



Utah Fire Service Certification Council

Minutes of March 15, 2023

The Utah Fire Service Certification Council met March 15, 2023, at 10:00 AM
Utah Fire & Rescue Academy, 3131 Mike Jense Parkway, Provo, UT, 84601

- 1) The meeting was called to order by Certification Council Chairperson - Scott Spencer
Scott Spencer called the meeting to order.
- 2) Welcome council members and visitors - Scott Spencer
Members Attending: Scott Spencer, Dave Youngberg, Chris Trevino, Krista Horting, Wade Snyder, Ron Harris, Jeremy Raymond, Ted Black, Chris Whetton, John Evans.
Member joined online: Merlin Spendlove
Excused: TJ Brewer, Rod "Hoss" Tomkinson
Guests: Rod Hammer, Wade Watkins, Fire Training Division Chief, Unified Fire Authority, Brad Wardle, Jolene Chamberlain.
- 3) Declaration of quorum - Scott Spencer
Scott Spencer declared a quorum.
- 4) Approval of meeting minutes from Certification Council held on January 25, 2023 - Scott Spencer
Wade Snyder motioned to approve the minutes of January 25, 2023. Jeremy Raymond seconded the motion. Motion passed.
- 5) Approval of agenda for the March 15, 2023, meeting - Scott Spencer
Krista Horting motioned to approve the agenda for March 15, 2023. Chris Trevino seconded the motion. Motion passed.
- 6) Recognition of Rod Hammer - Certification Council Member (end of term) - Scott Spencer
Rod Hammer was in attendance. Director Brad Wardle recognized Rod Hammer for his service to the Certification Council.
- 7) Reappointment of council members; Chief Ron Harris and Deputy Chief Krista Horting - Scott Spencer
Scott Spencer asked for a motion to reappoint Chief Ron Harris and Deputy Chief Krista Horting to the certification council. The vote was unanimous.
- 8) Appointment as new council members; Chief John Evans and Captain Chris Whetton – Brad Wardle
Director Brad Wardle introduced and welcomed Chief John Evans and Captain Chris Whetton as newly appointed council members. Chris is a Captain with Weber Fire District and the first captain appointed to the committee. John is the chief at West Valley and the chair of the SUSAR committee.
- 9) Report from Forestry Fire & State Lands - Wade Snyder
It's recruiting season. Forestry Fire & State Lands is hiring a training officer and logistics specialist.
- 10) Report on testing, certification, and failed skills - Jennifer Lindley
Jennifer Lindley shared certification activity report numbers.

- Failed skills report: Park City - Officer I testing. Many candidates failed. Jeremy Raymond suggested a UFRA instructor contact Park City to give them the module or show it in the appendix in the standard. Jennifer Lindley will reach out to the training officer to suggest support options. Added a failure rate percentage to the report.
- Certification report: Certification numbers are a little lower than this time last year. This number only reflects new certifications.
- Upcoming test sites: A list was provided of upcoming exams and skills tests for council members to visit unannounced when they are able. An updated list can be obtained from any certification specialist. Joan suggested council members visit upcoming exams.

11) Report on Fire Prevention Board meeting - Scott Spencer

Scott Spencer reported on the Fire Prevention Board meeting held on March 14, 2023.

Fire Marshall Black talked about the adoption of the 2021 International Code.

Steve Schreiber from Firestorm is appealing the fire marshal's decision.

Ted Black commented about the 2023 fuel gas code, being moved to 2024. That language will be struck from the law.

12) Review discussion and motion regarding updates to the new Utah Live Fire Training Standard – Scott Spencer /Joan Aaron

The Live Fire committee met Feb 2nd after Certification Council. They reviewed both presented books and chose the Jones & Bartlett book. The book was clarified and edited into the standard. A sample IAP has been added to the standard for departments who don't have their own. It is recommended departments use their AHJ IAP if available.

Scott Spencer recommended reviewing the document.

Brad Wardle mentioned that this document was presented for acceptance into state law.

Krista Horting motioned that the updates to the standard be accepted. Jeremy Raymond seconded. The motion passed.

13) Review discussion and motion regarding updates to the Utah Certification Standard on Live Fire Training - Joan Aaron

The same changes were made to this standard as with the Utah Live Fire Training Standard. Jones & Bartlett is the book used for curriculum and the Live Fire Training Standard replaces 1403. Both standards are now available on the UFRA website. This certification is not an IFSAC or Pro Board certification.

Jeremy Raymond motioned that the updates to the standard be accepted. Chris Trevino seconded. The motion passed.

14) Discussion and motion to approve Officer II portfolio (Brandon Storey) – Chris Trevino

Chris Trevino stated that Brandon Storey meets all the minimum requirements for Officer II.

Ron Harris motioned, Dave Youngberg seconded, the motion passed.

15) Officer II portfolio, request for review (Kyle Nance) – Scott Spencer

Chris Trevino offered to review this portfolio and present it at the next meeting.

16) Discussion and motion regarding lapsed recertification requests – Joan Aaron

- a. Unified Fire Authority – Wade Watkins

UFA did an audit of certifications. In 2016 & 2018 these two people, Travis Pharmer & Mayson Lisonbee, passed the ADO Pumper exams and have remained active during those years. The department overlooked requesting the certification. They have been working as if they were certified. All training records are up to date.

Krista Horting motioned to allow the certification. Chris Trevino seconded. The motion passed. Wade Watkins will send a certification request.

- b. Murray Fire Dept. – Scott White’s cert expired in 2022. Left Murray and went to Lehi for a time, then back to Murray as an Investigator. Recertification was missed during the shuffle. His training has been kept up to date.

Chris Trevino motioned to move forward with recertification. Krista Horting seconded. Motion passed.

- c. Tropic Fire Dept. – Ron Harris
Alex Syrett was absent due to on the job health reasons. Asking to recertify at FFI, FFII, HMA, HMO. Chief Harris waited until all the training hours were completed before submitting the request.

Jeremey Raymond motioned to allow the recertification. Chris Trevino seconded. Motion passed.

- 17) Officer II update to remove the red section and keep “Successful completion of a four (4) hours CTC Course” OR the NFA “Incident Command Systems Simulation, SERIES I: Awareness of Command and Control Decision –Making at Multi-Alarm Incidents (Q0297), ICS Sim Ranch House (Q0324), ICS Sim Casper Hall Dorm (Q0327). Must have a FEMA SID# to complete the self-study course. It’s no longer available.

The section of NFA is no longer available so it needs to be removed from all the standards. Krista motioned the wording to be changed. Ron Harris seconded. Motion passed.

- 18) Officer III update to remove the red section and keep “Successful completion of an eight (8) hours CTC Course” and remove “OR NFA “Incident Command Systems Simulation, SERIES II: Awareness of Command and Control Decision –Making at Multi-Alarm Incidents (Q0297), ICC Series II Mansion (Q0326), ICC Series II Nursing Home (Q0424), ICC Series II Strip Mall Hostage/Arson (Q0328), ICC Series II Townhouse (Q0325) Must have a FEMA SID# to complete the self-study course. <https://apps.usfa.fema.gov/nfacourses/catalog/search?page=1><https://apps.usfa.fema.gov/nfacourses/catalog/search?page=1>” No longer available.

Krista motioned the wording to be changed. Ron Harris seconded. Motion passed.

19) Review, discussion, and motion on updated Policies and Procedures – Joan Aaron

- a. Technical Rescue “Open period” for FEMA Technical Rescue certifications – is not an option. Joan mentioned, after speaking with leaders from Pro Board, each candidate is required to take our state exams in order to receive our Utah Certifications, even if candidates have other certifications (i.e., FEMA, etc.) But those other certificates may be used towards their training record, if their chief or training officer sign the candidates are qualified and meet the requirements.

Joan presented an attached document with changes to **SECTION 11.7**. Joan commented it is the chief’s/training officer’s responsibility to confirm a course has been taken and the training records are current. (See below)

11.7 Experience, training, and education credits and/or a combination of these areas may be used to determine eligibility for certification by showing that requisite knowledge and skills have been acquired. In some cases, specific courses may be required.

a. If a chief/training officer validates that training/courses taken in the past have prepared a candidate for a particular certification requirement, annual training hours have continued within the past three years, and a training record is signed by the department chief/training officer, verifying skills are current and complete, the candidate is eligible to test, after verification documents (i.e., FEMA, training certificates, etc.) have been attached to the signed training record.

b. If a candidate has tested and passed prior exams (without certification options available) and training/courses taken in the past have prepared the candidate for a particular certification requirement, annual training hours have continued within the past three years, and a training record is signed by the department chief/training officer verifying skills are current and complete, the candidate is eligible to test.

Krista Horting motioned to approve the presented changes to SECTION 11. CERTIFICATION REQUIREMENTS, section 11.7, adding option A & B. John Evans seconded. The motion passed.

20) New Business - Scott Spencer, Joan Aaron

a. Instructor/Tester Seminar is next week. We will have a Teams option for the session on Monday, March 20th at 0900. All testers will be paid the 2 hours minimum for attending.

b. Looking forward: This is a chart of the changes and updates that are coming up.

<i>New Standards</i>	<i>Edition</i>	<i>Titles</i>	<i>Replaces:</i>	<i>Deadlines</i>	
<i>NFPA 1140</i>	2022	Wildland FF I & II	1051	June 2023	✓
<i>NFPA 1033</i>	2022	Fire Investigator I	1033	June 2023	
<i>NFPA 1006</i>	2021	Technical Rescue – 30 levels	1006	August 2023	21
<i>NFPA 470</i>	2022	HazMat – 3 levels	472, 473, 1072	September 2023	
<i>NFPA 1030</i>	2024	Fire Inspector I & II, Fire and Life Safety Educator I & II	1031, 1035, 1037	June 2024	
<i>NFPA 1010</i>	?	FF I & II, ADOP/A, ARFF,	1001, 1002, 1003, 1005	December 2025	
<i>NFPA 1020</i>	?	Fire Officer, Fire Instructor	1021, 1041	2025-2026	

21) Old Business - Scott Spencer

a. Southwest Technical College in Cedar City – Jolene Chamberlain

Jolene mentioned that Southwest Tech has requested a test for April 22. We can not give the exam until they are accredited. Once visited, an emergency meeting will be called to approve them. At that time, they would be able to test on April 22.

Scott Spencer suggested visiting beforehand for a site visit. It will take a full day.

b. Utah Motorsports Campus – Jolene Chamberlain

Jolene Chamberlain stated that John Gollier from Utah Motorsports Campus has not yet submitted an Intent to Participate. Jolene is following up on this and will present next week.

c. Machinery, Structural Collapse, and Confined Space committee meetings have begun.

d. HazMat committee meetings will begin in April/May

22) Next Certification Council meeting at 10:00 am on May 17, 2023, at UFRA.

Scott Spencer closed the meeting and requested a motion to adjourn.

Ted Black made the motion to adjourn. Chris Trevino seconded. Motion passed.