



# Utah Fire and Rescue Academy Post-Burn Checklist

F.A.S.T #1

F.A.S.T #3

F.A.S.T #5

Course Number:

F.A.S.T #2

F.A.S.T #4

FLASHOVER

Time of Class:

AM/PM

Date of Class:

Class Location/Address:

Lead Instructor: (print name)

UVU ID #

Assistant Instructor: (print name)

UVU ID #

Instructions: Place a check mark in the box next to each item as you complete it. Place an "R" or circle around the check box if the item requires additional documentation. Note: Use the last page to document any missing or broken item.

### Equipment Inventoried

Expendable supplies (excelsior, and amount remaining.

Operational equipment (hose, nozzles, SCBAs etc.) all inventoried, items tagged or shortages.

Use checklist provided with the prop as a guide and document any item broken or missing. Follow red tag procedure on the last page to report any item in need of repair or replacement. Note: No need to duplicate if this was completed during pre-burn check.

### Post-burn Briefing

Inspection of PPE by the SO for instructors and students

Hasty Decon of student PPE. Advise on NFPA standard for PPE cleaning and follow dept. policy.

Were all training objectives met

Inspect SCBAs

Student evolution debriefing completed?

### Prop Inspection and Clean-up

All burnt materials placed in metal dumpster

All materials completely extinguished

Floors swept

All particle board, sheetrock, and other stock materials placed in proper storage areas

Doors, windows and scuttles properly secured for transport

Shovels, brooms, properly stored

Document any item regarding prop inspection and clean-up

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**Course Materials**

Student books

Student registration cards, injury reports

Course evaluations completed

Instructor documentation (time sheets, etc.)

Any problem with class delivery?  
Was any of the agency equipment damaged? If so, document it here and notify the program manager.

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**Signatures for Class Completion**

After this form has been completed it is required that the Lead Instructor sign, date, and return to UFRA. The signed form can be returned in the instructor box along with time sheets, course evaluations, etc.

Lead Instructor (print name)

***Signature***

***Date***

Lead Instructor (please sign and date)

***Signature of Agency Rep and Position***

***Notification Date and Time***

Agency dispatch notified that live fire training has concluded

***Signature of Lead Instructor***

***Notification Date and Time***

Verification that agency dispatch has been notified that training has concluded

Name of dispatcher (POC)

## **Documentation for broken or missing items**

***If you tag a broken piece of equipment or find something missing, follow the procedure below. Next, tear off this page and place the completed documentation in the black box on the door of the prop, or support trailer.***

If nothing is missing or broken check box to the left.

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If any item is found to be broken (including part of the prop) document it by completing a red tag. Tags can be found in the instructor box located in the front of the prop. Place the red tag as close to where the item is broken or where repair is needed in the prop. If an item is missing, document it in the below box. **Next, contact UFRA Logistics @ 801-863-7735 and leave a message stating that a red tag has been issued for this prop or something is missing.** State your name, date and time of the report, location of the prop, name of class being conducted and what was tagged or missing, then fill out the below boxes and print your name and sign. **Finally, notify the respective PM and leave the same information.**

Missing / Broken  
Equipment or Issue  
(provide details)

Description of problem (include on  
the red tag)

Print Name of Issuer

Signature with Date and Time

Logistics and PM contacted - Time /  
Day

### **Utah Fire and Rescue Academy Program Manager Assignments:**

Northern Region - Dave Owens, 801-540-0225 - DaveO@uvu.edu

Central Region - Raleigh Bunch, 801-652-5082 - raleigh.bunch@uvu.edu

East / Central Region - Russ Young, 435-630-4113 - youngru@uvu.edu

Southern Region - Kevin Bowman, 801-550-5429 - Kevin.bowman@uvu.edu

Quality Assurance - Dennis Goudy, 801-652-3852 - dennis.goudy@uvu.edu