



Utah Fire Service Certification Council

Minutes of January 25, 2023

The Utah Fire Service Certification Council met January 25, 2023, at 10:00 AM
Utah Fire & Rescue Academy, 3131 Mike Jense Parkway, Provo, UT, 84601

- 1) The meeting was called to order by Certification Council Chairperson - Scott Spencer
Scott Spencer called the meeting to order.
- 2) Welcome council members and visitors - Scott Spencer
Members Attending: Scott Spencer, Dave Youngberg, Chris Trevino, Krista Horting, Ted Black.
Member joined online: Merlin Spendlove, Jeremy Raymond, Rod "Hoss" Tomkinson
Excused: TJ Brewer, Rod Hammer, Wade Snyder, Ron Harris - TJ Brewer as Proxy

Guests: Jason Earl, Jon Ritchie, Jolene Chamberlain.
- 3) Declaration of quorum - Scott Spencer
Scott Spencer declared a quorum.
- 4) Approval of meeting minutes from Certification Council held on November 16, 2022 - Scott Spencer
Chris Trevino motioned to approve the minutes of November 16, 2022. Dave Youngberg seconded the motion. Motion passed.
- 5) Approval of agenda for the January 25, 2023, meeting - Scott Spencer
Dave Youngberg motioned to approve the agenda for January 25, 2023. Krista Horting seconded the motion. Motion passed.
- 6) Recognition of Jason Earl - Retirement, Certification Council Member - Scott Spencer
Jason Earl with his wife Jenny attended the meeting. The award was presented by UFRA Director Brad Wardle, Council Chair Scott Spencer, Fire Marshal Ted Black, Deputy Fire Marshal Jon Ritchie, and Certification Program Manager Joan Aaron.
- 7) Recognition of Rod Hammer - Certification Council Member (end of term) - Scott Spencer
Rod Hammer was not in attendance, and his recognition will be postponed to the next meeting.
- 8) Reappointment of council member TJ Brewer - Scott Spencer
TJ Brewer's Certification Council terms end this month. Scott Spencer asked for a motion for his reappointment.

Ted Black motioned to reappoint TJ Brewer as council member. Krista Horting seconded the motion. Motion passed.
- 9) Open nominations for Chairperson and Vice-Chairperson - Joan Aaron
Both the Chairperson and Vice Chairperson positions have reached their end of term. Nominations for Chairperson and Vice-Chairperson were opened, and the vote was moved to the end of all agenda items.

Ted Black nominated Scott Spencer as Chairperson. Merlin Spendlove nominated Hoss Tomkinson as Vice-Chairperson.

10) Report from Forestry Fire & State Lands - Wade Snyder

No business reported.

11) Report on testing, certification, and failed skills - Jennifer Lindley

Jennifer Lindley shared certification activity report numbers.

- Certification activity: Less non-affiliated certifications. Affiliated certifications are about average compared to past years.
- Failed skills report: Less failed skills. Only a few Inspector I, 2nd attempt failures, and Officer I, 1st attempt failures.
- Upcoming test sites: A list was provided of upcoming exams and skills tests for council members to visit unannounced when they are able. An updated list can be obtained from any certification specialist.

12) Report on Fire Prevention Board meeting - Scott Spencer

Scott Spencer reported on the Fire Prevention Board meeting.

The meeting was held January 10, 2023. Certification Council Chair Scott Spencer and UFRA Director Brad Wardle each gave a report.

Fire Marshal Ted Black reported that they are working to get the 2021 International code approved by July 1. He mentioned changes to Chapter 7.

- Ted Black reported about the discussion of special needs classroom, shelter in place with fire drills. Teachers are alerted to the alarm and notified when there is a need to evacuate. Special needs students are not alerted until necessary. Delay egress for 60 seconds before evacuating.
- A new fire code bill may be coming out later that week or the following.
- The next Fire Prevention Board meeting will be held virtually on March 14, 2023, at the Fire Marshals' Office.

13) Report and update on Pro Board's winter conference - Joan Aaron

The 21 Technical Rescue levels (which include: awareness, operations, and technician) for Trench, Ropes, Common Passenger Vehicle, Heavy Vehicle, Surface Water, Swiftwater, and Ice were all approved by Pro Board, as well as Wildland Firefighter I & II. Those technical rescue levels will be posted on the UFRA website.

14) New Participant Request, Box Elder County Sheriff's Search and Rescue - Joan Aaron

A new intent to participate request was received from Box Elder County Sheriff's Search and Rescue.

15) Review "Who we Certify" list. Discussion and motion to add or remove items - Joan

Joan Aaron provided a list of "who we certify" and at what levels. Council reviewed the list, and no changes were requested.

16) New Participant Request, Utah Motorsports Campus - Jolene Chamberlain

Utah Motorsports Campus has shown an interest in being affiliated. Jolene is working on a future site visit with council members.

17) Discussion and motion to add "M-410 Facilitative Instructor" to all prerequisite classes that require Fire Instructor I (noted from November 16, 2022, Certification Council discussion with Patrick Carlson), if it meets or exceeds NFPA standards.

Courses that require Instructor I as a prerequisite include Fire Instructor II, Fire Officer I & II, Fire & Life Safety Educator. Also including future courses that require Instructor I (if it meets NFPA standards). Joan Aaron checked the NFPA requirements, and it says, "the candidate shall meet the requirements." M-410 meets Instructor I requirements.

Krista Horting motioned to add “M-410 Facilitative Instructor” to all prerequisite classes that require Fire Instructor I, Chris Trevino seconded the motion. Motion passed.

- 18) Discussion and motion regarding Technical Rescue - Technician levels to submit in-house training records with their recertification request every 3 years, because of the high level of skill required (similar to HazMat Tech). This only includes **Technician levels** for: Rope Rescue, Trench Rescue, Surface Water Rescue, Swiftwater Rescue, Ice Rescue, Common Passenger Vehicle Rescue, Heavy Vehicle Rescue, Machinery Rescue, Confined Space Rescue, and Structural Collapse Rescue.

- Joan Aaron presented a paragraph to insert into all the new Technical Rescue standards for technician level only. This requires submitting a training record at the time of recertification.

Krista Horting motioned to include the paragraph to the Technical Rescue standard for technician levels requiring a training record be provided at time of recertification to verify in-house training. Chris Trevino seconded the motion. Motion passed.

- 19) Review, discussion, and motion regarding the new Utah Live Fire Training Standard - Scott Spencer, Joan Aaron

Joan Aaron presented the Live Fire Training Standard (highlighted sections edited by the committee). Brad mentioned this was presented at the Fire Chiefs meeting held in St. George last week.

A printed copy of Appendix A was handed out to council members to show all the forms for the portfolio (AHJ forms take priority over these forms). The forms in the appendix are provided for those AHJs who may not have forms or may be used as an example to create their own. The written exam will be about 30 questions.

On March 14, 2023, the Utah Live Fire Training Standard will be presented by Mike Phillips at the Fire Prevention Board Meeting. The goal is this standard may be available to begin teaching by July 2023.

Ted Black motioned to approve the changes to the new Utah Live Fire Training Standard as presented and move the standard forward. Chris Trevino seconded the motion. Motion passed.

- 20) Review, discussion, and motion regarding the Live Fire Training Utah Certification Standard - Joan Aaron

Joan presented the draft of the Live Fire Training - Utah Certification Standard. Based off the Officer II portfolio/standard. The certification issued will be a Utah certification without an IFSAC or Pro Board seal. The total hours of the course are still to be determined but hoping to be less than 16 hours. The committee is looking at two books (Jones and Bartlett and IFSTA) to be used for curriculum and should be decided next week.

Hoss Tomkinson motioned to accept the Utah Certification Standard on Live Fire Training. Dave Youngberg seconded the motion. Motion passed.

- 21) Officer II Portfolio request for review (Brandon Storey) - Scott Spencer

An Officer II portfolio from Brandon Storey was presented for review. Chris Trevino will review and return it at the next certification council meeting.

- 22) Discussion and motion on submitted petitions - Joan Aaron

Petition received from Eric Niche from Pleasant Grove Fire for certifications tested and passed, but not requested. Certification levels are Trench I & II, Rope I & II, and Chapter 5.

Krista Horting motioned to approve the petition to issue certifications earned. Chris Trevino seconded the motion. Motion passed.

23) Discussion on topics for upcoming Certification Tester Seminar - Joan Aaron

Certification will be sending out a survey to our testers to gather input as a tester and how we can improve. Also, any suggestions from the Certification Council may be shared with Joan Aaron. This information may be used for the Instructor & Tester Seminar scheduled for March 2023.

24) Review, discussion, and motion on updated Policies and Procedures - Joan Aaron

No changes or motions

25) New Business - Scott Spencer, Joan Aaron

- Winter Fire School was held January 20-21, 2023. All went well with no major problems reported. UFRA received positive comments. Approximately 760 students
- New certification tester interviews and training will be in February or March (TBD). The posting is open for Technical Rescue testers.
- The Instructor/Tester Seminar is scheduled for March 20-24, 2023. We will offer an online Teams option for Monday, March 20th at UFRA, for those unable to attend in their area.
- HazMat Awareness, Operations and Technician review committees are in the process of being created. NFPA 472 and 1072 has consolidated into the new NFPA 470. Technical review committee will begin in Spring 2023, and due for approval before September 1, 2023.
- Fire and Life Safety Educator and Fire Inspector review committees will begin in summer/fall 2023. NFPA 1035 and NFPA 1031 have been consolidated into NFPA 1030.

26) Old Business - Scott Spencer

- Southwest Technical College in Cedar City wants to become an accredited Non-affiliated Firefighter Training Program. The process is pending, - Jolene Chamberlain
 - They had a 10x10 at WFS and they are working on their self-study. A committee is prepared to visit when their paperwork has been presented.

27) Last call for nominations for Chairperson and Vice-Chairperson - Joan Aaron

Scott Spencer was nominated as the Certification Council Chairperson
Rod "Hoss" Tomkinson was nominated as Certification Council Vice-Chairperson.
No additional names were nominated.

28) Vote for Chairperson and Vice Chairperson - Joan Aaron

Ted Black motioned to suspend the rules (by application) and move those who have been nominated into these positions.

Dave Youngberg seconded the motion. Motion passed.

29) Next Certification Council Meeting is scheduled at 10 am on March 15, 2023, located at UFRA.

Scott Spencer closed the meeting and requested a motion to adjourn.

Fire Marshal Ted Black made the motion to adjourn. Krista Horting seconded. Motion passed.