

Getting Started With Spirion on Windows

1. To begin, open the Start Menu at the bottom left corner of the screen. Navigate to the **All Programs** folder. Locate the **Spirion** folder. Open the **Spirion** application.



2. If this is your first time running Spirion, you will be prompted to set a password for your Spirion profile. This password is the same one you will use every time you run Spirion. It also protects access to any passwords or files you decide to store in the Password Vault, so it should be a strong password that you can remember.

If you forget your password, THERE IS NO WAY FOR SUPPORT TO RECOVER THIS PASSWORD. If you have already set a password simply enter your password and click **OK**.

Your Spirion Profile Password must be at least eight characters and contain at least three of the following four types of characters:

» Lowercase letters

- » Uppercase letters
- >>> Numbers
- » Symbols (i.e., !@#\$%^&*:,./ etc.)

Spirion Profile Password								
New Profile								
	Your Profile allows you to save your settings and automatically use your profile Password when securing results or saving reports. You will be asked for this password when the application starts and when opening secure results and reports.							
		Enter Password: Confirm Password:						
SPIRION								
		Next > Cancel Help)					
Spirion								
	Your Profile Password Set Your Profile Password has been successfully set.							
		ОК						

If you cannot remember your Spirion profile password, you can delete your existing profile and create a new one. Note: Any data saved from previous searches will be removed.

3. The Spirion Search Wizard will ask how you would like to proceed. Select "Open Advanced Interface."

	Wizard			Х
	Discover, classify, and consolid and meet regulatory compliance This Wizard is an easy way to o skip this wizard and use the ma	date sensitive informa e. configure a basic sea in interface.	ation to prevent data breach arch. Advanced users may	es
SPIRION	Start Search Now	Continue Search Wizard	Open Advanced Interface	
			Cancel Hel;	D

4. You will be asked if you would like to skip the Search Wizard dialogue box in the future. The options from the dialogue box are all features you can access in the **Advanced Interface**.

 Spirion					
Advanced Interface					
Would you like to skip the previous dialog and always launch the advanced interface (can be changed later in Settings)?					
ways perform my selection	Yes	No			

5. Now you are ready to utilize Spirion. We recommend that you start by running a scan to search for PSI.

