

GENERAL INFORMATION

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, provides protection for student educational records, and stipulates that non-directory information (as defined by FERPA and the institution) may not be released without the express written consent of the student (some exceptions apply). This form is used to provide a consent for UVU to release non-directory education record information to a specified person, party, or class of parties.

Send this completed form to the Registrar's Office in BA 113 or email to [registration@uvu.edu](mailto:registration@uvu.edu).

STUDENT INFORMATION

UVID: \_\_\_\_\_ Name: \_\_\_\_\_

RELEASE TO SPECIFIC PARTY

Complete any applicable fields.

Name: \_\_\_\_\_ Organization/School: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

RELEASE TO CLASS OF PARTIES

Class of parties (such as UVU faculty or Scott, Schrute, and Beasley Law Office Staff, etc.)

CHOOSE ONE or Both OPTIONS

EDUCATION RECORDS/INFORMATION TO BE RELEASED

Describe what is to be released to the recipient specified above.

this is a one-time release     this is an ongoing release

PURPOSE FOR THIS RELEASE

Describe the purpose for releasing the records/information specified above.

STUDENT AUTHORIZATION AND SIGNATURE

I give permission for (enter person, department, or school name) \_\_\_\_\_ to release the education records/information specified above to the recipient(s) specified above.

Student Pen and Ink Signature (REQUIRED): \_\_\_\_\_ Date: \_\_\_\_\_