

Travis B. Reynolds

American Fork, UT 801-863-6750 travis.reynolds@uvu.edu

EDUCATION

Master of Science - Academic Advising

2014, Kansas State University –online, GPA: 3.80, Cum Laude

Bachelor of Science - Behavioral Science/Social Work

2012, Utah Valley University, GPA: 3.83, Magna Cum Laude, Dean's List

WORK EXPERIENCE

Utah Valley University Behavioral Science Department

Adjunct Instructor, Orem, UT

August 2014 to Present

- Inform students of career and graduate school options within their major
- Teach students to create resumes, cover letters, how to network, and search for job opportunities

Career Counselor, Orem, UT

March 2016 to Present

- Coach students through all steps of personal and professional development within their academic career
- Help students maximize their opportunities by coaching on subjects such as resumes, cover letters, networking, internships, interview prep, LinkedIn, graduate school preparation, and salary negotiation
- Collaborate with campus partners in academic and non-academic roles to aid in student success and retention
- Present to classrooms, student organizations and faculty and staff on topics focused on career success and engagement, professional development and best practices

Certified Academic Advisor, Orem, UT

August 2012 to March 2016

- Advise 575 students on academic goals, degree requirements and admission to programs within the college
- Interpret University, College and Department policies for students, faculty and staff
- Evaluate placement test scores for the Accuplacer, Compass and other tests to determine class eligibility
- Review student progress toward degree completion and problem solve any graduation concerns
- Coordinate internship and independent study applications and schedules
- Counsel prospective students on UVU admission requirements
- Evaluate transfer credit and advise prospective and current students on course transfer
- Assist with designing and implementing orientation sessions for new and transfer students

AWARDS/PROFESSIONAL AFFILIATIONS/VOLUNTEER WORK

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| • Utah Valley University Dean's Award for Excellence in advising | April 2015 |
| • Utah Valley University Academic Advisor of the Year | April 2015 |
| • Chair, Behavioral Science Adviser Hiring Committee- Utah Valley University | 2014, 2016 |
| • Member of National Association of Colleges and Employers | Since 2016 |
| • Member of the National Academic Advising Association | 2012-2016 |
| • Volunteered at NACADA Regional Conference in Provo, UT | 2012 |

RESEARCH/PRESENTATIONS

Presentation at Utah Advising and Orientation Association, Major Specific Orientation

- Analyzed survey results and presented findings to UAOA conference attendees, Spring 2013: Snowbird Mtn. Resort

Grant Funded Research, Dr. Douglas Gardner, College Success Studies

- Designed a research project, gathered data and presented the findings under the assistance of Professor Doug Gardner on The Career Decision process of UVU students who take, CLSS 2100 at UVU, Fall 2010