

# Utah Fire Service Certification System

## WILDLAND FIREFIGHTER I, II



### CERTIFICATION STANDARD

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# Utah Fire Service Certification Council

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## **Wildland Firefighter Technical Committee**

The Certification Council would like to recognize and extend a voice of appreciation to the following fire service professionals for their work on this Wildland Firefighter Certification standard. These individuals devoted many hours to reviewing the National Fire Protection Association (NFPA) 1051 standard, certification test banks, text books, and developing the skills for this standard.

Thank You...

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## **INTRODUCTION**

The world we live in is rapidly changing and the many phases of the Fire Service are becoming so technical and complex that fire service training must be utilized to its maximum potential. Any overlap, fragmentation, and lack of basic structure must be eliminated. Standardization is the natural complement and necessity.

The fire service in Utah, through a state certification program, can meet the needs of future growth and establish uniformity by certification. We will then have more effective and efficient utilization of resources so as to provide the best possible fire protection service for all the citizens throughout the state of Utah.

The following certification requirements are based on the objectives listed in the National Fire Protection Association (NFPA) 1051 standard for *Wildland Fire Fighter Professional Qualifications*, 2016 Edition, as verified and adopted by the Utah Fire Service Certification Council (UFSCC).

Through these national standards and certification, firefighters and fire departments have a tool to measure specific levels of skills, abilities and knowledge. The UFSCC believes that by participating in the certification program firefighters and fire departments will be better prepared to provide quality life safety and fire protection for their communities.

### **In Memoriam, September 11, 2001**

We pay tribute to the 343 members of FDNY who gave their lives to save civilian victims on September 11, 2001, at the World Trade Center. They are true American heroes in death, but they were also American heroes in life. We will keep them in our memory and in our hearts. They are the embodiment of courage, bravery, and dedication. May they rest in peace.

WILDLAND  
FIREFIGHTER I

CERTIFICATION  
STANDARD

# **WILDLAND FIREFIGHTER I CERTIFICATION REQUIREMENTS**

## ***Entrance Requirements***

In order to certify within the Utah Wildland Firefighter I program; candidates must fulfill the following requirements:

- 1- Complete entrance requirements.
- 2- Set up and maintain department records.
- 3- Train on the required written and practical objectives.
- 4- Pass a department "In House" practical skills examination.
- 5- Meet any other training requirements/prerequisites as defined by the Certification Council.
- 6- Pass both written and practical skills examination administered by the Certification Council.
- 7- Request Wildland Firefighter I certification.
- 8- Request Wildland Firefighter I re-certification

## ***Physical Fitness Requirements***

The UFSCC acknowledges the importance of and need for physical fitness requirements as listed in the NFPA 1051, 2016 edition, *Standard for Wildland Firefighting Personnel Professional Qualifications*. Many agencies and departments have existing policies, regulations, etc. already in place regarding these requirements. The handling of physical fitness requirements is a **LOCAL MATTER**, outside the authority and jurisdiction of the UFSCC. The Council will not check, test, evaluate or determine how individual agencies meet these requirements. Some departments have found it necessary to waive any type of physical fitness requirements due to their own special needs. As a local decision, this is permitted. However, due to the amount of physical, mental and emotional stress inherent in this profession, **the Utah Fire Service Certification Council strongly recommends careful evaluation before altering or doing away with any existing physical fitness requirements.**

The requirements listed in NFPA 1051, 2016 ed., Chapter 1 are:

1. Meet the minimum educational requirements established by the authority having jurisdiction.
2. The Utah Fire Service Certification Council Policy 11.3 requires that a candidate must be 18 years of age to test and be certified.
3. Meet the medical requirements of NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*, chapter 5, subsection 5.1.1, as determined by the medical authority of the AHJ.
4. Physical fitness requirements for entry-level personnel should be developed and validated by the authority having jurisdiction. Physical fitness requirements should be in compliance with applicable Equal Employment Opportunity regulations and other legal requirements.

## ***Department Training Officers***

For departments to enroll in the certification process, it is necessary for the department to assign training officers. Departments who **do not** have certified personnel to act as training officers for certification training should contact the Utah Fire & Rescue Academy at (801) 863-7700 or 1-888-548-7816 for assistance in setting up and monitoring certification training.



Department training instructors shall be certified at the level they are teaching. In addition, the Certification Council strongly recommends that training officers and instructors be state certified at the Instructor I level.

Department training officers or instructors will be responsible for certification training. Their primary responsibility will be to teach, evaluate, and in-house test department personnel on the skill and evolution requirements for each level of certification training.

The final entrance requirement is to complete the "Intent to Participate" form provided in the Appendix C and return it to the Certification Council. Remember, participation in the certification process is **VOLUNTARY**. Once you have enrolled, you can withdraw if desired.

**If a department is already participating in the Utah Fire Service Certification System, it will not be necessary to file another "Intent to Participate" form.**

## **DEPARTMENT TRAINING**

The position of a Wildland Firefighter I is one that requires a high level of skill and knowledge. The training that is given to and received by wildland firefighter candidates should be of the highest quality and degree. All training received must meet the requirements of NFPA 1051 Chapter 4 (2016 Ed.) and the skills as approved by the UFSCC contained within the Utah standard. All training received must be documented and recorded on a training record. All testing for Wildland Firefighter I will be conducted following the policies and procedures of the UFSCC.

Training for Wildland Firefighter I can be obtained by completing one of the following training courses or requirements to qualify to take the state examination. Candidates must complete one of the following methods to become eligible for the state examination.

1. Wildland Firefighter I Certification (S-130/S-190, I-100, L-180) sponsored by the Utah Fire & Rescue Academy. Training may be requested by calling the Training Division at the Utah Fire and Rescue Academy at 888-548-7816.
2. ESWF 1400 – Wildland Firefighting Fundamentals course as taught by Utah Valley University/Utah Fire & Rescue Academy.
3. Department Based Training – Departments may provide their own Wildland Firefighter I course which must meet the requirements as outlined in NFPA 1051 Chapter 4 (2016 Ed.) and the current NWCG Field Managers Course Guide (PMS-901-1) requirements for content of the course. The skills and training record as given in this standard must be completed for each person and a completed training record must exist for each candidate. Testing will be conducted at the conclusion of the course upon request from the department training officer or administrator.
4. Crosswalk training curriculum – Contact the UFRA Wildland Program Coordinator and/or your UFRA area coordinator.  
[http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk\\_overview.shtm](http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk_overview.shtm)

The course material should be referenced to the following textbook(s) to prepare the candidate to successfully pass the state certification examination.

## *Written Objectives*

Written objectives for Wildland Firefighter I are covered in the following texts:

- **NFPA 1051, 2016 edition**
- **NWCG IRPG, 2014**
- **NWCG Introduction of Wildland Fire Behavior S-190 Instructor Guide, March 2006**
- **NWCG Introduction of Wildland Fire Behavior S-190 Student Work Book, March 2006**
- **NWCG, Firefighter Training, S-130 Student Work Book, 2003**
- **NWCG Firefighter Training S-130 Instructor Guide, 2003**
- **NWCG, Fireline Handbook, March 2004**
- **NWCG, Wildland Fire Incident Management Field Guide, 2013**
- **UFSCC Standard**

The National Wildfire Coordination Group (NWCG) course manuals may be purchased from:

National Interagency Fire Center  
Great Basin Cache Supply Office  
3833 S. Development Ave., Boise, ID 83705  
Phone: 208-387-5533 Fax: 208-387-5573  
<http://www.nifc.gov/>

## *Manipulative Objectives*

Each candidate must be trained and evaluated in the performance of all skill objectives. Each of the skill objectives shall be completed swiftly, safely and with competence as defined below:

- **Swiftly** – Each skill objective must be completed within the allotted time.
- **Safely** – Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC skill objectives.

## *Department Training Records*

Each candidate shall have a current, accurate, and complete training record on file with the department which indicates that they have been trained on all skill objectives. The Training Record must be completed in its entirety in order to test. Training Records may be completed on a computer or by hand. Departments may set up their own training records, use the one provided in this standard, or the fillable Training Record found online on UFRA's website. If a department chooses to set up their own training record it must meet the following requirements:

1. Certification level clearly defined with NFPA standard number and edition.

2. Signature line for the candidate attesting that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed.
3. Signature line for the Chief/Training Officer attesting that the candidate has been trained on all skills and a complete In-House Comprehensive Exam was administered and passed.
4. The date of completion for the training record is recorded.
5. All skills from the Utah Certification Standard for this level are listed on the training record and columns exist for:
  - a. Training Record – Date/Inst
  - b. In-House Comprehensive Exam –Date/Inst/Pass

### ***Department “In House” Manipulative Skills Examination***

At the completion of the departments skills training, the department is required to hold an in- house skills examination for the level being trained. This is a comprehensive “in-house” skill test conducted by the department training officers. This test is to ensure that skill mastery has been maintained from the beginning to the end of the training process, and to prepare candidates for the state examination. Training officers may utilize other personnel to assist in administering the exam; however, they must be certified at the level they are in-house testing.

Proctor instructions for the examination are in Appendix B. In-house testers shall follow the proctor instruction sheet to provide for uniformity and fairness during the exam. It is recommended that candidates be given two attempts at any skill. **If they fail on the second try, then they have failed the examination and are required to go through additional training by the department trainer.** No training, teaching, or coaching is allowed during the test. After the in-house-examination, using the test to teach and train is recommended.

If skill weaknesses are evident, the department shall conduct additional training and hold a new department "in house" skills examination. Only those candidates who successfully pass the department's skills test will be allowed to participate in the Certification Council's skills "spot check" examination. Department training records must show that all candidates have successfully passed the "in-house" examination.

## **CERTIFICATION EXAMINATIONS**

After completion of the training process, the chief/administrator can request testing for the candidate. Using the "Examination Request" form in Appendix C; Chief/Administrator may request a written examination or a skill "spot check" examination. The candidate will then have three attempts to pass the written examination and three attempts to pass the skill "spot check" examination. A separate application must be sent to the Certification Council for each attempt. Request forms must reach the Certification Council no later than 30 days prior to the examination date. The entire examination process must be completed within **1 year** of the **first** written exam date.

### ***Written Examinations***

The written examination is a randomly generated **100-question** test covering the written objectives of the Wildland Firefighter I standard. A minimum score of 70% is required to pass the certification exam. Firefighters failing the first attempt of the written exam will be permitted to retest no sooner than **30 days** from the date of the last exam. Three attempts are given to pass the exam. If a candidate fails the written examination three times, he/she has failed the certification process and must wait **1 year** from the date of

the last failed exam before re-entering testing. Exam pass/fail results are forwarded to the chief within 30 days following the receipt of the completed exam. The IRPG and fireline handbook will be allowed as references during the state exam.

SAMPLE WRITTEN EXAMINATION QUESTIONS:

The transfer of heat by the movement of air or liquid would be considered?

- a. Conduction
- b. Convection**
- c. Radiation
- d. Direct-flame contact

Which of the following generally makes the fire behavior most extreme?

- a. Wind**
- b. Fuels
- c. Steep topography
- d. Low fuel moisture

### *Manipulative Skills “Spot Check” Examinations*

This is a two-step examination. A department records check and the skills "spot check" examination. The examination is conducted by a Certification Tester appointed by the Utah Fire Service Certification Council.

Training records are checked. If records are inadequate, corrective action must be taken before proceeding to the next step. The records must meet minimum requirements and are checked for the following:

1. Candidate has been trained in each skill for the level being evaluated.
2. A department training officer has signed off each skill.
3. Each candidate has passed a department "in-house" skills examination.

The skill "spot check" examination is graded on a 100% pass/fail basis. The test is graded in the following three areas:

- **Swiftly** – Each skill objective must be completed within the allotted time.
- **Safely** – Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC skill objectives.

Candidates are "spot checked" on three (3) skills. No prior notification of the skills being tested will be given. Candidates are given two attempts if necessary, to perform each skill. If they fail on the second try, then they have failed the examination. Applicants must wait 30 days before the third and final attempt. Candidates taking third attempts will test on the skill they failed plus ONE additional skill from the section of the standard they failed in the previous two attempts. **No training, teaching, or coaching is allowed during this state test.**

Candidates who have failed the third attempt of the written examination or the skills examination have failed the certification process and must wait 1 year from the date of the failed third attempt to re-enter state testing. The candidate will begin testing with a new 1st attempt of the written examination.

## **WILDLAND FIREFIGHTER I CERTIFICATION**

When all requirements for certification have been met, applicants are eligible to be certified. The chief/administrator may apply to the Utah Fire Service Certification Council for certification for those candidates who have successfully completed the certification training/testing process. Request for state certification will be submitted to the Council using the "Certification/Re-certification Request" form provided in Appendix C. The names are then checked against the official state records to ensure that each individual listed has met all requirements.

Those applicants who have met the requirements are issued a patch and certificate. These are sent to the Chief for disbursement. There is no cost for testing/certification if the candidate passes their written examination on the first attempt. A \$40 testing/certification fee will be assessed if the candidate passes their written exam on the 2nd attempt, and a \$60 fee will be assessed if the candidate passes their written exam on the 3rd attempt. This fee schedule is applicable as of July 1, 2013.

### ***Re-certification***

Wildland Firefighter I certification level is valid for a three-year (3) period. Each certified firefighter may renew certification by having the Chief/Administrator of the participating agency submit an "Certification/Re-certification Request" provided in Appendix C.

Each certified firefighter shall participate in at least 36 hours of structured class and skill training per year. A total of 108 hours of training is required during the previous certification period.

### ***For More Information on Utah Firefighter Certification, contact the:***

Utah Fire Service Certification Council  
Utah Fire & Rescue Academy  
3131 Mike Jense Parkway  
Provo, UT 84601  
1-888-548-7816  
[www.uvu.edu/ufra](http://www.uvu.edu/ufra)

# **WILDLAND FIREFIGHTER I CERTIFICATION CHECKLIST**

## **ENTRANCE REQUIREMENTS:**

- Each candidate has met requirements listed in NFPA 1051, Chapter 1 (2016 Ed.).
- Department has filed an "Intent to Participate" form with the UFSCC.

## **DEPARTMENT TRAINING RECORDS:**

- Each candidate has a training record on file with the department that shows:
  1. A learning experience in each skill objective.
  2. Dates of training.
  3. Initials of instructors.
- Each candidate has trained on the Wildland Firefighter I written objectives.

## **DEPARTMENT "IN HOUSE" SKILLS EXAMINATION:**

- Each candidate has successfully completed an "In House" skills examination.
- Results of exam are documented in department training records.

## **CERTIFICATION EXAMINATIONS:**

- Each candidate has passed the UFSCC written examination.
- Each candidate has passed the UFSCC skill "Spot Check" examination administered by an approved Certification Tester.

## **WILDLAND FIREFIGHTER II - CERTIFICATION:**

- Chief/Administrator requests certification for candidates using the "Certification/Re-certification Request" form.

# WILDLAND FIREFIGHTER I SKILL OBJECTIVES

## GENERAL

### 1. Demonstrate proper use of a portable radio by transmitting and receiving information.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1  
Firefighter Training S-130, 2003, Unit 10B

CONDITION: Given a two way portable or mobile radio.

COMPETENCE:

- Check antenna (if portable).
- Turn on radio.
- Adjust squelch (if applicable).
- Adjust volume.
- Select designated channel.
- Place microphone 2 - 4 inches from mouth.
- Key microphone speak distinctly and concisely using proper procedure and clear text.
- Release microphone key.

TIME: 2:00 Minutes

### 2. Demonstrate the care, inspection, and maintenance of protective clothing.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given a helmet (with eye protection), pants, shirt, (or coveralls) boots, and gloves.

COMPETENCE:

- Inspect all protective clothing for damage.
- Remove clothing from service if needed.
- Describe proper cleaning methods (Manufacturer recommended).
- Demonstrate where to find manufacturer recommendations for care instructions.

TIME: 2:00 Minutes

### 3. Demonstrate proper wearing of personal protective equipment.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given proper personal protective equipment, don equipment.  
**\* Candidates should be wearing appropriate approved PPE; pants and shirt or coveralls, and footwear, prior to demonstrating this skill.**

COMPETENCE:

- Don helmet with chinstrap, eye protection, hearing protection.
- Don gloves.
- Don equipment belt with: fire shelter, canteen.
- Don shroud, if available.

TIME: 2:00 Minutes

**4. Demonstrate how to assemble, attach to hard hat, and field maintain a headlamp.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given a helmet and headlamp.

COMPETENCE:

- Check for batteries.
- Check for non-conducting strip between batteries, remove if necessary (if applicable).
- Demonstrate how to change batteries.
- Demonstrate how to change bulbs (if applicable).
- Demonstrate how to focus beam (if applicable).
- Attach lamp to helmet.

TIME: 2:00 Minutes

**5. Demonstrate action to be taken during and after an air retardant drop.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.5.3  
Fireline Handbook, PMS 410-1, 2004  
Firefighter Training S-130, 2003, Unit 9  
IRPG, 2010, PG 62

CONDITION: Given a scenario, personnel protective equipment, and hand tools.

COMPETENCE:

- Verify escape from drop zone is not possible.
- Get clear of dead snags, tops and limbs.
- Lie face down with head towards oncoming aircraft, hardhat on, feet squared.
- Eye protection and chin strap secure.
- Hold hand tool away from body.
- Describe three (3) post drop safety concerns.

TIME: 2:00 Minutes



6. **Demonstrate proper deployment of a fire shelter.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1  
Firefighter Training S-130, 2003, Unit 4C  
Your fire shelter 2001 edition; The new generation fire shelter 2003 edition

CONDITION: Wearing P.P.E. including gloves and helmet, practice fire shelter and a scenario.

COMPETENCE: **The following criteria must be verbalized or done prior to deployment of shelter.**

- Remain calm.
- Verify that escape routes to safety zones are not possible.
- Pick large clearing.
- Find bare spot, avoid heavy fuels and snags.
- If time permits, scrape away flammable litter or clear an area 4 x 8 feet (minimum) down to mineral soil.
- Position body so feet are toward oncoming flame front, trapping as much clean air as possible.
- Protect airways and lungs.
- Leave packs and hand tools well away from your fire shelter.
- Take canteen into shelter.
- Toss fuses and gasoline far from the deployment area.
- Stay in shelter until you notice temperatures have cooled significantly or a supervisor tells you it's safe to come out.

**The following must be demonstrated as shelter is deployed.**

- Full PPE is properly worn.
- Shake out and open folds.
- Step into shelter holding bottom flaps down with feet and top flaps with gloved hands. (no body parts may be outside the shelter)
- Fall to the ground facedown forward trapping as much clean air as possible.

TIME: 2:00 Minutes to verbalize skill knowledge.  
25 Seconds for actual shelter deployment of shelter. Time begins when shelter is removed from hard case.

## PREPAREDNESS

### 7. Demonstrate techniques for inspecting, maintaining, and sharpening hand tools.

REFERENCE: NFPA 1051, 2016 Edition, 4.3.3  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given P.P.E., any wildland hand tool, and a file with handle and

guard. COMPETENCE:

- PPE is properly worn.
- Eye protection is worn.
- Gloves are worn.
- Describe at least three (3) items to inspect to ensure tools are in safe working condition.
- File handle is used.
- File guard is used.
- Tools are safely secured for sharpening.
- Clearance maintained around the working area.
- Flat palm used against file.

TIME: 2:00 Minutes

### 8. Demonstrate how to retrieve fire line hose using the following methods:

#### A. Single section drain and carry.

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 8

CONDITION: Given P.P.E., length of 1" or 1 1/2" hose (Minimum 50 ft.)

COMPETENCE:

- Pick-up coupling allowing water to drain.
- Place hose loop over shoulder, coupling may be in front or back.
- Layer hose on shoulder.
- Hose controlled and secured.
- Identify and mark damaged hose if found.

TIME: 2:00 Minutes

#### B. Figure 8 technique.

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 8

CONDITION: Given P.P.E., length of 1" or 1 1/2" wildland hose.

COMPETENCE:

- Drain hose.
- Protect hose threads.
- Identify and mark damaged hose if found.

TIME: 2:00 Minutes

## SUPPRESSION

**9. Demonstrate the proper procedures for carrying hand tools and passing crewmembers while working on a fire line.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given PPE and hand tools.

COMPETENCE:

- PPE is properly worn.
- Proper spacing is maintained (10-foot minimum).
- Tool is carried on the downhill side.
- Cutting edge of tool is away from body.
- Signal crewmember prior to passing.
- Wait to be given right of way.

TIME: 2:00 Minutes

**10. Demonstrate proper procedures for passing cutting tools.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given a scenario, PPE and hand tools.

COMPETENCE:

- PPE is properly worn.
- Tool is grasped by head and neck of tool.
- Tool is extended to other firefighter, handle first.
- Acknowledged receipt of tool before releasing grasp.

TIME: 1:00 Minute

**11. Demonstrate the proper use of a smothering tool.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given a scenario, PPE and smothering tools.

COMPETENCE:

- PPE is properly worn.
- Firm grip.
- Feet apart, solid stance.
- Tool lightly patted or dragged along the fire edge.
- Constant movement to prevent burning.

TIME: 2:00 Minutes

**12. Demonstrate the proper procedures for assembly, use and maintenance of a backpack pump.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4, 4.5.7  
Firefighter Training S-130, 2003, Unit 8

CONDITION: Given a disassembled backpack pump and water source.

COMPETENCE:

- Assemble backpack pump properly.
- Fill with clean or strained water.
- Maintain proper footing and stance.
- Maintain proper body position; carrying and lifting.
- Demonstrate cleaning quick connect, if dirty.
- Use both straight and spray stream.
- Demonstrate clearing a clogged nozzle.

TIME: 5:00 Minutes

**13. Simulate the proper igniting, use and extinguishment of a fuse.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given a scenario, PPE, fuse and a cleared area.

COMPETENCE:

- Sleeves down, gloves on and eye protection in place.
- Remove the cap.
- Expose the striker and igniter.
- Place striker on igniter.
- Turn face away from fuse.
- Simulate lighting fuse by sharply scratching the igniter across the striker away from the body.
- Protect from splattering slag.
- Apply flame to (simulated) fuel.
- Extinguish fuse by striking sharply on ground or by placing lighted end in mineral soil.

TIME: 2:00 Minutes

**14. Demonstrate the proper procedures for assembling a Drip Torch.**

**A. Assemble drip torch.**

REFERENCE:	NFPA 1051, 2016 Edition, 4.5.5 Firefighter Training S-130, 2003, Unit 7
CONDITION:	Given PPE, a drip torch in proper working condition, a cleared area and rags.
COMPETENCE:	<ul style="list-style-type: none"><li>• Wearing proper protective clothing.</li><li>• Unscrew lock ring.</li><li>• Unscrew and secure fuel flow plug.</li><li>• Remove spout and inspect gasket, fuel and wick.</li><li>• Set spout with wick in correct position and secure lock ring.</li><li>• Open air vent.</li><li>• Wipe off spilled fuel.</li></ul>
TIME:	3:00 Minutes

**B. Mix Fuel and fill drip torch.**

REFERENCE:	NFPA 1051, 2016 Edition, 4.5.5 Firefighter Training S-130, 2003, Unit 7
CONDITION:	Given PPE, a drip torch in proper working order, proper fuels, storage containers and a cleared area and rags.
COMPETENCE:	<ul style="list-style-type: none"><li>• Wearing proper protective clothing.</li><li>• Explain mixing fuel (3 diesel: 1 gasoline ratio).</li><li>• Describe safe location to refill.</li><li>• Simulate safe filling of torch.</li></ul>
TIME:	2:00 Minutes

**C. Storage of a drip torch after use.**

REFERENCE:	NFPA 1051, 2016 Edition, 4.5.5 Firefighter Training S-130, 2003, Unit 7
CONDITION:	Given PPE, a drip torch in proper working condition, a cleared area and rags.
COMPETENCE:	<ul style="list-style-type: none"><li>• Wearing proper protective clothing.</li><li>• Let wick cool before storage.</li><li>• Remove lock ring.</li><li>• Verify fuel level at no more than <math>\frac{3}{4}</math> full, or the policy of the AHJ.</li><li>• Check all gaskets/O rings and replace if necessary.</li><li>• Reverse spout and put inside of tank.</li><li>• Replace lock ring securely.</li><li>• Replace flow plug.</li><li>• Close air vent.</li></ul>
TIME:	3:00 Minutes

**15. Simulate the proper procedures for lighting, using and extinguishing a Drip Torch.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given a scenario, PPE, an assembled drip torch.

COMPETENCE:

- Simulate the spread of fuel on ground litter or paper.
- Simulate igniting fuel.
- Simulate igniting drip torch from ignited fuels on ground.
- Safely carry drip torch to area of use.
- Simulate proper procedure to ignite vegetation.
- Simulate extinguishing wick.

TIME: 2:00 Minutes

**16. Demonstrate the proper use of tools and appliances during hose lay operations:**

**A. Simple/extended hose lay.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.6, 4.5.7  
Firefighter Training S-130, 2003, Unit 8  
Fireline Handbook PMS 410-1

CONDITION: Given a scenario to protect a structure, PPE, hose line, tools, appliances, and 1 additional length of 1" or larger rolled hose and pump operator.

COMPETENCE:

- Demonstrate a simple hose lay.
- Extend charged hose lay by properly clamping, crimping, disconnecting, adding length of hose and re-coupling hose.
- Signal for water.
- Set nozzle appropriate for the situation.
- Apply water properly.

TIME: 7:00 Minutes

**B. Progressive hose lay.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.6, 4.5.7  
Firefighter Training S-130, 2003, Unit 8  
Fireline Handbook PMS 410-1

CONDITION: Given PPE, appropriate fittings, two lengths of rolled 1 ½ " hose, length of rolled 1" hose.  
\*Objective: Have two working nozzles

COMPETENCE:

- Set up a progressive hose lay.
- Use fittings, appliances and hose as appropriate for scenario.
- Signal for water.
- Set nozzle appropriate for the situation.
- Apply water properly.

TIME: 10:00 Minutes

**17. Demonstrate the proper use of hand tools while building a fire control line.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 9 CONDITION:

Given a scenario, PPE, and wildland hand tools.

COMPETENCE:

- Select the proper tool for assignment.
- Inspect the tool before use.
- Determine if the tool may be used safely.
- Construct suppression line based on type of fuels and terrain.

TIME: 5:00 Minutes

**18. Demonstrate the proper building of a cup trench on a slope.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 9

CONDITION: Given a scenario, PPE, and wildland hand tools.

COMPETENCE:

- Determine that safety considerations are met.
- Select appropriate tool.
- Build an adequate downhill berm.
- Cup trench should halt any rolling firebrand from the fire above.

TIME: 5:00 Minutes

**19. Demonstrate the proper building of a control line using the bump up or one lick technique.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 9 CONDITION:

Given a scenario, PPE, wildland hand tools,

COMPETENCE:

- Demonstrate proper space when walking and working, (10 - 15 ft. apart).
- Select proper tools for given fuel types.
- Construct line extending to mineral soil.
- Demonstrate proper intra-crew communications (bump, take more, take less, hazards).
- Demonstrate safe use of hand tools.

TIME: 3:00 Minutes

**20. Demonstrate wet mop-up.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, water source, and wildland hand tools.

COMPETENCE:

- Use proper PPE including eye protection.
- Use senses to detect burning materials.
- Utilize hand tools for chopping, scraping and separating burning materials.
- Use hand tools in conjunction with applying water.
- Apply water appropriately.
- Describe how to rearrange fuels that are adjacent to the control line to facilitate holding the fire.

TIME: 5:00 Minutes

**21. Demonstrate dry mop-up.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7  
Firefighter Training S-130, 2003, Unit 11

CONDITION:  
Given a scenario, PPE, and wildland hand tools.

COMPETENCE:

- Wear proper PPE, including eye protection.
- Use senses to detect burning materials.
- Utilize hand tools for chopping, scraping and separating burning materials.
- Mix burning materials with soil.
- Describe how to rearrange fuels that are adjacent to the control line to facilitate holding the fire.

TIME: 5:00 Minutes

**22. Demonstrate cold trailing a fire.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7  
Firefighter Training S-130, 2003, Unit 11

CONDITION:  
Given a scenario, PPE, and proper wildland hand tools.

COMPETENCE:

- Properly feel with the back of ungloved hand to detect any heat.
- Identify, mop up and extinguish all hot areas adjacent to fire perimeter.

TIME: 2:00 Minutes



**23. Demonstrate follow-up procedures for wet line, retardant line, or treated area.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.8  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, and proper wildland hand tools.

COMPETENCE:

- Look for deficiencies in application (i.e., all fuels not treated, skips in application, and evaporation).
- Assess the nature of the fuels (arrangement, continuity, compactness, volume).
- Assess fire activity (smoldering, creeping, running, spotting, crowning).
- Assess the chances of a later burn through. Look for parched and/or scorched but unburned fuels near the area, and fuels not fully burned out next to the treated area.
- If safe and practical, burn out area of unburned fuel per supervisor orders.

TIME: 2:00 Minutes

**24. Assemble and prepare for a response.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given an assembly location and an assignment.

COMPETENCE:

- Ensure personal equipment is ready for assignment.
- Ensure personal equipment meets weight limitations.
- Ensure apparatus is ready for assignment.

TIME: 2:00 Minutes

**UTAH FIRE SERVICE CERTIFICATION SYSTEM  
WILDLAND FIREFIGHTER I**

*NFPA 1051, 2016 Edition*

*WILDLAND FIREFIGHTER I  
TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM*

<b>Candidate Name:</b>					<b>Department:</b>	
<b>Candidate Signature:</b>					<b>Date of Completion:</b>	
<b>Chief/Training Officer Name:</b>					<b>Chief/Training Officer Signature:</b>	
<p>This form may be completed on a computer but must be printed out for the Certification Tester to verify on test day. Date of completion and signatures of Chief/Training Officer and Candidate must be original signatures. Signatures attest that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed. Falsification of signatures or any component of this document may result in the revocation, suspension, or denial of certification.</p>						
SECTION	TRAINING RECORD		IN-HOUSE COMPREHENSIVE EXAMS			SKILL
	DATE	INST	DATE	INST	PASS	
<b>ONLINE COURSE REQUIREMENT</b>						<p>If online course was taken, candidate must provide copies of module completion certificates for S-130/S-190 to the tester prior to testing. Certificates will be submitted to UFRA Wildland PM before an NWCG Certificate will be issued.</p>
<b>GENERAL</b>						1. Demonstrate proper use of a portable radio.
						2. Demonstrate care, inspection, maintenance of protective clothing.
						3. Demonstrate proper wearing of PPE.
						4. Demonstrate how to assemble, attach, maintenance of headlamp.
						5. Demonstrate action to be taken during and after an air retardant drop.
						6. Demonstrate proper deployment of a fire shelter.
<b>PREPAREDNESS</b>						7. Demonstrate techniques for inspecting, maintaining, sharpening hand tools.
						8A. Demonstrate single section drain and carry.
						8B. Demonstrate hose retrieval using a Figure 8 roll.
						9. Demonstrate proper procedures for carrying/passing crew members.

<b>SUPPRESSION</b>						10. Demonstrate proper procedures for passing cutting tools.
						11. Demonstrate proper use of a smothering tool.
						12. Demonstrate proper procedures for assemble, use and maintenance of a backpack pump.
						13. Simulate proper igniting, use and Extinguishment of a fuse.
						14A. Demonstrate proper assembly of drip torch.
						14B. Simulate proper mix fuel and fill of drip torch.
						14C. Simulate proper storage of a drip torch after use.
						15. Simulate the proper procedures for lighting, using and extinguishing a drip torch.
						16A. Demonstrate proper - Simple/extended hose lay.
						16B. Demonstrate proper – Progressive hose lay
						17. Demonstrate proper use hand tools while building a fire control line.
						18. Demonstrate the proper building of a “cup” trench on a slope.
						19. Demonstrate proper building of a control line using the Bump up or one lick technique.
						20. Demonstrate wet mop-up.
						21. Demonstrate dry mop-up.
						22. Demonstrate cold trailing a fire.
					23. Demonstrate procedures for wet line, retardant line, treated area.	
					24. Assemble and prepare for a response.	

WILDLAND  
FIREFIGHTER II  
CERTIFICATION  
STANDARD

# **WILDLAND FIREFIGHTER II CERTIFICATION REQUIREMENTS**

## ***Entrance Requirements***

In order to certify within the Utah Wildland Firefighter II program, candidates must fulfill the following requirements:

- 1- Complete Entrance Requirements.
- 2- Be certified as a Wildland Firefighter I with the UFSCC.
- 3- Have one (1) year of Wildland fire experience before entering the Wildland II level.
- 4- Train on the required written and practical objectives.
- 5- Pass a department "In House" practical skills examination.
- 6- Pass both written and practical skills examination administered by the Certification Council.
- 7- Request Wildland Firefighter II certification.
- 8- Request Wildland Firefighter II re-certification.

## ***Physical Fitness Requirements***

The UFSCC acknowledges the importance of and need for physical fitness requirements as listed in the NFPA 1051, 2016 edition, *Standard for Wildland Firefighting Personnel Professional Qualifications*. Many agencies and departments have existing policies, regulations, etc. already in place regarding these requirements. The handling of physical fitness requirements is a **LOCAL MATTER**, outside the authority and jurisdiction of the UFSCC. The Council will not check, test, evaluate or determine how individual agencies meet these requirements. Some departments have found it necessary to waive any type of physical fitness requirements due to their own special needs. As a local decision, this is permitted. However, due to the amount of physical, mental and emotional stress inherent in this profession, **the Utah Fire Service Certification Council strongly recommends careful evaluation before altering or doing away with any existing physical fitness requirements.**

The requirements listed in NFPA 1051, 2016 ed., Chapter 1 are:

1. Meet the minimum educational requirements established by the authority having jurisdiction.
2. The Utah Fire Service Certification Council Policy 11.3 requires that a candidate must be 18 years of age to test and be certified.
3. Meet the medical requirements of NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*, chapter 5, subsection 5.1.1, as determined by the medical authority of the AHJ.
4. Physical fitness requirements for entry-level personnel should be developed and validated by the authority having jurisdiction. Physical fitness requirements should be in compliance with applicable Equal Employment Opportunity regulations and other legal requirements.

## ***Department Training Officers***

For departments to enroll in the certification process, it is necessary for the department to assign training officers. Departments who **do not** have certified personnel to act as training officers for certification training should contact the Utah Fire & Rescue Academy at (801) 863-7700 or 1-888-548-7816 for assistance in setting up and monitoring certification training.

Department training instructors shall be certified at the level they are teaching. In addition, the Certification Council strongly recommends that training officers and instructors be state certified at the Instructor I level and/or meet the qualifications listed in the current Field Managers Course Guide (FMCG) (PMS 901-1).

Department training officers or instructors will be responsible for certification training. Their primary responsibility will be to teach, evaluate, and in-house test department personnel on the skill and evolution requirements for each level of certification training.

The final entrance requirement is to complete the "Intent to Participate" form provided in the Appendix C and return it to the Certification Council. Remember, participation in the certification process is **VOLUNTARY**. Once you have enrolled, you can withdraw if desired.

**If a department is already participating in the Utah Fire Service Certification System, it will not be necessary to file another "Intent to Participate" form.**

## **DEPARTMENT TRAINING**

The position of a Wildland Firefighter II is one that requires a high level of skill and knowledge. The training that is given to and received by wildland firefighter candidates should be of the highest quality and degree. All training received must meet the requirements of NFPA 1051 Chapter 5 (2016 edition) and the skills as approved by the UFSCC contained within the Utah standard. All applicable training received must be documented and recorded on the UFSCC training record. All testing for Wildland Firefighter II will be conducted following the policies and procedures of the UFSCC.

Training for Wildland Firefighter II can be completed by one of the following training courses or methods to qualify to take the state examination.

1. Advanced Firefighter Training (S-131, S-133): In addition to S-131, it is **required** that departments also take **S-211, Portable Pumps and Water Use, S-212, Wildland Powersaws, and RT-130, Annual Refresher**. Training may be requested by calling the training division at the Utah Fire and Rescue Academy 1-888-548-7816.
2. Crosswalk training curriculum: Contact the UFRA Wildland Program Coordinator and/or your UFRA area coordinator. [http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk\\_overview.shtm](http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk_overview.shtm)

The course material should be referenced to the following textbook(s) to prepare the candidate to successfully pass the state certification examination.

### ***Written Objectives***

Written objectives for Wildland Firefighter II are covered in the following texts:

- **NFPA 1051, 2016 edition**
- **NWCG, Fireline Handbook, PMS 410-1 March 2004**
- **NWCG, Wildland Fire Incident management Field Guide, 2013**
- **NWCG IRPG 2014**
- **NWCG, Wildland Fire Chain Saws, S-212 Student Workbook**
- **NWCG Wildland Fire Chain Saws S-212 pre-course work**
- **NWCG, Portable Pumps and Water Use, S-211, Student Workbook**
- **NWCG, Firefighter Training, S-130, 2003 edition**

The National Wildfire Coordination Group (NWCG) course manuals may be purchased from:

National Interagency Fire Center  
Great Basin Cache Supply Office  
3833 S. Development Ave., Boise, ID 83705  
Phone: 208-387-5533 Fax: 208-387-5573  
<http://www.nifc.gov/>

There are numerous methods departments have used to help prepare their personnel for the written examination. Considering the high level of skill and knowledge that is required of a Wildland Firefighter II, the Council recommends that the candidate participates in a comprehensive class and receive instruction on both skills and written requirements.

### ***Manipulative Objectives***

Each candidate must be trained and evaluated in the performance of all skill objectives. Each of the skill objectives shall be completed swiftly, safely and with competence as defined below:

- **Swiftly** – Each skill objective must be completed within the allotted time.
- **Safely** – Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC skill objectives.

### ***Department Training Records***

Each candidate shall have a current, accurate, and complete training record on file with the department which indicates that they have been trained on all skill objectives. The Training Record must be completed in its entirety in order to test. Training Records may be completed on a computer or by hand. Departments may set up their own training records, use the one provided in this standard, or the fillable Excel Training Record found online on UFRA's website. If a department chooses to set up their own training record it must meet the following requirements:

1. Certification level clearly defined with NFPA standard number and edition.
2. Signature line for the candidate attesting that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed.
3. Signature line for the Chief/Training Officer attesting that the candidate has been trained on all skills and a complete In-House Comprehensive Exam was administered and passed.
4. The date of completion for the training record is recorded.
5. All skills from the Utah Certification Standard for this level are listed on the training record and columns exist for:
  - a. Training Record – Date/Inst
  - b. In-House Comprehensive Exam –Date/Inst/Pass

## ***Department “In House” Skills Examination***

At the completion of the departments skills training, the department is required to hold an in-house skills examination for the level being trained. This is a comprehensive “in-house” skill test conducted by the department training officers. This test is to ensure that skill mastery has been maintained from the beginning to the end of the training process, and to prepare candidates for the state examination. Training officers may utilize other personnel to assist in administering the exam; however, they must be certified at the level they are in-house testing.

Proctor instructions for the examination are in Appendix B. In-house testers shall follow the proctor instruction sheet to provide for uniformity and fairness during the exam. It is recommended that candidates be given two attempts at any skill. **If they fail on the second try, then they have failed the examination and are required to go through additional training by the department trainer.** No training, teaching, or coaching is allowed during the test. After the in-house-examination, using the test to teach and train is recommended.

If skill weaknesses are evident, the department shall conduct additional training and hold a new department "in house" skills examination. Only those candidates who successfully pass the department's skills test will be allowed to participate in the Certification Council's skills "spot check" examination. Department training records must show that all candidates have successfully passed the "in-house" examination.

## **CERTIFICATION EXAMINATIONS**

After completion of the training process, the chief/administrator can request testing for the candidate. Using the "Examination Request" form in Appendix C; Chief/Administrator may request a written examination or a skill "spot check" examination. The candidate will then have three attempts to pass the written examination and three attempts to pass the skill "spot check" examination. A separate application must be sent to the Certification Council for each attempt. Request forms must reach the Certification Council no later than 30 days prior to the examination date. The entire examination process must be completed within **1 year** of the **first** written exam date.

### ***Written Examinations***

The written examination is a randomly generated **70-question** test covering the written objectives of the Wildland Firefighter II standard. A minimum score of 70% is required to pass the certification exam. Firefighters failing the first attempt of the written exam will be permitted to retest no sooner than **30 days** from the date of the last exam. Three attempts are given to pass the exam. If a candidate fails the written examination three times, he/she has failed the certification process and must wait **1 year** from the date of the last failed exam before re-entering testing. Exam pass/fail results are forwarded to the chief within 30 days following the receipt of the completed exam. The IRPG and fireline handbook will be allowed as references during the state exam.

#### **SAMPLE WRITTEN EXAMINATION QUESTIONS:**

To avoid possible confusion, all forms, notes, and records must include:

- a. name and unit number.
- b. home base and destination.
- c. date and time.**
- d. signature and unit number.

NFPA 1921 specifies that portable pumps weigh no more than\_ Pounds.

- a. 40
- b. 60
- c. 80**
- d. 100

### ***Manipulative Skills “Spot Check” Examinations***



This is a two-step examination. A department records check and the skills "spot check" examination. The examination is conducted by a Certification Tester appointed by the Utah Fire Service Certification Council.

Training records are checked. If records are inadequate, corrective action must be taken before proceeding to the next step. The records must meet minimum requirements and are checked for the following:

1. Candidate has been trained in each skill for the level being evaluated.
2. A department training officer has signed off each skill.
3. Each candidate has passed a department "in-house" skills examination.

The skill "spot check" examination is graded on a 100% pass/fail basis. The test is graded in the following three areas:

- **Swiftly** – Each skill objective must be completed within the allotted time.
- **Safely** – Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC skill objectives.

Candidates are "spot checked" on three (3) skills. No prior notification of the skills being tested will be given. Candidates are given two attempts if necessary to perform each skill. If they fail on the second try, then they have failed the examination. Applicants must wait 30 days before the third and final attempt. Candidates taking third attempts will test on the skill they failed plus ONE additional skill from the section of the standard they failed in the previous two attempts. **No training, teaching, or coaching is allowed during this state test.**

Candidates who have failed the third attempt of the written examination or the skills examination have failed the certification process and must wait 1 year from the date of the failed third attempt to re-enter state testing. The candidate will begin testing with a new 1st attempt of the written examination.

## **WILDLAND FIREFIGHTER II CERTIFICATION**

When all requirements for certification have been met, applicants are eligible to be certified. The chief/administrator may apply to the Utah Fire Service Certification Council for certification for those candidates who have successfully completed the certification training/testing process. Request for state certification will be submitted to the Council using the "Certification/Re-certification Request" form provided in Appendix C. The names are then checked against the official state records to ensure that each individual listed has met all requirements.

Those applicants who have met the requirements are issued a patch and certificate. These are sent to the Chief for disbursement. There is no cost for testing/certification if the candidate passes their written examination on the first attempt. A \$40 testing/certification fee will be assessed if the candidate passes their written exam on the 2nd attempt, and a \$60 fee will be assessed if the candidate passes their written exam on the 3rd attempt. This fee schedule is applicable as of July 1, 2013.

### ***Re-certification***

Wildland Firefighter II certification level is valid for a three-year (3) period. Each certified firefighter may renew

certification by having the Chief/Administrator of the participating agency submit a "Certification/Recertification Request" provided in Appendix C.

Each certified firefighter shall participate in at least 36 hours of structured class and skill training per year. A total of 108 hours of training is required during the previous certification period.

***For More Information on Utah Firefighter Certification, contact the:***

Utah Fire Service Certification Council  
Utah Fire & Rescue Academy  
3131 Mike Jense Parkway  
Provo, UT 84601  
1-888-548-7816  
[www.uvu.edu/ufra](http://www.uvu.edu/ufra)

# **WILDLAND FIREFIGHTER II CERTIFICATION CHECKLIST**

## **ENTRANCE REQUIREMENTS:**

- Each candidate has met requirements listed in NFPA 1051, Chapter 1 (2016 Ed.).
- Department has filed an "Intent to Participate" form with the UFSCC.

## **DEPARTMENT TRAINING RECORDS:**

- Each candidate has a training record on file with the department that shows:
  1. A learning experience in each skill objective.
  2. Dates of training.
  3. Initials of instructors.
- Each candidate has trained on the Wildland Firefighter II written objectives.

## **DEPARTMENT "IN HOUSE" SKILLS EXAMINATION:**

- Each candidate has successfully completed an "In House" skills examination.
- Results of exam are documented in department training records.

## **CERTIFICATION EXAMINATIONS:**

- Each candidate has passed the UFSCC written examination.
- Each candidate has passed the UFSCC skill "Spot Check" examination administered by an approved Certification Tester.

## **WILDLAND FIREFIGHTER II - CERTIFICATION:**

- Chief/Administrator requests certification for candidates using the "Certification/Re-certification Request" form.

# WILDLAND FIREFIGHTER II SKILL OBJECTIVES

## GENERAL

### 1. Demonstrate use of maps and compass.

REFERENCE: NFPA 1051, 2016 ed., 5.1.1

CONDITION: Given a local topographical map and compass.

COMPETENCE:

- Accurately determine local declination.
- Use compass to point to true North.
- Accurately orient map using compass, landmarks, improved properties, streets, access roads, and/or topographic features.
- Accurately identify current location by determining back azimuths to two identifiable landmarks or topographic features.
- Verify location by comparing topographic features or street references with map.
- Describe location in terms of coordinates or other acceptable description.
- Accurately read map symbols.
- Accurately compute distance and bearing.
- Accurately navigate to an assigned destination.

TIME: 5:00 Minutes

### 2. Demonstrate proper use of portable or mobile multi-channel radio.

REFERENCE: NFPA 1051, 2016 ed., 5.1.1

CONDITION: Given a radio and assignment.

COMPETENCE:

- Use clear text.
- Correctly prepare radio for operation.
- Complete radio check.
- Select proper channel.
- Make appropriate adjustments (squelch/volume).
- Change location to improve reception/transmission (as needed).
- Use proper radio procedures and techniques.
- Exercise proper radio discipline.
- Describe agency procedures for emergency notification (emergency traffic).
- Describe limitations of radio communications.

TIME: 2:00 Minutes

## HUMAN RESOURCE MANAGEMENT

### 3. Properly size-up a fire and identify safety zones.

REFERENCE: NFPA 1051, 2016, 5.2.2

CONDITION: Properly describe the safety zone guideline with utilization of the IRPG.

COMPETENCE:

- Explain difference between a safety zone versus a deployment site.
- Describe limitations of safety zone guidelines

TIME: 2:00 Minutes

### 4. Evaluate the readiness of yourself and assigned crew members so that all are equipped and supplied for assigned duties.

REFERENCE: NFPA 1051, 2016, 5.2.1

CONDITION: Given a wildland fire assignment, agency forms, equipment and personal protective equipment.

COMPETENCE:

- Inspect personal kit to ensure it contains items as needed for assignment.
  - Fireline Handbook
  - IRPG
  - Radio programming guide
  - Equipment safety inspection list
  - Local specific materials
  - ICS 201 incident briefing forms
  - Local maps
- Know flight weight limitation. (if applicable)
- Inspect crew members' personal gear to ensure that it contains items needed for assignment:
  - PPE
  - Prescribed medications
  - Personal hygiene
  - Incident specific tools and equipment
  - Food and water
  - First aid kit

TIME: 3:00 Minutes

**5. Brief assigned personnel so that the personnel are informed of specific tasks, standards, safety, operational, and special interest area considerations for the following:**

REFERENCE: NFPA 1051, 2016, 5.2.2, 5.2.3

CONDITION: Given an assignment, IRPG or Fireline Handbook, and equipment requirements.

COMPETENCE:

- Type of incident.
- Current situation status.
- Expected duration of incident.
- Terrain.
- Weather, current and expected.
- Special equipment needed.
- Phone/radio contact procedures during travel.
- Threats to improved property.
- Access/Egress.
- Answer questions for clarification on assignment as needed.

TIME: 5:00 Minutes

## **PREPARDNESS/SUPPRESSION**

**6. Maintain and operate a chainsaw so that the proper tool is selected, and the assignment is correctly completed.**

REFERENCE: NFPA 1051, 2016, 5.5.4

CONDITION: Given proper PPE, including saw chaps, hearing protection and eye protection, demonstrate proper use of a chainsaw.

COMPETENCE:

- Use proper PPE (including saw chaps).
- Use correct fueling and starting procedures.
- Correctly carry chainsaw.
- Use correct stopping and refueling procedures.
- Inspect and maintain saw.

TIME: 10:00 Minutes

**7. Maintain and operate a pump so that the proper tool is selected, and the assignment is correctly completed.**

REFERENCE: NFPA 1051, 2016, 5.5.5

CONDITION: Given an assignment/scenario and a pump and accessories to supply a simple hose lay.

COMPETENCE:

- Plan pumping operation (appropriate agent, water source, and type of pump, and accessories).
- Correctly position pump and assemble accessories.
- Prime, start, and warm up pump.
- Operate pump engine at desired PSI and GPM.
- Refuel and maintain pump for continuous operation.
- Correctly stop pump.
- Provide correct field maintenance to engine and pump in accordance with maintenance guidelines.

TIME: 8:00 Minutes

**8. Inspect tools and water handling equipment so that availability of the tools and equipment for fire use is ensured.**

REFERENCE: NFPA 1051, 2016, 5.3.3

CONDITION: Given an assignment, water handling equipment, and wildland hand tools.

COMPETENCE:

- Inspect water handling equipment for readiness.
- Inspect hand tool for readiness.

TIME: 3:00 Minutes

**9. Simulate the reduction of fire exposure to improved properties so that improvements are protected and the risk from fire is reduced.**

REFERENCE: NFPA 1051, 2016, 5.5.3

CONDITION: Given a wildland/urban interface fire scenario and picture, crew, tools, IRPG, and an assignment.

COMPETENCE:

- Take appropriate action to safely initiate action during initial attack or when completing assigned incident tasks.
- Direct the rearrangement and reduction of fuel.
- Direct the securing of hazards.
- Direct the preparation of building/structure.
- Direct the application of pre-treatment agents (foam, gel).

TIME: 5:00 Minutes

**10. Describe methods to secure the area of suspected fire origin and associated evidence so that all evidence or potential evidence is protected from damage or destruction and reported to a supervisor.**

REFERENCE: NFPA 1051, 2016, 5.5.6

CONDITION: Given a wildland fire and agency procedures.

COMPETENCE:

- Describe methods to secure area of suspected fire origin and associated evidence.
- Describe how to identify and mark suspected evidence.
- Notify supervisor of possible evidence.

TIME: 5:00 Minutes

**11. Serve as a lookout so that fire fighters are warned of changing conditions.**

REFERENCE: NFPA 1051, 2016, 5.5.7

CONDITION: Given a wildland fire and agency (LCES) procedures.

COMPETENCE:

- Establish/maintain communications with assigned resources.
- Choose position with good view of all aspects of hazard, values to be protected, and personnel.
- Carry proper equipment (watch, weather observation equipment, map, and radio/batteries).
- Provide updates on any changes that may compromise the safety of fireline personnel.
- Provide appropriate warnings and direction for hazardous conditions and/or indications of extreme fire behavior.
- Ensure strategy and tactics are consistent with LCES.
- Modify LCES to meet changing conditions.

TIME: 5:00 Minutes



**12. Select fireline construction methods so that the technique used is compatible with the conditions and meets agency standards.**

REFERENCE: NFPA 1051, 2016, 5.5.2

CONDITION: Given an assignment and agency standards.

COMPETENCE:

- Properly size up fire: topography, time of day, fuel group, weather conditions: current/forecasted, and expected fire behavior/intensity.
- Define hazards and evaluate escape routes/safety zones.
- Point of origin and cause.
- Size of fire and location of head.
- Values to be protected (improved properties, agricultural, recreational, etc.).
- Evaluate Initial Attack Plan.
- Direct tactical operations which provide safety to the firefighter.
- Use appropriate fire suppression strategy.
- Use appropriate fireline construction methods.
- Develop appropriate tactics based of selected strategy, values to be protected, and expected fire behavior.
- Maintain status reporting.
- Request additional resources as needed.

TIME: 5:00 Minutes

**UTAH FIRE SERVICE CERTIFICATION SYSTEM  
WILDLAND FIREFIGHTER II**

*NFPA 1051, 2016 Edition*

*WILDLAND FIREFIGHTER II  
TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM*

<b>Candidate Name:</b>					<b>Department:</b>	
<b>Candidate Signature:</b>					<b>Date of Completion:</b>	
<b>Chief/Training Officer Name:</b>					<b>Chief/Training Officer Signature:</b>	
<p>This form may be completed on a computer but must be printed out for the Certification Tester to verify on test day. Date of completion and signatures of Chief/Training Officer and Candidate must be original signatures. Signatures attest that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed. Falsification of signatures or any component of this document may result in the revocation, suspension, or denial of certification.</p>						
SECTION	TRAINING RECORD		IN-HOUSE COMPREHENSIVE EXAMS			SKILL
	DATE	INST	DATE	INST	PASS	
GENERAL						1. Demonstrate use of map and compass.
						2. Demonstrate proper use of portable or mobile multi-channel radio.
HUMAN RESOURCE MANAGEMENT						3. Properly Size up fire and identify safety zones.
						4. Evaluate the readiness of yourself and assigned crew members so that all are equipped and supplied for assigned duties.
						5. Brief assigned personnel so that the personnel are informed of specific tasks, standards, safety, operational, and special interest area considerations.
PREPARATION & SUPPRESSION						6. Maintain and operate a chain saw so that the proper tool is selected and the assignment is correctly completed.
						7. Maintain and operate a pump so that the proper tool is selected and the assignment is correctly completed.
						8. Inspect tools and water handling equipment so that availability of the tools and equipment for fire use is ensured.
						9. Simulate the reduction of fire exposure to improved properties so that improvements are protected and the risk from fire is reduces.

						10- Describe the methods to secure the area of suspected fire origin and associated evidence so that all evidence or potential evidence is protected from damage or destruction and reported to a supervisor.
						11. Serve as a lookout so that fire fighters are warned of changing conditions.
						12. Select fireline construction methods so that the technique used is compatible with the conditions and meets agency standards.

**APPENDIX - A**  
**FIRST AID INFORMATION**

**Basic Emergency Medical Information for  
Wildland Firefighters**

The Utah Fire Service Certification Council in conjunction with Utah Lands, Forestry and Fire has developed the following First Aid information sheet for use by firefighters who certify within the Utah certification system. This information is based on the requirements as set forth in NFPA 1051, 2007 Ed. Reference: First Responder, A Skills Approach. 6<sup>th</sup> Edition, Limmer, Karren, Hafen

<b>Topic:</b>	<b>Signs or Symptoms:</b>	<b>Treatment:</b>
<b>Bleeding</b>	<p><b>External Bleeding</b></p> <p><u>Arterial</u> - bright red blood spurting from a wound.</p> <p><u>Venous</u> - dark red blood that flows steadily from a wound.</p> <p><u>Capillary</u> - dark red blood that oozes slowly from a wound.</p> <p><b>Internal Bleeding</b></p> <p>Caused by internal injury or damage to organs. Indications of internal bleeding could be discolored, tender or swollen tissue. Increased breathing and pulse rate, pale cool skin, nausea and vomiting bright red blood, change in mental status, weakness, unconscious.</p>	<p>Treatment for <b>external</b> bleeding:</p> <ol style="list-style-type: none"> <li>1- <u>Direct pressure</u> to the wound with a sterile gauze pad or dressing.</li> <li>2- <u>Elevate</u> the bleeding extremity above the heart to slow the flow.</li> <li>3- <u>Pressure point</u> above the wound where an artery is close to the surface and over a bone.</li> </ol> <p>Treatment for <b>internal</b> bleeding:</p> <ol style="list-style-type: none"> <li>1- Maintain patient's airway.</li> <li>2- Control any external bleeding.</li> <li>3- Keep patient warm.</li> <li>4- Treat for shock.</li> </ol>
<b>Burns</b>	<p>Burns may be caused from direct flame contact, chemicals, or radiant heat. Burns are classified into the following categories.</p> <p><b>First Degree</b> (Minor or Superficial) Involves the first layer of skin, indications:</p> <ul style="list-style-type: none"> <li>- Red skin</li> <li>- Some minor pain</li> <li>- Requires 2-5 days to heal.</li> </ul> <p><b>Second Degree</b> (Partial-thickness) Involves the second layer of skin, indications:</p> <ul style="list-style-type: none"> <li>- Red to white skin</li> <li>- Blisters</li> <li>- Very painful</li> <li>- Requires 5-21days to heal.</li> </ul> <p><b>Third Degree</b> (Full-thickness) Involves the third layer of skin, indications:</p> <ul style="list-style-type: none"> <li>- Skin is dry and leathery and may be a mix of colors from white to black</li> <li>- Very painful</li> <li>- May require skin grafting other specialized care to heal</li> </ul>	<p>Treatment for <b>burns</b>:</p> <ol style="list-style-type: none"> <li>1- Maintain patient's airway.</li> <li>2- Stop the burning process, run cold water over scald burns; remove any smoldering clothing and jewelry.</li> <li>3- Determine severity of the patient's burns including location of burns such as head, neck, hands or feet.</li> <li>4- Cover the burns.</li> <li>5- Keep patient warm.</li> </ol>

<p><b>Heat Emergencies</b></p>	<p>Heat injuries are caused by the core body temperature rising. The body has a natural method of cooling itself through perspiration. When the body begins to have difficulty in doing this the body could suffer heat emergencies.</p> <p><b>Heat Cramps or Exhaustion</b></p> <ul style="list-style-type: none"> <li>- Muscle cramps</li> <li>- Skin is moist, pale, and normal to cool in temperature</li> <li>- Weakness, exhaustion</li> <li>- Dizziness, faintness</li> <li>- Rapid pulse</li> <li>- Headache</li> <li>- Loss of appetite, nausea, vomiting.</li> <li>- Normal mental status.</li> </ul> <p><b>Heat Stroke</b></p> <ul style="list-style-type: none"> <li>- Increased weakness, dizziness,</li> <li>- Hot red, dry skin</li> <li>- Convulsions</li> <li>- Dry mouth</li> <li>- Unconsciousness - coma</li> <li>- Heat stroke can be a life threatening injury and must be treated rapidly and appropriately.</li> </ul>	<p>Treatment for <b>Heat Cramps:</b></p> <ol style="list-style-type: none"> <li>1- Remove the patient from the hot environment, cool shape.</li> <li>2- Maintain patient's airway.</li> <li>3- Loosen or remove clothing.</li> <li>4 Cool the patient, if the patient has moist, pale, and normal-to-cool skin, fan the surface while applying a light mist of water. Do not cool to fast because it could cause chills.</li> <li>5- Only give fluids to a patient that can talk.</li> </ol> <p>Treatment for <b>Heat Stroke</b></p> <ol style="list-style-type: none"> <li>1- Remove the patient from the hot environment, cool shape.</li> <li>2- Maintain patient's airway.</li> <li>3- Loosen or remove clothing.</li> <li>4 Cool the patient, if the patient has hot and dry skin, apply cold packs to the neck, armpits, and groin area. Keep the skin wet by applying water with wet towels or a sponge.</li> <li>5- Only give fluids to a patient that can talk.</li> </ol>
<p><b>Shock</b></p>	<p><b>Shock</b> is caused by lack of <b>perfusion</b>. Perfusion is the ability of the body to adequately deliver oxygen and nutrients throughout the body all the way to the cellular level. The body's inability to do this causes shock. Shock can be caused by anyone of the following reasons:</p> <ul style="list-style-type: none"> <li>- Failure of the heart to pump blood (heart attack)</li> <li>- Blood loss (sever bleeding)</li> <li>- Spine or neck injury</li> <li>- Respiratory failure</li> <li>- Psychological trauma</li> <li>- Burn injuries.</li> </ul> <p>Indications of shock could be some or all of the following depending on the degree of shock:</p> <ul style="list-style-type: none"> <li>- Pale, cold and clammy skin</li> <li>- Restlessness or anxiety</li> <li>- Thirsty</li> <li>- Increased heart rate</li> <li>- Mental status, as a person moves deeper into shock their mental status decreases. Mental alertness is a key indicator of shock.</li> </ul>	<p>Treatment for <b>Shock:</b></p> <ul style="list-style-type: none"> <li>- Maintain airway.</li> <li>- Prevent blood loss if possible by controlling injuries.</li> <li>- Lie the patient down and maintain body temperature.</li> <li>- Elevate lower extremities 8 to 12 inches, to assist the body in perfusing the vital organs of the heart and brain.</li> <li>- Provide calm reassurance to the patient.</li> <li>- Treat other injuries as possible.</li> </ul>

**APPENDIX – B**  
**IN-HOUSE PROCTOR INSTRUCTORS**

## **Proctor Instructions for “IN-HOUSE” Comprehensive Examination**

As the training officers for your department you are authorized by the Certification Council to conduct the 100% skills test for this level of certification. You must be certified to the level that you are testing, i.e....If you're FF2 you can test both FF1 and 2, Awareness and Operations.

### **\*PRIOR TO CONDUCTING THE TEST, REVIEW TRAINING RECORDS**

It is important that before doing this “IN-HOUSE” exam that the candidate has completed training in all areas for the level being tested.

### **\*SAFETY OFFICER SELECTED AND BRIEFED**

Select a Safety Officer to assist you during the test. This person, if possible, should not be taking the same test that is being given. The Safety Officer will not assist with the testing process. The Safety Officer is there to protect the Candidates from injury during the testing process.

By using the following instructions you will be able to evaluate the skills being tested and determine the candidate's readiness for the State “Spot Check” exam.

1 - Keep in mind that this is a TEST and there should be NO COACHING or TRAINING during the testing process. If a candidate fails to perform a skill that skill will count as a first attempt failure and they will be given a second attempt. If they fail a second attempt, time they need to be retrained on that skill and tested again. Only **qualified** candidates that have passed with **100%** should be allowed to take the state SPOT CHECK Exam.

2 - Before beginning that testing process conduct a meeting with all candidates and review the testing process. Explain that this is a test and that the same process being used for the “In-House” will be used during the state exam.

3 - If possible, designate two separate areas for students testing. One area for those who are in the testing process and one area for those who have not yet begun the testing process. If separate areas are not available, make sure someone is in the room to ensure that students do not discuss the testing material. Make sure these areas have no training manuals, or other reference materials for students to look at while waiting testing.

4 - To evaluate a candidate's performance use the following as a guide:

- a. The skill is completed in the allotted time,
- b. Competence is shown by completing all performance criteria,
- c. Safety is shown while completing the skill.

5 - At each test station the Tester will read the Skill to be demonstrated, the Condition to be met and the Time limit to complete each skill. This information is contained in the skill section of each standards packet. Do this with each student as they come to each testing stations. Ask for any questions. As each skill is tested and completed, sign it off in the section provided on the candidates training record.

By conducting the “In-House” test in the manner, you will prepare your candidates to successfully pass the State “Spot Check” exam. This will also assure that training records are current and that only those who are truly prepared take the Certification Examination.



**APPENDIX – C**  
**CERTIFICATION FORMS**



# Utah Fire Service Certification Council EXAMINATION REQUEST

Department / Agency Name: \_\_\_\_\_ Date: \_\_\_\_\_

Check this box if there is more than one department testing. List each candidate and department on the roster section of this form.

- Complete all information on **both** pages of this form and submit to the certification office **AT LEAST 30 DAYS PRIOR to the requested examination date.**
- A separate request **MUST** be made for each level of certification exam desired and for each exam date.

### EXAM TYPE (Place an "X" in the boxes that apply)

Certification exam level requested: \_\_\_\_\_

\* Departments who use a UFRA Certified Tester must schedule the written examination two (2) hours before the skills examination. If a Department Tester administers their own department's written exam, the written and skills exams may be scheduled on different days.

<input type="checkbox"/>	WRITTEN	<input type="checkbox"/>	1 <sup>ST</sup> ATTEMPT	<input type="checkbox"/>	2 <sup>ND</sup> ATTEMPT	<input type="checkbox"/>	3 <sup>RD</sup> ATTEMPT		
								Exam Date	Exam Time
								*Please allow 2 hours for each written exam	
<input type="checkbox"/>	SKILLS	<input type="checkbox"/>	1 <sup>ST</sup> ATTEMPT	<input type="checkbox"/>	2 <sup>ND</sup> ATTEMPT	<input type="checkbox"/>	3 <sup>RD</sup> ATTEMPT		
								Exam Date	Exam Time

Number of persons taking **WRITTEN** Exam \_\_\_\_\_ Number of persons taking **SKILLS** Exam \_\_\_\_\_

### EXAM LOCATION

Examination requested to be conducted at (location): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

### AUTHORIZATION

By signing below I acknowledge that each candidate is currently affiliated with an agency approved by the UFSCC. I also acknowledge that completed training records exist for each candidate testing. The record states that each candidate testing has received a learning experience in each subject area required for testing and has met all other requirements as specified in the Certification Policy and Procedures. For skills testing to occur, the completed training record(s) **must** be presented at the test site.

Department / Agency requesting the above exam(s) will have appropriate space, safe accommodations, and all equipment / props as required for testing.

**If completing this form electronically, check box to acknowledge you agree and comply with this statement. This will serve as your signature.**

Chief / Administrator Signature \_\_\_\_\_ Training Officer Signature \_\_\_\_\_

Chief / Administrator Name (typed or printed) \_\_\_\_\_ Training Officer Name (typed or printed) \_\_\_\_\_

Department / Agency Mailing Address \_\_\_\_\_ Chief / Training Officer Daytime Telephone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Chief / Training Officer Email Address \_\_\_\_\_

### ACCOMMODATION

If a candidate needs reasonable accommodation for a learning disability or other condition affecting the candidate's ability to complete the written examination, accommodation can be made. Please contact the certification office for assistance.

## Utah Fire Service Certification Council EXAMINATION REQUEST

**If using an authorized department tester for the written exam, complete the following information.**

Tester	Title	Tester #
--------	-------	----------

List the names and departments of participants who will be taking the examination.

Candidate Name(s)	Agency
1.	
2.	
3.	
4.	
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22.	

**Submit Request To:**  
 Utah Fire Service Certification Council  
 C/O Utah Fire and Rescue Academy  
 3131 Mike Jense Parkway Provo UT 84601  
 Email: [UFRAcertification@uvu.edu](mailto:UFRAcertification@uvu.edu)  
 Fax: 801-374-0681  
 Phone Toll Free: 888-548-7816

# Utah Fire Service Certification Council CERTIFICATION / RECERTIFICATION REQUEST

## Department Information

The following department/participating agency requests that the Utah Fire Service Certification Council certify / recertify the individuals listed on this form.

Department / Agency Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Certification or Recertification

(Place an "X" in the box that applies)       Certification       Recertification

## Required Documentation and Signatures

For **CERTIFICATION**, the chief or administrator of the organization shall attest and sign for the conditions listed.

**By my signature below, I certify that department records exist to support each individual listed on this form:**

1. Received a learning experience in each subject area required for certification.
2. Successfully passed the state certification written exam for the level of certification being requested.
3. Successfully passed the in-house comprehensive skills exam as described in the certification standard (where applicable).
4. Successfully passed the state certification skills exam for the level of certification being requested (where applicable).
5. Has met all other requirements for the level being examined as specified in the certification standard.
6. Is a member and in good standing with the department or organization.
7. Has not been convicted of a felony, capital crime, or a felony plea-bargained down to a misdemeanor.

For **RECERTIFICATION**, the chief or administrator of the organization shall attest and sign for the conditions listed.

**By my signature below, I certify that department records exist to support each individual listed on this form:**

1. Remained active and in good standing with the department or organization for the past three years.
2. Successfully maintained all skills required for the levels of certification held.
3. Successfully completed a minimum of 36 hours of training each year or a total of 108 hours of training within the past three years.
4. Has met all other requirements for the recertification of levels requested as specified in the UFSCS Policy and Procedures.

If completing this form electronically, check box to acknowledge you agree and comply with the statements above. This will serve as your signature.

\_\_\_\_\_  
Chief / Administrator / Training Officer Signature

\_\_\_\_\_  
Chief / Administrator Name (typed or printed)

\_\_\_\_\_  
Training Officer Name (typed or printed)

\_\_\_\_\_  
Department / Agency Mailing Address

\_\_\_\_\_  
Chief / Training Officer Daytime Telephone #

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Chief / Training Officer Email Address

**Please sign and return to:**  
Utah Fire Service Certification Council  
C/O Utah Fire and Rescue Academy  
3131 Mike Jense Parkway Provo UT 84601  
Email: [UFRACertification@uvu.edu](mailto:UFRACertification@uvu.edu)  
Fax: 801-374-0681  
Phone Toll Free: 888-548-7816

**Utah Fire Service Certification Council  
CERTIFICATION / RECERTIFICATION REQUEST**

Department / Agency Name

Date

Complete ALL fields requested. For recertification, enter "RECERT" in the Level Requested field.

Applicant's Full Name	Social Sec # (last four digits)	Date of Birth (mm/dd/yyyy)	Level Requested
1.		__/__/____	
2.		__/__/____	
3.		__/__/____	
4.		__/__/____	
5.		__/__/____	
6.		__/__/____	
7.		__/__/____	
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22.		__/__/____	