



REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

_____semester/term_____year

Directory Information, as designated, may be released for any purpose at the discretion of Utah Valley University.

Under the provisions of the Family Education Rights and Privacy Act of 1974, as amended, you have the right to withhold the disclosure of Directory Information.

PLEASE CONSIDER VERY CAREFULLY THE CONSEQUENCES OF ANY DECISION BY YOU TO WITHHOLD DIRECTORY INFORMATION. SHOULD YOU DECIDE TO INFORM THE UNIVERSITY NOT TO RELEASE DIRECTORY INFORMATION, ANY FUTURE REQUESTS FOR SUCH INFORMATION FROM NONUNIVERSITY PERSONS OR ORGANIZATIONS WILL BE REFUSED.

THE UNIVERSITY WILL HONOR YOUR REQUEST TO WITHHOLD DIRECTORY INFORMATION BUT CANNOT ASSUME RESPONSIBILITY TO CONTACT YOU FOR SUBSEQUENT PERMISSIONS TO RELEASE THEM. REGARDLESS OF THE EFFECT UPON YOU, THE INSTITUTION ASSUMES NO LIABILITY FOR HONORING YOUR INSTRUCTIONS THAT SUCH INFORMATION BE WITHHELD.

THE UNIVERSITY WILL CONTINUE WITH YOUR REQUEST TO PREVENT DISCLOSURE UNTIL YOU REQUEST IN WRITING (showing photo I.D.) TO CANCEL THIS REQUEST.

Completing the information below with you signature will indicate your desire to have the University not disclose public or Directory Information.

Directory Information is defined as follows: name of student, telephone number, hometown city and state, verification of current enrollment, dates of enrollment, degrees conferred, dates of degrees, major field of concentration and honors received.

_____ **Please do not disclose my directory information.**

Print Name _____ SID# _____

Student Signature _____ Date _____