	10	<b>28</b>
University Planning & Effect.	2			<b>2</b>
<b>TOTAL</b>	<b>83</b>	<b>58</b>	<b>76</b>	<b>217</b>



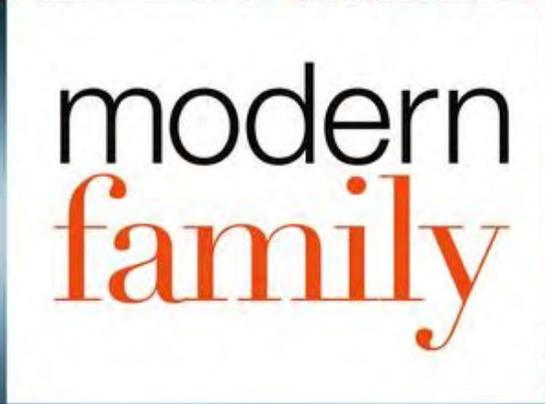
■ Full Time    
 ■ Part Time    
 ■ Student



**The  
BRADY  
BUNCH**







# RESTRUCTURE

- Budget and Finance Synergy
- Speed to implement changes
- Coordinated staff Meeting
- Alignment of goals
- Focus on same issues





Planning, Budget, and Finance supports UVU in **strategically stewarding** resources to uphold the university's commitment to quality, affordability, and efficiency and by delivering internal and auxiliary services to enhance its capacity to educate every student for success.



UTAH VALLEY UNIVERSITY

# 1. PRIORITIES: WHY ARE THESE YOUR PRIORITIES



Quarterly Financial Reviews

Accessible, meaningful financial information for informed decision-making

HEERF funding

Policy Equity Assessment Committee

Re-envisioning UPAC

University Planning Advisory Committee

Campus Store and Dining Services

## 2. ACCOUNTABILITY: WHAT HAVE YOU ACCOMPLISHED WITH YOUR RESOURCES?

### Financial Rework

Increase Transparency & Accountability

Increase Accountability

Change in Policy Empowers Lower-Level Decision Making

Data Informed Decision-Making

### Executive Quarterly Reviews

Communication, Transparency, & Decision Making

Regular Reports

Improving with CQE measures

### Ethics Point – 88 hotline reports

Coordination with responsible departments to facilitate

### Expansion of Auxiliaries

Exceptional  
ACCOUNTABILITY

# PBF Finances and Impact

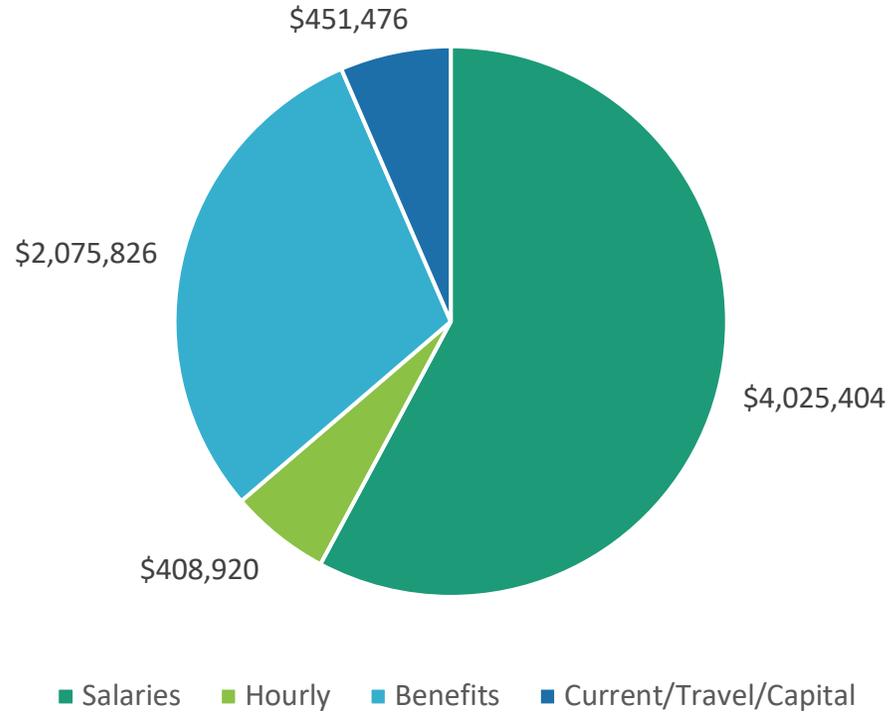
	Appropriated	Non-Appropriated	Total
VPPBF	\$456,691		\$456,691
Budget Office	\$263,126		\$263,126
University Planning & Effectiveness	\$238,771		\$238,771
Internal Audit	\$464,089		\$464,089
Policy Office	\$197,973		\$197,973
Finance	\$5,340,973	\$5,706,431	\$11,047,404
<b>Total</b>	<b>\$6,961,623</b>	<b>\$5,706,431</b>	<b>\$12,668,054</b>

FY21 Carryforward = \$271,852

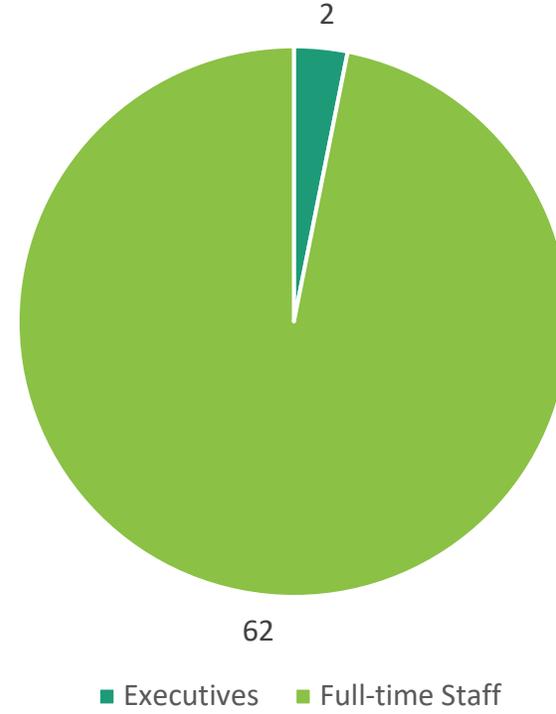
Non-appropriated includes

- Campus Store
- Dining Services
- Print Services
- Payment Plan/Collections
- Surplus Sales
- Warehouse
- Mail Services

Appropriated Budget

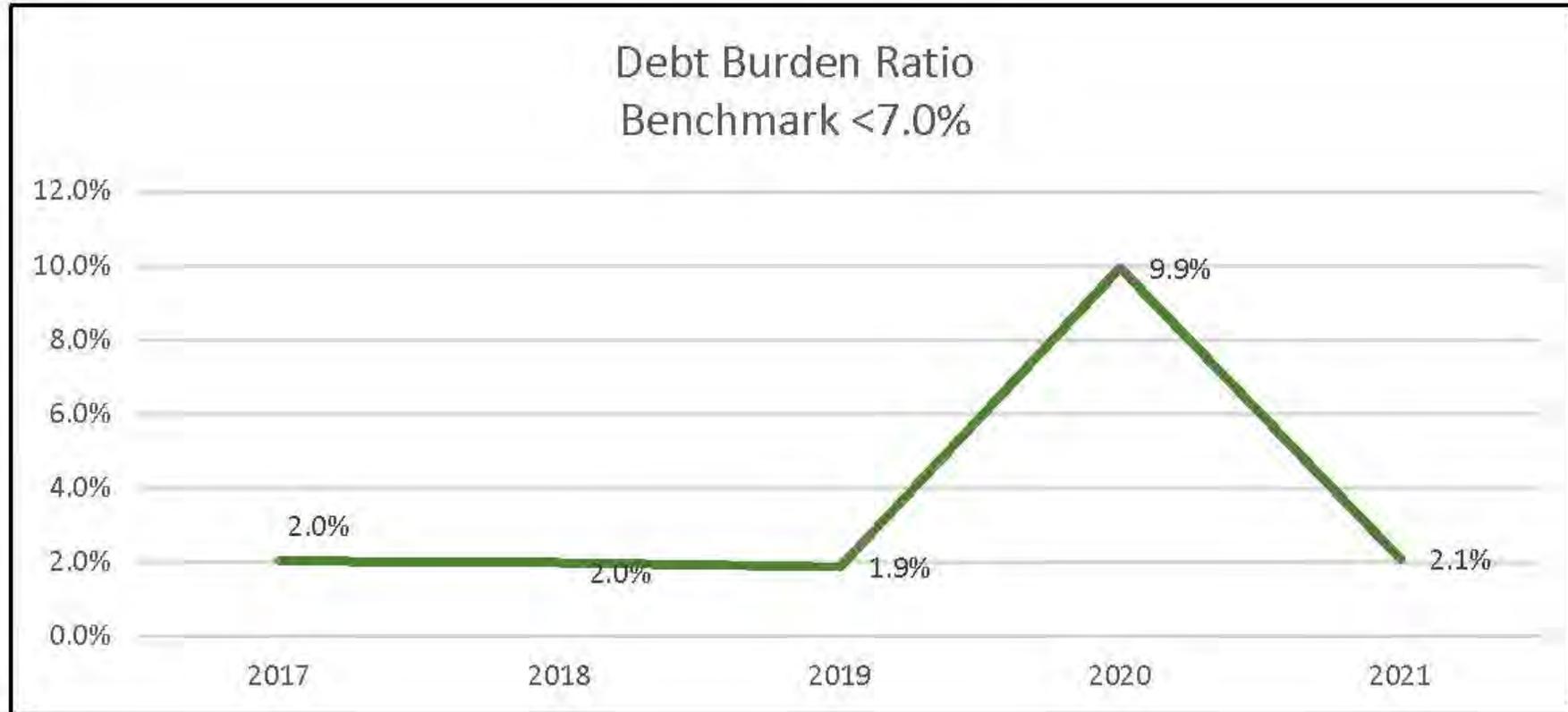


Appropriated Full-time Employees



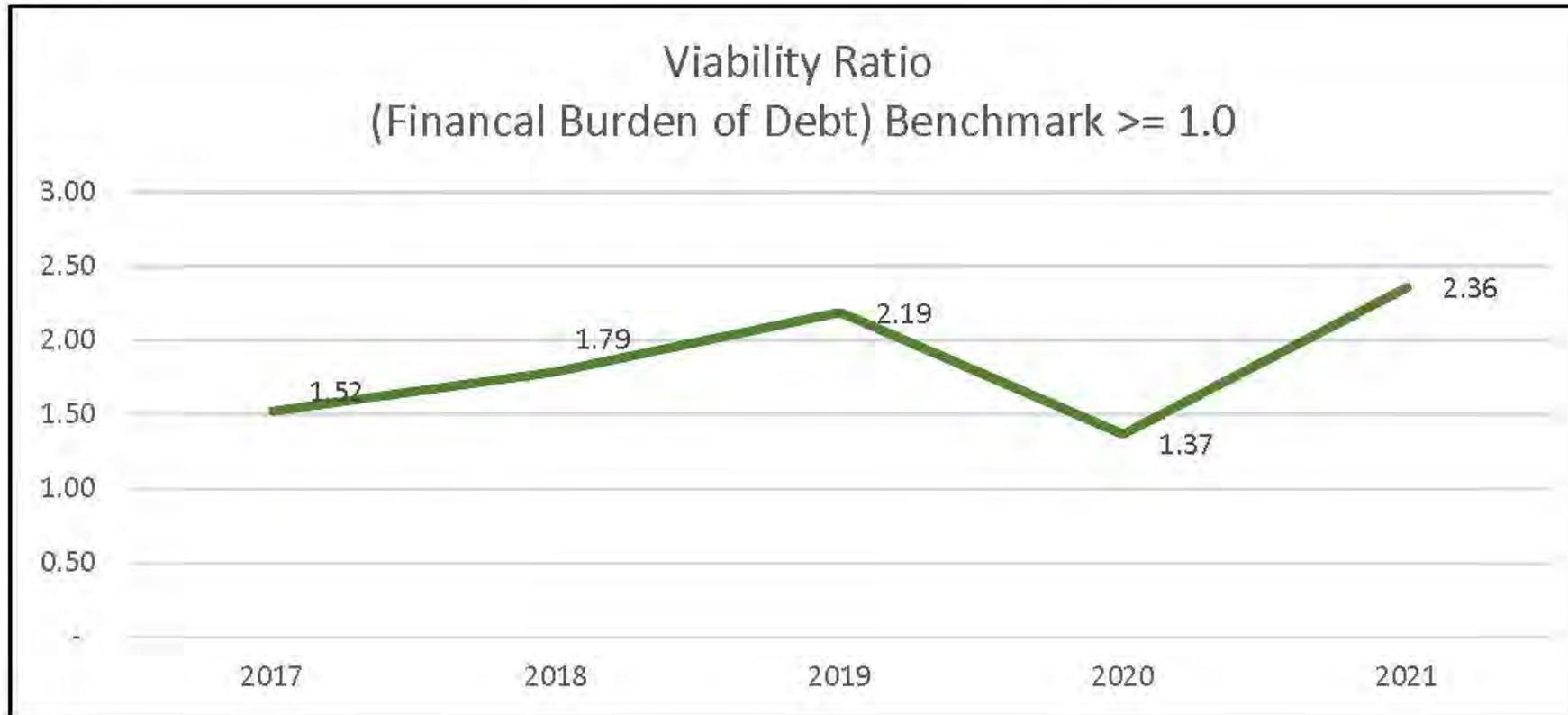
PBF Finances—Appropriated (93.5% personnel)

# Financial Health Ratios



$$\frac{\text{Debt Service}}{\text{Total Expenditures}}$$

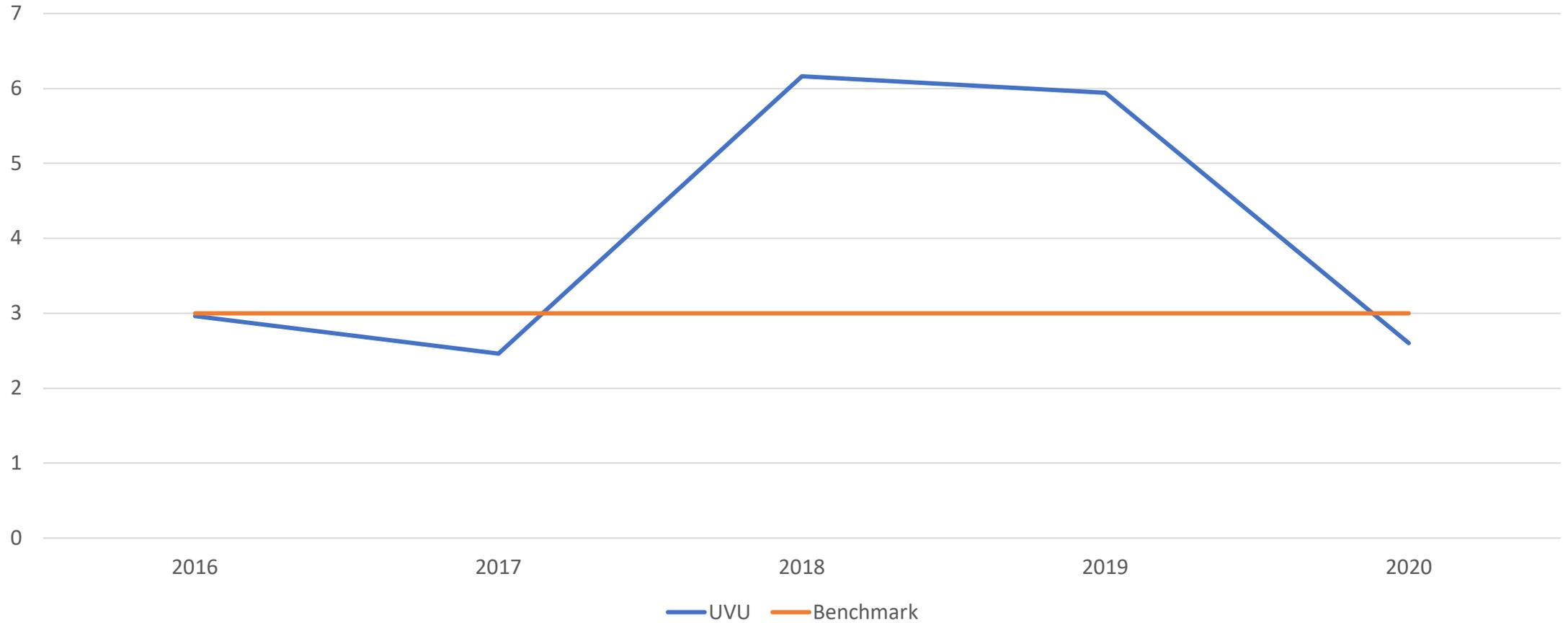
# Financial Health Ratios



$$\frac{\text{Expendable Net Assets}}{\text{Long-Term Debt}}$$

# Composite Financial Index

(holistic measure of financial health)





2019	2020	2021
\$368,725	(\$849,943)	(\$1,576,704)

No Students on  
Campus  
*impact on*  
Auxiliaries



Campus Store Grand Opening | Oct 26



<b>Campus Store Grand Opening SALES were a SUCCESS</b>	10/26/2021	\$18,042.19
	10/27/2021	\$10,750.84
	10/28/2021	\$8,615.82
		<b>\$37,408.85</b>

# 3. PLANS



OUR VALUES:  
**Exceptional CARE  
ACCOUNTABILITY  
RESULTS**

**STUDENT  
SUCCESS**

**UVU**



# VISION 2030



A 10-year vision outlining how UVU's integrated dual mission will meet the higher education and workforce needs of Utah County, UVU's service region, and the state of Utah

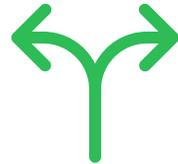


## 3. PLANS



PERFORMANCE

Auxiliary



INFORM

Decision Making



MEASURES

CQE



OPTIMIZE

Existing Resources



# Dining and Catering



## STUDENT CENTER



## ON CAMPUS



KITCHEN/CATERING

UVU CULINARY ARTS INSTITUTE  
STAR VALLEY UNIVERSITY

(Connig To New Keller Building)



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# Student Center Construction



# Surplus Property



# Current Challenges

- ▶ No full-time staff
  - Part-time students, turnover
  - Supervisor also responsible for warehouse, receiving, mail
- ▶ On-campus pickup
  - Campus moves, construction
  - Items in hallways without notification to Surplus
- ▶ Surplus sales
  - Currently once a month
  - Labor intensive to prep for, takes away from pickup
  - Pricing vs. auctions
  - Online vs. in-person
- ▶ Balancing selling vs. scrapping/disposal

# Proposed Solutions

- ▶ No full-time staff
  - Requested position
- ▶ On-campus pickup
  - New automated pickup request form using IT ticket system
- ▶ Surplus sales
  - Evaluating multiple sales per month
  - Putting more items online for auction
  - Moving high demand items to auction/lot vs. set price
- ▶ Balancing selling vs. scrapping/disposal
  - FT position would provide consistency, accuracy, knowledge

## 4. RESOURCE REQUEST

### Organizational Sustainability Objective #1

UVU strategically allocates resources to support and sustain programs, services, technology, and infrastructure.

### Surplus Property Technician

Request #266

Appropriated base: \$66,775

- ❖ High level customer service
- ❖ Property pick up, valuation, sales and disposal cam
- ❖ More frequent sales resulting in more revenue and better space management

### Finance Software

Request #219

Appropriated base: \$50,000

One-time: Reallocating \$100,000

- ❖ Finance Digital Transformation (IT involved)
- ❖ Financial Sustainability
- ❖ Financial Decision Making
- ❖ Manage Financial Resources



## 4. SUMMARY SLIDE

PBHR Request Summary	Ongoing	One-time
219 Finance Software	\$50,000	\$100,000
266 Surplus Property Technician	\$66,775	
Reallocation for one-time		- \$100,000
<b>Total PBF Requests</b>	<b>\$116,775</b>	<b>\$0</b>

# Planning, Budget, and Finance Resources Request Summary



Go Wolverines!