

# Utah Fire Service Certification System

## WILDLAND FIREFIGHTER I



### CERTIFICATION STANDARD

*NOVEMBER 2017  
Updated May 2018*

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Director

**Brad Wardle**

Program Manager

**Lori Howes**

Certification Specialists

**Jennifer Lindley**

**Marta Morrow**

**Hilary Kline**

### For questions or comments concerning this or other Utah certification standards contact:

Utah Fire Service Certification Council

Utah Fire & Rescue Academy

Utah Valley University

3131 Mike Jense Parkway

Provo, Utah 84601

Toll-Free # 1-888-548-7816

FAX # 801-374-0681

[www.uvu.edu/ufra](http://www.uvu.edu/ufra)

## Wildland Firefighter I Technical Committee

The Certification Council would like to recognize and extend a voice of appreciation to the following fire service professionals for their work on this Wildland Firefighter I certification standard. These individuals devoted many hours to reviewing the National Fire Protection Association (NFPA) 1051 standard, certification test bank, and reviewing and developing the skills for this standard.

Thank You...

Shane Freeman, Assistant Fire Management Officer  
Division of Forestry, Fire & State Lands  
Utah Fire Service Certification Representative

Earl Levanger, Logistics  
Division of Forestry, Fire & State Lands

Dan Cather, Wildland Program Coordinator  
Utah Fire and Rescue Academy

Riley Pilgrim, Battalion Chief  
Unified Fire Authority

Brad Wilkes, Battalion Chief  
Layton Fire Department

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# INTRODUCTION

The world we live in is rapidly changing and the many phases of the Fire Service are becoming so technical and complex that fire service training must be utilized to its maximum potential. Any overlap, fragmentation, and lack of basic structure must be eliminated. Standardization is the natural complement and necessity.

The fire service in Utah, through a state certification program, can meet the needs of future growth and establish uniformity by certification. We will then have more effective and efficient utilization of resources so as to provide the best possible fire protection service for all the citizens throughout the state of Utah.

The following certification requirements are based on the objectives listed in the National Fire Protection Association (NFPA) 1051 standard for *Wildland Fire Fighter Professional Qualifications*, 2016 Edition, as verified and adopted by the Utah Fire Service Certification Council (UFSCC).

Through these national standards and certification, firefighters and fire departments have a tool to measure specific levels of skills, abilities and knowledge. The UFSCC believes that by participating in the certification program firefighters and fire departments will be better prepared to provide quality life safety and fire protection for their communities.

# **CERTIFICATION REQUIREMENTS**

## *Entrance Requirements*

In order to certify within the Utah Wildland Firefighter I program, departments/firefighters must fulfill the following requirements:

1. Complete entrance requirements.
2. Set up and maintain department records.
3. Train on the required written and practical objectives.
4. Pass a department "In House" practical skills examination.
5. Meet any other training requirements/prerequisites as defined by the Certification Council.
6. Pass both written and practical skills examination administered by the Certification Council.
7. Request Wildland Firefighter I certification.
8. Request Wildland Firefighter I re-certification.

The UFSCC acknowledges the importance of and need for entrance requirements as listed in the NFPA 1051, (2016 Ed.) standard on *Wildland Fire Fighter Professional Qualifications*. Many agencies and departments have existing policies, regulations, etc. already in place regarding these requirements. The handling of entrance requirements is a **LOCAL MATTER**, outside the authority and jurisdiction of the UFSCC. The Council will not check, test, evaluate or determine how individual agencies meet these requirements. Some departments have found it necessary to waive any type of entrance requirements due to their own special needs. Since this is a local decision, this is permitted. However, due to the amount of physical, mental and emotional stress inherent in this profession, **the Utah Fire Service Certification Council strongly recommends very careful evaluation before altering or doing away with any entrance requirements.**

## *Physical Fitness Requirements*

The requirements listed in NFPA 1001, (2016 edition) Chapter 4 are:

- 1- Meet the minimum educational requirements established by the authority having jurisdiction.
- 2- The Utah Fire Service Certification Council Policy 11.3 requires that a candidate must be 18 years of age to be certified.
- 3- Meet the medical requirements of NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*.
- 4- Job related physical performance requirements for entry-level personnel shall be developed and validated by the authority having jurisdiction. Physical fitness requirements shall be in compliance with applicable equal employment opportunity regulations and other legal requirements.

## *Department Training Officers*

In order for departments to enroll in the certification process, it is necessary for the department to assign training officers. It is recommended that the department assign at least two personnel as training officers to coordinate and provide certification training. In addition, the certification council strongly recommends that training officers be Utah State certified at the Instructor I or NWCG equivalent level.

Department training officers will be responsible for certification training. Their primary responsibility will be to train, evaluate and in-house test department personnel on the manipulative skill requirements for each level of certification training.

Department and/or course Instructors should be qualified at the level they are teaching. In addition, the certification council strongly recommends that Instructors be Utah State certified at the Instructor I or NWCG equivalent level.

Departments who **do not** have qualified personnel to act as training officers for certification training should contact the Utah Fire And Rescue Academy at (801) 863-7700 or 1-888-548-7816 for assistance in setting up and monitoring certification training.

The final entrance requirement is to complete the "Intent to Participate" form provided in Appendix D and return it to the Certification Council. Remember, participation in the certification process is **VOLUNTARY**. Once you have enrolled, you can withdraw if desired.

**If a department is already participating in the Utah Fire Service Certification System, it will not be necessary to fill out another "Intent to Participate" form.**

## DEPARTMENT TRAINING

The position of a Wildland Firefighter I is one that requires a high level of skill and knowledge. The training that is given to and received by wildland firefighter candidates should be of the highest quality and degree. All training received must meet the requirements of NFPA 1051 Chapter 4 (2016 Ed.) and the skills as approved by the UFSCC contained within the Utah standard. All training received must be documented and recorded on a training record (Appendix A). All testing for Wildland Firefighter I will be conducted following the policies and procedures of the UFSCC.

Training for Wildland Firefighter I can be obtained by completing one of the following training courses or requirements to qualify to take the state examination. Participants must complete one of the following methods to become eligible for the state examination.

- 1- Wildland Firefighter I Certification (S-130/S-190, I-100, L-180) sponsored by the Utah Fire & Rescue Academy. Training may be requested by calling the Training Division at the Utah Fire and Rescue Academy at 888-548-7816.
- 2- ESWF 1400 – Wildland Firefighting Fundamentals course as taught by Utah Valley University/Utah Fire & Rescue Academy.
- 3- Department Based Training – Departments may provide their own Wildland Firefighter I course which must meet the requirements as outlined in NFPA 1051 Chapter 4 (2016 Ed.) and the current NWCG Field Managers Course Guide (PMS-901-1) requirements for content of the course. The skills and training record as given in this standard must be completed for each person and a completed training record must exist for each participant. Testing will be conducted at the conclusion of the course upon request from the department training officer or administrator.
- 4- Crosswalk training curriculum – Contact the UFRA Wildland Program Coordinator and/or your UFRA area coordinator.  
[http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk\\_overview.shtm](http://www.usfa.dhs.gov/fireservice/subjects/wildfire/crosswalk_overview.shtm)

The course material should be referenced to the following textbook(s) to prepare the candidate to successfully pass the state certification examination.

### *Written Objectives*

Written objectives for Wildland Firefighter I are covered in the following texts:

- **NFPA 1051, 2016 edition**
- **NWCG IRPG, 2014**
- **NWCG Introduction of Wildland Fire Behavior S-190 Instructor Guide, March 2006**
- **NWCG Introduction of Wildland Fire Behavior S-190 Student Work Book, March 2006**
- **NWCG, Firefighter Training, S-130 Student Work Book, 2003**

- NWCG Firefighter Training S-130 Instructor Guide, 2003
- NWCG, Fireline Handbook, March 2004
- NWCG, Wildland Fire Incident Management Field Guide, 2013
- Appendix B – First Aid Information
- UFSCC Standard

The National Wildfire Coordination Group (NWCG) course manuals may be purchased from:

National Interagency Fire Center  
 Great Basin Cache Supply Office  
 3833 S. Development Ave., Boise, ID 83705  
 Phone: 208-387-5533 Fax: 208-387-5573  
<http://www.nifc.gov/>

### *Manipulative Objectives*

Each participant **must** be trained and evaluated in the performance of **all** manipulative skill objectives. Each of the manipulative skill objectives shall be completed swiftly, safely and with competence as defined below:

- **Swiftly** – Each manipulative skill objective must be completed within the allotted time.
- **Safely** – Each manipulative skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each manipulative skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC manipulative skill objectives.

### *Training Records*

Each participant shall have a current training record on file with the department which indicates that he/she has trained on all manipulative skill objectives. Training records must have the date and Instructors original signature and/or initials for each line. Departments may set up their own training records or use the one provided in Appendix A.

### *Department "In-House" Manipulative Skills Examination*

At the completion of the departments manipulative skills training, the department is required to hold an in-house skills examination for the level being trained. This is a comprehensive “in-house” skill test conducted by the department training officers. This test is to ensure that skill mastery has been maintained from the beginning to the end of the training process, and to prepare participants for the state examination. Training officers may utilize other personnel to assist in administering the exam; however, they must be certified at the level they are in-house testing.

Proctor instructions for the examination are in Appendix C. In-house testers shall follow the proctor instruction sheet to provide for

uniformity and fairness during the exam. It is recommended that participants be given two attempts at any skill. **If they fail on the second try, then they have failed the examination and are required to go through additional training by the department trainer.** No training, teaching, or coaching is allowed during the test. After the in-house-examination, using the test to teach and train is recommended.

If manipulative skill weaknesses are evident, the department shall conduct additional training and hold a new department "in house" manipulative skills examination. Only those participants who successfully pass the department's skills test will be allowed to participate in the Certification Council's manipulative skills "spot check" examination. Department training records must show that all participants have successfully passed the "in-house" examination.

# CERTIFICATION EXAMINATIONS

## *Written Examinations*

After completion of the training process, the chief/administrator can request testing for the candidate. Using the "Request for Examination" form in Appendix D; Chief/Administrator may request a written examination or a manipulative skill "spot check" examination. The candidate will then have three attempts to pass the written examination and three attempts to pass the manipulative skill "spot check" examination. A separate application must be sent to the Certification Council for each attempt. Request forms must reach the Certification Council no later than 30 days prior to the examination date. The entire examination process must be completed within **1 year** of the **first** written exam date.

The written examination is a randomly generated **100-question** test covering the written objectives of the Wildland Firefighter I standard. A minimum score of 70% is required to pass the certification exam. Firefighters failing the first attempt of the written exam will be permitted to retest no sooner than **30 days** from the date of the last exam. Three attempts are given to pass the exam. If a participant fails the written examination three times, he/she has failed the certification process and must wait **1 year** from the date of the last failed exam before re-entering testing. Exam pass/fail results are forwarded to the chief within 30 days following the receipt of the completed exam. The IRPG and fireline handbook will be allowed as references during the state exam.

### SAMPLE WRITTEN EXAMINATION QUESTIONS:

The transfer of heat by the movement of air or liquid would be considered?

- a. Conduction
- b. **Convection**
- c. Radiation
- d. Direct-flame contact

Which of the following generally makes the fire behavior most extreme?

- a. **Wind**
- b. Fuels
- c. Steep topography
- d. Low fuel moisture

## *Manipulative Skills "Spot Check" Examination*

This is a two step examination. A department records check and the manipulative skills "spot check" examination. The examination is conducted by a Certification Tester appointed by the Utah Fire Service Certification Council.

Training records are checked. If records are inadequate, corrective action must be taken before proceeding to the next step. The records must meet minimum requirements and are checked for the following:

1. Participant has been trained in each manipulative skill for the level being evaluated.
2. A department training officer has signed off each manipulative skill.
3. Each participant has passed a department "in-house" manipulative skills examination.

The manipulative skill "spot check" examination is graded on a 100% pass/fail basis. The test is graded in the following three areas:

- **Swiftly** – Each manipulative skill objective must be completed within the allotted time.
- **Safely** – Each manipulative skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each manipulative skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCC manipulative skill objectives.

Participants are "spot checked" on **three (3)** manipulative skills. No prior notification of the skills being tested will be given. Participants are given two attempts if necessary to perform each skill. If they fail on the second try, then they have failed the examination. Applicants must wait 30 days before the third and final attempt. Participants taking third attempts will test on the skill they failed plus **ONE** additional skill from the section of the standard they failed in the previous two attempts. **No training, teaching, or coaching is allowed during this state test.**

Participants who have failed the third attempt of the written examination or the manipulative skills examination have failed the certification process and must wait **1 year** from the date of the failed third attempt to re-enter state testing. The participant will begin testing with a new 1st attempt of the written examination.

# **WILDLAND FIREFIGHTER I CERTIFICATION**

When all requirements for certification have been met, applicants are eligible to be certified. The chief/administrator may apply to the Utah Fire Service Certification Council for certification for those participants who have successfully completed the certification training/testing process. Request for state certification will be submitted to the Council using the "Request for Certification" form provided in Appendix D. The names are then checked against the official state records to ensure that each individual listed has met all requirements.

Those applicants who have met the requirements are issued a patch and certificate. These are sent to the Chief for disbursement. There is no cost for testing/certification if the candidate passes their written examination on the first attempt. A \$40 testing/certification fee will be assessed if the candidate passes their written exam on the 2nd attempt, and a \$60 fee will be assessed if the candidate passes their written exam on the 3rd attempt. This fee schedule is applicable as of July 1, 2013.

## *Re-certification*

Wildland Firefighter I certification level is valid for a three-year (3) period. Each certified firefighter may renew certification by having the Chief/Administrator of the participating agency submit an "Application for Certification/Re-certification" provided in Appendix D.

Each certified firefighter shall participate in at least 36 hours of structured class and manipulative training per year. A total of 108 hours of training is required during the previous certification period.

*For more information  
on Utah Firefighter  
Certification contact  
the:*

**Utah Fire Service Certification Council  
Utah Fire and Rescue Academy  
3131 Mike Jense Parkway  
Provo, Utah 84601  
(888) 548-7816  
[www.uvu.edu/ufra](http://www.uvu.edu/ufra)**

**WILDLAND**  
**FIREFIGHTER I**  
**CERTIFICATION**  
**CHECKLIST**

**ENTRANCE REQUIREMENTS**

- Each participant has met requirements listed in NFPA 1051, Chapter 4 (2016 Ed.) or those established by the authority having jurisdiction
- Department has filed an "Intent to Participate" form with the UFSCC

**ADDITIONAL TRAINING / PREREQUISITE REQUIREMENTS**

- Each participant has completed the physical fitness test administered by the Chief/Administrator

**DEPARTMENT TRAINING RECORDS**

- Each participant has a training record on file with the department that shows:
  1. A learning experience in each manipulative skill objective
  2. Dates of training
  3. Initials of instructors
- Each participant has trained on the Wildland Firefighter I written objectives

**DEPARTMENT "IN HOUSE" MANIPULATIVE SKILLS EXAMINATION**

- Each participant has successfully completed an "In House" manipulative skills examination
- Results of exam are documented in department training records

**CERTIFICATION EXAMINATIONS**

- Each participant has passed the UFSCC written examination
- Each participant has passed the UFSCC manipulative skill "Spot Check" examination administered by an approved Certification Tester

**WILDLAND FIREFIGHTER I CERTIFICATION**

- Chief/Administrator requests certification for participants using the "Request for Certification" form

# WILDLAND FIREFIGHTER I MANIPULATIVE SKILL OBJECTIVES

## GENERAL

### 1. Demonstrate proper use of a portable radio by transmitting and receiving information.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1(b)  
Firefighter Training S-130, 2003, Unit 10B

CONDITION: Given a two way portable or mobile radio.

COMPETENCE:

- Check antenna (if portable).
- Turn on radio.
- Adjust squelch (if applicable).
- Adjust volume.
- Select designated channel.
- Place microphone 2 - 4 inches from mouth.
- Key microphone, speak distinctly and concisely using proper procedure and clear text.
- Release microphone key.

TIME: 2:00 Minutes

### 2. Demonstrate the care, inspection, and maintenance of protective clothing.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2(a)  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given a helmet (with eye protection), pants, shirt, (or coveralls) boots, and gloves.

COMPETENCE:

- Inspect all protective clothing for damage.
- Remove clothing from service if needed.
- Describe proper cleaning methods (Manufacturer recommended).
- Demonstrate where to find manufacturer recommendations for care instructions.

TIME: 2:00 Minutes

### 3. Demonstrate proper wearing of personal protective equipment.

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2(a)  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given proper personal protective equipment, don equipment.  
**\* Candidates should be wearing appropriate approved PPE; pants and shirt or coveralls, and foot wear, prior to demonstrating this skill.**

COMPETENCE:

- Don helmet with chinstrap, eye protection, hearing protection.
- Don gloves.
- Don equipment belt with: fire shelter, canteen.
- Don shroud, if available.

TIME: 2:00 Minutes

**4. Demonstrate how to assemble, attach to hard hat, and field maintain a headlamp.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.3.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given a helmet and headlamp.

COMPETENCE:

- Check for batteries.
- Check for non-conducting strip between batteries, remove if necessary (if applicable).
- Demonstrate how to change batteries.
- Demonstrate how to change bulbs (if applicable).
- Demonstrate how to focus beam (if applicable).
- Attach lamp to helmet.

TIME: 2:00 Minutes

**5. Demonstrate action to be taken during and after an air retardant drop.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1, 4.5.3  
Fireline Handbook, PMS 410-1, 2004  
Firefighter Training S-130, 2003, Unit 9  
IRPG, 2010, PG 62

CONDITION: Given a scenario, personnel protective equipment, and handtools.

COMPETENCE:

- Verify escape from drop zone is not possible.
- Get clear of dead snags, tops and limbs.
- Lie face down with head towards oncoming aircraft, hardhat on, feet squared.
- Eye protection and chin strap secure.
- Hold hand tool away from body.
- Describe three (3) post drop safety concerns.

TIME: 2:00 Minutes

6. **Demonstrate proper deployment of a fire shelter.**

REFERENCE: NFPA 1051, 2016 Edition, 4.1.1(a)(b)  
Firefighter Training S-130, 2003, Unit 4C  
Your fire shelter 2001 edition; The new generation fire shelter 2003 edition

CONDITION: Wearing P.P.E. including gloves and helmet, practice fire shelter and a scenario.

COMPETENCE: **The following criteria must be verbalized or done prior to deployment of shelter.**

- Remain calm.
- Verify that escape routes to safety zones are not possible.
- Pick large clearing.
- Find bare spot, avoid heavy fuels and snags.
- If time permits, scrape away flammable litter or clear an area 4 x 8 feet (minimum) down to mineral soil.
- Position body so feet are toward oncoming flame front, trapping as much clean air as possible.
- Protect airways and lungs.
- Leave packs and hand tools well away from your fire shelter.
- Take canteen into shelter.
- Toss fuses and gasoline far from the deployment area.
- Stay in shelter until you notice temperatures have cooled significantly or a supervisor tells you it's safe to come out.

**The following must be demonstrated as shelter is deployed.**

- Full PPE is properly worn.
- Shake out and open folds.
- Step into shelter holding bottom flaps down with feet and top flaps with gloved hands. (no body parts may be outside the shelter)
- Fall to the ground facedown forward trapping as much clean air as possible.

TIME: 2:00 Minutes to verbalize skill knowledge.  
25 Seconds for actual shelter deployment of shelter. Time begins when shelter is removed from hard case.

## PREPAREDNESS

### 7. Demonstrate techniques for inspecting, maintaining, and sharpening hand tools.

- REFERENCE: NFPA 1051, 2016 Edition, 4.3.3(b)  
Firefighter Training S-130, 2003, Unit 6
- CONDITION: Given P.P.E., any wildland handtool, and a file with handle and guard.
- COMPETENCE:
- PPE is properly worn.
  - Eye protection is worn.
  - Gloves are worn.
  - Describe at least three (3) items to inspect to ensure tools are in safe working condition.
  - File handle is used.
  - File guard is used.
  - Tools are safely secured for sharpening.
  - Clearance maintained around the working area.
  - Flat palm used against file.
- TIME: 2:00 Minutes

### 8. Demonstrate how to retrieve fire line hose using the following methods:

#### A. Single section drain and carry.

- REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(b)  
Firefighter Training S-130, 2003, Unit 8
- CONDITION: Given P.P.E., length of 1" or 1 1/2" hose (Minimum 50 ft.)
- COMPETENCE:
- Pick-up coupling allowing water to drain.
  - Place hose loop over shoulder, coupling may be in front or back.
  - Layer hose on shoulder.
  - Hose controlled and secured.
  - Identify and mark damaged hose if found.
- TIME: 2:00 Minutes

#### B. Figure 8 technique.

- REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(b)  
Firefighter Training S-130, 2003, Unit 8
- CONDITION: Given P.P.E., length of 1" or 1 1/2" wildland hose.
- COMPETENCE:
- Drain hose.
  - Protect hose threads.
  - Identify and mark damaged hose if found.
- TIME: 2:00 Minutes

## **SUPPRESSION**

**9. Demonstrate the proper procedures for carrying handtools and passing crewmembers while working on a fire line.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given PPE and handtools.

COMPETENCE:

- PPE is properly worn.
- Proper spacing is maintained (10-foot minimum).
- Tool is carried on the downhill side.
- Cutting edge of tool is away from body.
- Signal crewmember prior to passing.
- Wait to be given right of way.

TIME: 2:00 Minutes

**10. Demonstrate proper procedures for passing cutting tools.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given a scenario, PPE and handtools.

COMPETENCE:

- PPE is properly worn.
- Tool is grasped by head and neck of tool.
- Tool is extended to other firefighter, handle first.
- Acknowledged receipt of tool before releasing grasp.

TIME: 1:00 Minute

**11. Demonstrate the proper use of a smothering tool.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4 (a)(b)  
Firefighter Training S-130, 2003, Unit 6

CONDITION: Given a scenario, PPE and smothering tools.

COMPETENCE:

- PPE is properly worn.
- Firm grip.
- Feet apart, solid stance.
- Tool lightly patted or dragged along the fire edge.
- Constant movement to prevent burning.

TIME: 2:00 Minutes

**12. Demonstrate the proper procedures for assembly, use and maintenance of a backpack pump.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(a)(b); 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 8

CONDITION: Given a disassembled backpack pump and water source.

COMPETENCE:

- Assemble backpack pump properly.
- Fill with clean or strained water.
- Maintain proper footing and stance.
- Maintain proper body position; carrying and lifting.
- Demonstrate cleaning quick connect, if dirty.
- Use both straight and spray stream.
- Demonstrate clearing a clogged nozzle.

TIME: 5:00 Minutes

**13. Simulate the proper igniting, use and extinguishment of a fusee.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5(a)(b)  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given a scenario, PPE, fusee and a cleared area.

COMPETENCE:

- Sleeves down, gloves on and eye protection in place.
- Remove the cap.
- Expose the striker and igniter.
- Place striker on igniter.
- Turn face away from fusee.
- Simulate lighting fusee by sharply scratching the igniter across the striker away from the body.
- Protect from splattering slag.
- Apply flame to (simulated) fuel.
- Extinguish fusee by striking sharply on ground or by placing lighted end in mineral soil.

TIME: 2:00 Minutes

**14. Demonstrate the proper procedures for assembling a Drip Torch.**

**A. Assemble drip torch.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5(a)(b)  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given PPE, a drip torch in proper working condition, a cleared area and rags.

COMPETENCE:

- Wearing proper protective clothing.
- Unscrew lock ring.
- Unscrew and secure fuel flow plug.
- Remove spout and inspect gasket, fuel and wick.
- Set spout with wick in correct position and secure lock ring.
- Open air vent.
- Wipe off spilled fuel.

TIME: 3:00 Minutes

**B. Mix Fuel and fill drip torch.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5(a)(b)  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given PPE, a drip torch in proper working order, proper fuels, storage containers and a cleared area and rags.

COMPETENCE:

- Wearing proper protective clothing.
- Explain mixing fuel (3 diesel : 1 gasoline ratio).
- Describe safe location to refill.
- Simulate safe filling of torch.

TIME: 2:00 Minutes

**C. Storage of a drip torch after use.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5(a)(b)  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given PPE, a drip torch in proper working condition, a cleared area and rags.

COMPETENCE:

- Wearing proper protective clothing.
- Let wick cool before storage.
- Remove lock ring.
- Verify fuel level at no more than  $\frac{3}{4}$  full, or the policy of the AHJ.
- Check all gaskets/O rings and replace if necessary.
- Reverse spout and put inside of tank.
- Replace lock ring securely.
- Replace flow plug.
- Close air vent.

TIME: 3:00 Minutes

**15. Simulate the proper procedures for lighting, using and extinguishing a Drip Torch.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.5(a)(b)  
Firefighter Training S-130, 2003, Unit 7

CONDITION: Given a scenario, PPE, an assembled drip torch.

COMPETENCE:

- Simulate the spread of fuel on ground litter or paper.
- Simulate igniting fuel.
- Simulate igniting drip torch from ignited fuels on ground.
- Safely carry drip torch to area of use.
- Simulate proper procedure to ignite vegetation.
- Simulate extinguishing wick.

TIME: 2:00 Minutes

**16. Demonstrate the proper use of tools and appliances during hose lay operations:**

**A. Simple/extended hose lay.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.6(a)(b); 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 8  
Fireline Handbook PMS 410-1

CONDITION: Given a scenario to protect a structure, PPE, hose line, tools, appliances, and 1 additional length of 1" or larger rolled hose and pump operator.

COMPETENCE:

- Demonstrate a simple hose lay.
- Extend charged hose lay by properly clamping, crimping, disconnecting, adding length of hose and re-coupling hose.
- Signal for water.
- Set nozzle appropriate for the situation.
- Apply water properly.

TIME: 7:00 Minutes

**B. Progressive hose lay.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.6(a)(b); 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 8  
Fireline Handbook PMS 410-1

CONDITION: Given PPE, appropriate fittings, two lengths of rolled 1 ½ " hose, length of rolled 1" hose.  
Objective: Have two working nozzles

COMPETENCE:

- Set up a progressive hose lay.
- Use fittings, appliances and hose as appropriate for scenario.
- Signal for water.
- Set nozzle appropriate for the situation.
- Apply water properly.

TIME: 10:00 Minutes

**17. Demonstrate the proper use of hand tools while building a fire control line.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(a)(b)  
Firefighter Training S-130, 2003, Unit 9

CONDITION: Given a scenario, PPE, and wildland handtools

COMPETENCE:

- Select the proper tool for assignment.
- Inspect the tool before use.
- Determine if the tool may be used safely.
- Construct suppression line based on type of fuels and terrain.

TIME: 5:00 Minutes

**18. Demonstrate the proper building of a cup trench on a slope.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(a)(b)  
Firefighter Training S-130, 2003, Unit 9

CONDITION: Given a scenario, PPE, and wildland handtools.

COMPETENCE:

- Determine that safety considerations are met.
- Select appropriate tool.
- Build an adequate downhill berm.
- Cup trench should halt any rolling firebrand from the fire above.

TIME: 5:00 Minutes

**19. Demonstrate the proper building of a control line using the bump up or one lick technique.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.4(a)(b)  
Firefighter Training S-130, 2003, Unit 9

CONDITION: Given a scenario, PPE, wildland handtools,

COMPETENCE:

- Demonstrate proper space when walking and working, (10 - 15 ft. apart).
- Select proper tools for given fuel types.
- Construct line extending to mineral soil.
- Demonstrate proper intra-crew communications (bump, take more, take less, hazards).
- Demonstrate safe use of hand tools.

TIME: 3:00 Minutes

**20. Demonstrate wet mop-up.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, water source, and wildland handtools.

COMPETENCE:

- Use proper PPE including eye protection.
- Use senses to detect burning materials.
- Utilize handtools for chopping, scraping and separating burning materials.
- Use handtools in conjunction with applying water.
- Apply water appropriately.
- Describe how to rearrange fuels that are adjacent to the control line to facilitate holding the fire.

TIME: 5:00 Minutes

**21. Demonstrate dry mop-up.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, and wildland handtools.

COMPETENCE:

- Wear proper PPE, including eye protection.
- Use senses to detect burning materials.
- Utilize handtools for chopping, scraping and separating burning materials.
- Mix burning materials with soil.
- Describe how to rearrange fuels that are adjacent to the control line to facilitate holding the fire.

TIME: 5:00 Minutes

**22. Demonstrate cold trailing a fire.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.7(a)(b)  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, and proper wildland handtools.

COMPETENCE:

- Properly feel with the back of ungloved hand to detect any heat.
- Identify, mop up and extinguish all hot areas adjacent to fire perimeter.

TIME: 2:00 Minutes

**23. Demonstrate follow-up procedures for wet line, retardant line, or treated area.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.8  
Firefighter Training S-130, 2003, Unit 11

CONDITION: Given a scenario, PPE, and proper wildland handtools.

COMPETENCE:

- Look for deficiencies in application (i.e., all fuels not treated, skips in application, and evaporation).
- Assess the nature of the fuels (arrangement, continuity, compactness, volume).
- Assess fire activity (smoldering, creeping, running, spotting, crowning).
- Assess the chances of a later burn through. Look for parched and/or scorched but unburned fuels near the area, and fuels not fully burned out next to the treated area.
- If safe and practical, burn out area of unburned fuel per supervisor orders.

TIME: 2:00 Minutes

**24. Assemble and prepare for a response.**

REFERENCE: NFPA 1051, 2016 Edition, 4.5.2  
Firefighter Training S-130, 2003, Unit 1

CONDITION: Given an assembly location and an assignment.

COMPETENCE:

- Ensure personal equipment is ready for assignment.
- Ensure personal equipment meets weight limitations.
- Ensure apparatus is ready for assignment.

TIME: 2:00 Minutes

**APPENDIX - A  
TRAINING RECORD**

**UTAH FIRE SERVICE CERTIFICATION SYSTEM  
WILDLAND FIREFIGHTER I**

*NFPA 1051, 2016 Edition*

**WILDLAND FIREFIGHTER I  
TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM**

**NAME:** \_\_\_\_\_ **DEPARTMENT:** \_\_\_\_\_

**Training Record must have the date and Instructors original signature and/or initials for each line.**

| SECTION                          | TRAINING RECORD |      | IN-HOUSE<br>COMP. EXAM |      |      | MANIPULATIVE SKILL-DEMONSTRATE                                                                                                                                                                                                            |
|----------------------------------|-----------------|------|------------------------|------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  | DATE            | INST | DATE                   | INST | PASS |                                                                                                                                                                                                                                           |
| <b>Online Course Requirement</b> |                 |      |                        |      |      | If online course was taken, candidate must provide copies of module completion certificates for S-130/S-190 to the tester prior to testing. Certificates will be submitted to UFRA Wildland PM before an NWCG Certificate will be issued. |
| <b>General</b>                   |                 |      |                        |      |      | 1. Demonstrate proper use of a portable radio.                                                                                                                                                                                            |
|                                  |                 |      |                        |      |      | 2. Demonstrate care, inspection, maintenance of protective clothing.                                                                                                                                                                      |
|                                  |                 |      |                        |      |      | 3. Demonstrate proper wearing of PPE.                                                                                                                                                                                                     |
|                                  |                 |      |                        |      |      | 4. Demonstrate how to assemble, attach, maintenance of headlamp.                                                                                                                                                                          |
|                                  |                 |      |                        |      |      | 5. Demonstrate action to be taken during and after an air retardant drop.                                                                                                                                                                 |
|                                  |                 |      |                        |      |      | 6. Demonstrate proper deployment of a fire shelter.                                                                                                                                                                                       |
| <b>Preparedness</b>              |                 |      |                        |      |      | 7. Demonstrate techniques for inspecting, maintaining, sharpening hand tools.                                                                                                                                                             |
|                                  |                 |      |                        |      |      | 8A. Demonstrate single section drain and carry.                                                                                                                                                                                           |
|                                  |                 |      |                        |      |      | 8B. Demonstrate hose retrieval using a Figure 8 roll.                                                                                                                                                                                     |
| <b>Suppression</b>               |                 |      |                        |      |      | 9. Demonstrate proper procedures for carrying/passing crew members.                                                                                                                                                                       |
|                                  |                 |      |                        |      |      | 10. Demonstrate proper procedures for passing cutting tools.                                                                                                                                                                              |
|                                  |                 |      |                        |      |      | 11. Demonstrate proper use of a smothering tool.                                                                                                                                                                                          |

|                           |  |  |  |  |                                          |                                                                                            |
|---------------------------|--|--|--|--|------------------------------------------|--------------------------------------------------------------------------------------------|
| <b>Suppression, Cont.</b> |  |  |  |  |                                          | 12. Demonstrate proper procedures for assemble, use and maintenance of a backpack pump.    |
|                           |  |  |  |  |                                          | 13. Simulate proper igniting, use and Extinguishment of a fusee.                           |
|                           |  |  |  |  |                                          | 14A. Demonstrate proper assembly of drip torch.                                            |
|                           |  |  |  |  |                                          | 14B. Simulate proper mix fuel and fill of drip torch.                                      |
|                           |  |  |  |  |                                          | 14C. Simulate proper storage of a drip torch after use.                                    |
|                           |  |  |  |  |                                          | 15. Simulate the proper procedures for lighting, using and extinguishing a drip torch.     |
|                           |  |  |  |  |                                          | 16A. Demonstrate proper - Simple/extended hose lay.                                        |
|                           |  |  |  |  |                                          | 16B. Demonstrate proper – Progressive hose lay                                             |
|                           |  |  |  |  |                                          | 17. Demonstrate proper use hand tools while building a fire control line.                  |
|                           |  |  |  |  |                                          | 18. Demonstrate the proper building of a “cup” trench on a slope.                          |
|                           |  |  |  |  |                                          | 19. Demonstrate proper building of a control line using the Bump up or one lick technique. |
|                           |  |  |  |  |                                          | 20. Demonstrate wet mop-up.                                                                |
|                           |  |  |  |  |                                          | 21. Demonstrate dry mop-up.                                                                |
|                           |  |  |  |  |                                          | 22. Demonstrate cold trailing a fire.                                                      |
|                           |  |  |  |  |                                          | 23. Demonstrate procedures for wet line, retardant line, treated area.                     |
|                           |  |  |  |  | 24. Assemble and prepare for a response. |                                                                                            |

**APPENDIX - B**  
**FIRST AID INFORMATION**

## Basic Emergency Medical Information for Wildland Firefighters

The Utah Fire Service Certification Council in conjunction with Utah Lands, Forestry and Fire has developed the following First Aid information sheet for use by firefighters who certify within the Utah certification system. This information is based on the requirements as set forth in NFPA 1051, 2007 Ed. Reference: First Responder, A Skills Approach. 6<sup>th</sup> Edition, Limmer, Karren, Hafen

| <b>Topic:</b>   | <b>Signs or Symptoms:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Treatment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bleeding</b> | <p><b>External Bleeding</b></p> <p>9. <u>Arterial</u> - bright red blood spurting from a wound.</p> <p>10. <u>Venous</u> - dark red blood that flows steadily from a wound.</p> <p>11. <u>Capillary</u> - dark red blood that oozes slowly from a wound.</p> <p><b>Internal Bleeding</b></p> <p>12. Caused by internal injury or damage to organs. Indications of internal bleeding could be discolored, tender or swollen tissue. Increased breathing and pulse rate, pale cool skin, nausea and vomiting bright red blood, change in mental status, weakness, unconscious.</p>                                                                                                                                                                                                                                             | <p>Treatment for <b>external</b> bleeding:</p> <p>1- <u>Direct pressure</u> to the wound with a sterile gauze pad or dressing.</p> <p>2- <u>Elevate</u> the bleeding extremity above the heart to slow the flow.</p> <p>3- <u>Pressure point</u> above the wound where an artery is close to the surface and over a bone.</p> <p>Treatment for <b>internal</b> bleeding:</p> <p>5- Maintain patient's airway.</p> <p>6- Control any external bleeding.</p> <p>7- Keep patient warm.</p> <p>8- Treat for shock.</p> |
| <b>Burns</b>    | <p>Burns may be caused from direct flame contact, chemicals, or radiant heat. Burns are classified into the following categories.</p> <p><b>First Degree</b> (Minor or Superficial)<br/>Involves the first layer of skin, indications:</p> <p>13. Red skin</p> <p>14. Some minor pain</p> <p>15. Requires 2-5 days to heal.</p> <p><b>Second Degree</b> (Partial-thickness)<br/>Involves the second layer of skin, indications:</p> <p>16. Red to white skin</p> <p>17. Blisters</p> <p>18. Very painful</p> <p>19. Requires 5-21days to heal.</p> <p><b>Third Degree</b> (Full-thickness)<br/>Involves the third layer of skin, indications:</p> <p>20. Skin is dry and leathery and may be a mix of colors from white to black</p> <p>21. Very painful</p> <p>May require skin grafting other specialized care to heal</p> | <p>Treatment for <b>burns</b>:</p> <p>5- Maintain patient's airway.</p> <p>6- Stop the burning process, run cold water over scald burns; remove any smoldering clothing and jewelry.</p> <p>7- Determine severity of the patient's burns including location of burns such as head, neck, hands or feet.</p> <p>8- Cover the burns.</p> <p>9- Keep patient warm.</p> <p>10-</p>                                                                                                                                     |

|                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Heat Emergencies</b></p> | <p>Heat injuries are caused by the core body temperature rising. The body has a natural method of cooling itself through perspiration. When the body begins to have difficulty in doing this the body could suffer heat emergencies.</p> <p><b>Heat Cramps or Exhaustion</b></p> <p>22. Muscle cramps<br/> 23. Skin is moist, pale, and normal to cool in temperature<br/> 24. Weakness, exhaustion<br/> 25. Dizziness, faintness<br/> 26. Rapid pulse<br/> 27. Headache<br/> 28. Loss of appetite, nausea, vomiting.<br/> 29. Normal mental status.</p> <p><b>Heat Stroke</b></p> <p>30. Increased weakness, dizziness,<br/> 31. Hot red, dry skin<br/> 32. Convulsions<br/> 33. Dry mouth<br/> 34. Unconsciousness - coma<br/> 35. Heat stroke can be a life threatening injury and must be treated rapidly and appropriately.</p>                                                          | <p>Treatment for <b>Heat Cramps</b>:</p> <ul style="list-style-type: none"> <li>▪ Remove the patient from the hot environment, cool shape.</li> <li>▪ Maintain patient's airway.</li> <li>▪ Loosen or remove clothing.</li> <li>▪ Cool the patient, if the patient has moist, pale, and normal-to-cool skin, fan the surface while applying a light mist of water. Do not cool too fast because it could cause chills.</li> <li>▪ Only give fluids to a patient that can talk.</li> </ul> <p>Treatment for <b>Heat Stroke</b></p> <ol style="list-style-type: none"> <li>1. Remove the patient from the hot environment, cool shape.</li> <li>2. Maintain patient's airway.</li> <li>3. Loosen or remove clothing.</li> <li>4. Cool the patient, if the patient has hot and dry skin, apply cold packs to the neck, armpits, and groin area. Keep the skin wet by applying water with wet towels or a sponge.</li> <li>5. Only give fluids to a patient that can talk.</li> </ol> |
| <p><b>Shock</b></p>            | <p><b>Shock</b> is caused by lack of <b>perfusion</b>. Perfusion is the ability of the body to adequately deliver oxygen and nutrients throughout the body all the way to the cellular level. The body's inability to do this causes shock. Shock can be caused by anyone of the following reasons:</p> <p>36. Failure of the heart to pump blood (heart attack)<br/> 37. Blood loss (sever bleeding)<br/> 38. Spine or neck injury<br/> 39. Respiratory failure<br/> 40. Psychological trauma<br/> 41. Burn injuries.</p> <p>Indications of shock could be some or all of the following depending on the degree of shock:</p> <p>42. Pale, cold and clammy skin<br/> 43. Restlessness or anxiety<br/> 44. Thirsty<br/> 45. Increased heart rate<br/> 46. Mental status, as a person moves deeper into shock their mental status decreases. Mental alertness is a key indicator of shock.</p> | <p>Treatment for <b>Shock</b>:</p> <ol style="list-style-type: none"> <li>1- Maintain airway.</li> <li>2- Prevent blood loss if possible by controlling injuries.</li> <li>3- Lie the patient down and maintain body temperature.</li> <li>4- Elevate lower extremities 8 to 12 inches, to assist the body in perfusing the vital organs of the heart and brain.</li> <li>5- Provide calm reassurance to the patient.</li> <li>6- Treat other injuries as possible.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

**APPENDIX - C**  
**IN-HOUSE PROCTOR INSTRUCTIONS**

## Proctor Instructions for “IN-HOUSE” Comprehensive Examination

As the training officers for your department you are authorized by the Certification Council to conduct the 100% skills test for this level of certification. You must be certified to the level that you are testing, i.e...If you're FF2 you can test both FF1 and 2, Awareness and Operations.

### \*PRIOR TO CONDUCTING THE TEST, REVIEW TRAINING RECORDS

It is important that before doing this “IN-HOUSE” exam that the candidate has completed training in all areas for the level being tested.

### \*SAFETY OFFICER SELECTED AND BRIEFED

Select a Safety Officer to assist you during the test. This person, if possible, should not be taking the same test that is being given. The Safety Officer will not assist with the testing process. The Safety Officer is there to protect the Candidates from injury during the testing process.

By using the following instructions you will be able to evaluate the skills being tested and determine the candidate's readiness for the State “Spot Check” exam.

1 - Keep in mind that this is a TEST and there should be NO COACHING or TRAINING during the testing process. If a candidate fails to perform a skill, that skill will count as a first attempt failure and they will be given a second attempt. If they fail a second attempt, time they need to be retrained on that skill and tested again. Only **qualified** candidates that have passed with **100%** should be allowed to take the state SPOT CHECK Exam.

2 - Before beginning the testing process conduct a meeting with all candidates and review the testing process. Explain that this is a test and that the same process being used for the “In-House” will be used during the state exam.

3 - If possible, designate two separate areas for students testing. One area for those who are in the testing process and one area for those who have not yet begun the testing process. If separate areas are not available, make sure someone is in the room to ensure that students do not discuss the testing material. Make sure these areas have no training manuals, or other reference materials for students to look at while waiting testing.

4 - To evaluate a candidate's performance use the following as a guide.

- a. The skill is completed in the allotted time,
- b. Competence is shown by completing all performance criteria,
- c. Safety is shown while completing the skill

5 - At each test station the Tester will read the Skill to be demonstrated, the Condition to be met and the Time limit to complete each skill. This information is contained in the skill section of each standards packet. Do this with each student as they come to each testing stations. Ask for any questions. As each skill is tested and completed, sign it off in the section provided on the candidates training record.

By conducting the “In-House” test in the manner, you will prepare your candidates to successfully pass the State “Spot Check” exam. This will also assure that training records are current and that only those who are truly prepared take the Certification Examination.

**APPENDIX - D**  
**CERTIFICATION FORMS**

# Utah Fire Service Certification Council



## INTENT TO PARTICIPATE

### Organization Information

The following organization intends to participate in the Utah Fire Service Certification Program:

Department/Organization Name: \_\_\_\_\_

Department/Organization Type: Fire  EMS  Other  \_\_\_\_\_

Address: \_\_\_\_\_ Dept/Org Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Chief/Administrator: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_

Training Officer: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_

### Chief/Administrator Signature

By signing below, I certify that the information listed is true and correct. I also certify that the above listed department/organization will follow all policies and procedures of the Utah Fire Service Certification system.

Chief/Administrator Signature: \_\_\_\_\_

Utah Fire Service Certification Council  
C/O Utah Fire and Rescue Academy  
3131 Mike Jense Parkway  
Provo UT 84601  
Fax: 801-374-0681

Certification Office Use Only

## Utah Fire Service Certification Council EXAMINATION REQUEST

Department/Agency Name(s): \_\_\_\_\_ Date: \_\_\_\_\_

Check this box if there is more than one department testing. List each candidate and department on reverse side of form.

Please complete all information on **both** sides/pages of this form and submit it to the certification office **at least 30 days prior to the requested examination date**. A separate request **MUST** be made for each level of certification exam desired and for each exam date.

### EXAM TYPE (Place an "X" in the boxes that apply)

Certification exam level requested: \_\_\_\_\_

**\* Departments who choose not to use an authorized, in-house tester will be required to conduct the written examination two (2) hours before the manipulative examination. If an in-house tester tests their own department's written exams, the written and manipulative exams can be taken on different days.**

|                                  |                                                  |                                                  |                                                  |                                             |
|----------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> WRITTEN | <input type="checkbox"/> 1 <sup>ST</sup> ATTEMPT | <input type="checkbox"/> 2 <sup>ND</sup> ATTEMPT | <input type="checkbox"/> 3 <sup>RD</sup> ATTEMPT | _____ / _____<br>Exam Date      Exam Time   |
|                                  |                                                  |                                                  |                                                  | *Please allow 2 hours for each written exam |

|                                       |                                                  |                                                  |                                                  |                                           |
|---------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> MANIPULATIVE | <input type="checkbox"/> 1 <sup>ST</sup> ATTEMPT | <input type="checkbox"/> 2 <sup>ND</sup> ATTEMPT | <input type="checkbox"/> 3 <sup>RD</sup> ATTEMPT | _____ / _____<br>Exam Date      Exam Time |
|---------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-------------------------------------------|

Number of persons taking **WRITTEN** Exam \_\_\_\_\_

Number of persons taking **MANIPULATIVE** Exam \_\_\_\_\_

### EXAM LOCATION

Examination requested to be conducted at (location): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

### AUTHORIZATION

By signing below I acknowledge that each candidate is currently affiliated with an agency approved by the UFSCC. I also acknowledge that completed training records exist for each candidate testing. The record states that each candidate testing has received a learning experience in each subject area required for testing and has met all other requirements as specified in the Certification Policy and Procedures. For manipulative (skills) testing to occur, the completed training record(s) **must** be present at the test site.

Department/Agency requesting the above exam will have appropriate space and safe accommodations and equipment for all written and manipulative skills.

Chief or Administrator Signature \_\_\_\_\_ Training Officer Signature \_\_\_\_\_

Chief or Administrator Name (typed or printed) \_\_\_\_\_ Training Officer Name (typed or printed) \_\_\_\_\_

Department/Agency Mailing Address \_\_\_\_\_ Chief/Training Officer Daytime Telephone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Chief/Training Officer Email Address \_\_\_\_\_

### ACCOMMODATIONS

If a candidate needs reasonable accommodations for learning disabilities or other conditions affecting the candidate's ability to complete the written examination, accommodations can be made. Please contact the certification office if accommodations are necessary.





**Utah Fire Service Certification Council**  
**~REQUEST FOR CERTIFICATION / RECERTIFICATION~**

Department/Organization Name \_\_\_\_\_

Date \_\_\_\_\_

Please type or print names as they should appear on each applicant's card and/or certificate. If this is for recertification, print "RECERT" on the level requested line.

| Applicant Name | Social Security #<br>(last four digits) | Date of Birth<br>(mm/dd/yyyy) | Level Requested |
|----------------|-----------------------------------------|-------------------------------|-----------------|
| 1 _____        | _____                                   | ____/____/____                | _____           |
| 2 _____        | _____                                   | ____/____/____                | _____           |
| 3 _____        | _____                                   | ____/____/____                | _____           |
| 4 _____        | _____                                   | ____/____/____                | _____           |
| 5 _____        | _____                                   | ____/____/____                | _____           |
| 6 _____        | _____                                   | ____/____/____                | _____           |
| 7 _____        | _____                                   | ____/____/____                | _____           |
| 8 _____        | _____                                   | ____/____/____                | _____           |
| 9 _____        | _____                                   | ____/____/____                | _____           |
| 10 _____       | _____                                   | ____/____/____                | _____           |
| 11 _____       | _____                                   | ____/____/____                | _____           |
| 12 _____       | _____                                   | ____/____/____                | _____           |
| 13 _____       | _____                                   | ____/____/____                | _____           |
| 14 _____       | _____                                   | ____/____/____                | _____           |
| 15 _____       | _____                                   | ____/____/____                | _____           |
| 16 _____       | _____                                   | ____/____/____                | _____           |
| 17 _____       | _____                                   | ____/____/____                | _____           |
| 18 _____       | _____                                   | ____/____/____                | _____           |
| 19 _____       | _____                                   | ____/____/____                | _____           |
| 20 _____       | _____                                   | ____/____/____                | _____           |