

# CTC Scheduling Calendar - May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Spring Finals	2 Spring Finals	3 Closed for Classroom Testing	4 Office Closed
Week 1 5	6 Closed for Classroom Testing	7 Closed for Classroom Testing	8 Closed for Classroom Testing <b>Summer Semester Begins</b>	9 Closed for Classroom Testing	10 Closed for Classroom Testing	11 Office Closed
Week 2 12	13 Closed for Classroom Testing	14 Closed for Classroom Testing	15 <b>Classroom Testing Center Opens</b> 11 am – 6 pm	16 11 am – 6 pm	17 11 am – 5 pm	18 11 am – 2 pm
Week 3 19	20 Closed for Classroom Testing	21 11 am – 6 pm	22 11 am – 6 pm	23 11 am – 6 pm	24 11 am – 5 pm	25 Holiday Office Closed
Week 4 26	27 Holiday Office Closed	28 <b>No new exams may start on this day</b> 11 am – 6 pm	29 11 am – 6 pm	30 11 am – 6 pm	31 11 am – 5 pm	

## FACULTY REMINDERS

- Open
- No new exams starting
- Closed for classroom testing
- Office closed

- **No Classroom Testing on Mondays in the Summer**
- **Exams cannot start or end on a Saturday**
- **No exams may start following a closure, to allow our staff time to process the exam**

### Faculty Hours

Mondays 8 am – 5 pm  
 Tuesday-Thursday 8 am – 6 pm  
 Fridays 8 am – 5 pm  
 No faculty services on Saturdays

### Exam Submission Deadline

In order to start a test for its scheduled date, our office must receive all materials by **noon** the business day before the start date. Rescheduling may be required if this deadline is not met.

# CTC Scheduling Calendar - June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 4						1 11 am – 2 pm
Week 5 2	3 Closed for Classroom Testing	4 11 am – 6 pm	5 11 am – 6 pm	6 11 am – 6 pm	7 11 am – 5 pm	8 11 am – 2 pm
Week 6 9	10 Closed for Classroom Testing	11 11 am – 6 pm	12 11 am – 6 pm	13 11 am – 6 pm	14 11 am – 5 pm	15 11 am – 2 pm
Week 7 16	17 Closed for Classroom Testing	18 11 am – 6 pm	19 11 am – 6 pm	20 11 am – 6 pm	21 11 am – 5 pm <b>First Block Ends</b>	22 11 am – 2 pm
Week 8 23	24 Closed for Classroom Testing <b>2<sup>nd</sup> Block Begins</b>	25 11 am – 6 pm	26 11 am – 6 pm	27 11 am – 6 pm	28 11 am – 5 pm	29 11 am – 2 pm
Week 9 30						

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# CTC Scheduling Calendar - July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 9	1 Closed for Classroom Testing	2 11 am – 6 pm	3 11 am – 6 pm	4 Holiday Office Closed	5 Closed for Classroom Testing	6 Office Closed
Week 10	7 Closed for Classroom Testing	8 11 am – 6 pm	9 11 am – 6 pm	10 11 am – 6 pm	11 11 am – 6 pm	12 11 am – 5 pm
Week 11	13 Closed for Classroom Testing	14 11 am – 6 pm	15 11 am – 6 pm	16 11 am – 6 pm	17 11 am – 6 pm	18 11 am – 5 pm
Week 12	19 Closed for Classroom Testing	20 11 am – 6 pm	21 11 am – 6 pm	22 Holiday Office Closed	23 No new exams may start on this day 11 am – 6 pm	24 11 am – 5 pm
Week 13	25 Closed for Classroom Testing	26 11 am – 6 pm	27 11 am – 6 pm	28	29	30

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# CTC Scheduling Calendar -August

# 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Week 13				1 11 am – 6 pm	2 11 am – 5 pm	3 11 am – 2 pm	
Week 14	4 Closed for Classroom Testing <b>Tier 1 Scheduling Opens for Fall</b>	5 11 am – 6 pm	6 11 am – 6 pm	7 11 am – 6 pm	8 11 am – 6 pm	9 11 am – 5 pm <b>Last Day of Summer Semester</b>	10 Office Closed
	11 Closed for Classroom Testing <b>Tier 2 Scheduling Opens for Fall</b>	12 Closed for Classroom Testing	13 Closed for Classroom Testing	14 Closed for Classroom Testing	15 Closed for Classroom Testing	16 Closed for Classroom Testing	17 Office Closed
Week 1 Fall	18 Closed for Classroom Testing <b>Fall Semester Begins</b>	19 Closed for Classroom Testing	20 Closed for Classroom Testing	21 Closed for Classroom Testing	22 Closed for Classroom Testing	23 Closed for Classroom Testing	24 Office Closed
Week 2 Fall	25 Closed for Classroom Testing	26 <b>CTC Opens for Fall Semester</b>	27	28	29	30	31

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