



## The Utah Fire Service Certification Council Minutes of January 13, 2021

The Utah Fire Service Certification Council met electronically on January 13, 2021 at 10:00 AM

1. **Welcome Council members and visitors - Scott Spencer**

Members in attendance: Scott Spencer, Chris Trevino, Dave Youngberg, Hoss Tomkinson, Jason Earl, Jeremy Raymond, Krista Horting, Merlin Spendlove, Rod Hammer, Ron Harris, TJ Brewer.

Excused: Wade Snyder – Krista Horting as proxy.

Guests: Ted Black, Jolene Chamberlain.

2. **Declaration of quorum - Scott Spencer**

Scott Spencer declared a quorum.

3. **Approval of minutes from the meeting of November 18, 2020- Scott Spencer**

Ron Harris motioned to approve the minutes. Chris Trevino seconded the motion. Motion passed

4. **Approval of agenda for the January 13, 2021, meeting- Scott Spencer**

Motion to approve agenda by Jeremy Raymond, Krista Horting seconded. Motion passed

5. **Executive Session, as needed - Scott Spencer**

No executive session needed.

6. **Report from Forestry, Fire & State Lands - Wade Snyder**

Wade Snyder was not in attendance. Lori Howes reported she has the packet with FF&SL processes and will send to the council.

7. **Report on testing, certification, and failed skills - Jennifer Lindley**

Certification Report: Numbers in non-affiliated column are from DATC. All other ATC will be in the next report. November was above average compared to the last 3 years in numbers certified and testing. Estimate an increase in certifications and classes over the next year.

Failed Skills Report: Skill 16 in both Inspector & Officer are giving candidates issues.

8. **Report on the Fire Prevention Board Meeting- Scott Spencer**

Meeting held remotely. Discussed the need to move forward to get the Certification Council back in status so it is no longer an Ad Hoc group during legislative session. Board will not be bringing back Standards & Training Committee. These items will be accomplished with Fire Academy and Fire Marshall office.

9. **Report and approval on submitted petitions, if needed - Lori Howes**

Approved 2 petitions for Hurricane for HazMat Operations, and 2 petitions for Park City both for ADO Aerial & ADO Pumper.

10. **Update on Certification Look-Up System, if needed - Jolene Chamberlain**

Lori reported it is still in progress and hopefully soon that it will become available.

Commented [LH1]: Please keep this section consistent with how I have edited it.

**11. Update on IFSAC Re-accreditation Site Visit for 2020 - Lori Howes**

Lori reported we are still unable to travel to have a team come in for a site visit. We are not in favor of a virtual site visit because of the security issues of sharing test banks virtually. Meeting with an IFSAC committee on January 14, 2021 to see if we can arrange some type of virtual visit by March. If we are not able to do something virtually, an in-person visit has been tentatively scheduled for July.

Commented [LH2]: Not really necessary info.

Commented [SS3R2]: ok

**12. Update on ARFF and Officer I, II, III, IV, approved at the November Meeting - Lori Howes**

Lori reported that ARFF was approved and implemented same day. The exams are online and available. Officer I was implemented January 1. Standards and tests are available. Officer II, III, IV are still waiting to be reviewed by IFSAC & Pro Board. They are available for departments to be working on them prior to becoming accredited.

**13. Discussion on testing for Firefighter I and II - Lori Howes**

Lori reported the standard is available online. Will begin testing Feb 1, 2021. The training records are online except FFI which should be online by end of week. How to test the skills? The ratio has been 1:5 in the past. Two testers are needed for running each scenario. If it is a larger group, 4 testers could be assigned for groups over 10 and run 2 scenarios at the same time. This works as long as the department has enough equipment to run 2 scenarios at the same time. Coordinate with each department to make sure they have the equipment needed.

Wayne County will likely be the first to test new version. Scott Spencer suggests sending someone to evaluate the first tests. Lori will help hand pick testers from the council to administer the first tests.

Commented [LH4]: Doesn't seem necessary to add.

Commented [SS5R4]: ok

**14. Discussion and motion on Fire Instructor I and II standard - Lori Howes, Rod Hammer**

Fire Instructor I & II were due to be completed Nov 25<sup>th</sup>. Given until May to complete the update because of COVID. The committee met Dec 10, 2020 to review written and skills exams. Book will change to the IFSTA 9<sup>th</sup> edition. Written test banks had a few minor changes. Committee Members were: Rod Hammer, Bridger Williams, Rod Kearl, Mark Youngberg, Jeanie Atherton, Clinton McKee. Committee reviewed the standard changes. We are ready to move forward for approval, but training is not yet ready. We would recommend an implementation date of May 1, 2021. Motion to pass by Rod Hammer, seconded by Krista Horting. Motion Passed. Standard approved.

Commented [LH6]: Prefer to have One paragraph with info, not multiple.

Commented [SS7R6]: Got it.

**15. Discussion on 2021 Tester Seminar - Lori Howes**

No seminar was held last year because of Covid but we need to hold one this year, most likely virtual. Want to make it highly recommended that testers attend. Certification will do their own updates and try to keep it to an hour or less.. Lori will collect recommended things to cover. Dates will be chosen for testers to participate.

Items that need to be addressed: Covid check sheet with QR code is helpful. Common paperwork issues? Read Skill and info prior to time starting on some of the exams. Look at box before arriving for the test. Ok to tell candidate that they passed skills exams.

Commented [LH8]: Again, one paragraph with all info.

Commented [SS9R8]: Got it.

Commented [LH10]: Why is this highlighted?

Commented [SS11R10]: Not sure if it should be included.

**16. Discussion and motion on updated Policies & Procedures, as needed - Lori Howes**

None to discuss.

**17. New Business - Scott Spencer**

- Wildland 1 & 2 and Tech Rescue Levels, will begin updating those once the others are finalized. If interested in participating on committee, let Lori know.
- Jeremy Raymond – Airport FF: Does anyone know if Provo will be getting certified for live burns now that it is no longer available at Salt Lake for FAA live burn certification?

**18. Old Business - Scott Spencer**

No old business.

**19. Next Certification Council Meeting, March 17, 2021, 10:00 AM, Provo, UT**

Hoss Tomkinson motioned to adjourn. Seconded by Ron Harris. Motion passed.