“UW” Grade Instructions

Faculty may assign the final grade of “UW” if a student stops attending and does not follow the proper steps to officially withdraw from a class before the drop/withdrawal deadlines published in the Student Timetable.

As stated in the University Catalog under Academic Policies and Standards:

• **Withdrawal from Classes**
  • If a student stops attending (but does not officially withdraw) beyond the last day to withdraw, he/she may receive a “UW”, the grade earned up to that point, or an “E”, at the instructor’s discretion.

• **Grading Policies**
  • “E” (failing) indicates inadequate mastery of pertinent skills or repeated absences from class; “UW” indicates unofficial withdrawal from class.

UVU Policy 503 gives the following definition and information for an unofficial withdraw:

(3.15.3) Unofficially withdraw: The University assigns this grade when a student ceases to attend a class for which they are registered but does not follow procedures for officially withdrawing; may result in a “UW”.

(5.6) Unofficial Withdrawal (5.6.1) Students who stop attending class without officially withdrawing may receive a “UW” or other grade at the instructor’s discretion.