

Purchasing Thresholds

Large-Dollar Purchase Threshold: The threshold established by Procurement & Contract Services and approved by President's Council over which a formal, advertised solicitation must be conducted.

- \$100,000 – Professional Services*
- \$100,000 – Enterprise Software**
- \$100,000 – Construction
- \$50,000 – All other goods and services

Small-Dollar Purchase Threshold: The threshold established by Procurement & Contract Services and approved by President's Council over which adequate competition must be sought in accordance with Small-Dollar guidelines.

- \$100,000 – Contracts from an approved vendor list
- \$100,000 – Professional Services*
- \$100,000 – Enterprise Software**
- \$100,000 – Construction
- \$10,000 – All other goods and services

All procurements over the Large-Dollar Purchase Threshold will be made in accordance with Policy 242, Solicitation and Award of Contracts.

All procurements under the Large-Dollar Purchase Threshold will be made in accordance with Policy 243, Small Purchases, and Procurement & Contract Services' Small-Dollar Purchase Guidelines.

All procurements under the Small-Dollar Purchase Threshold may be placed directly with a vendor without seeking competition at the discretion of Procurement & Contract Services and in accordance with the Small-Dollar Purchase Guidelines.

All procurements for construction will be in accordance with Utah State Procurement Rules.

All procurements for Design Professional Services, as defined in the Utah Procurement Code, which includes architects and engineers, will be in accordance with Utah State Procurement Rules, including thresholds and procedures.

All procurements using federally awarded funds will be in accordance with current federal rules and Uniform Guidance.

*Professional services means a service that requires a high degree of specialized knowledge and discretion in the performance of the service, including, but not limited to:

- legal services
- consultation services
- architectural services
- engineering
- design
- underwriting
- bond counsel
- financial advice
- construction management
- medical services
- psychiatric services
- counseling services
- art

**Enterprise software is computer software used to satisfy the needs of the University, not just individual users.