

UTAH FIRE SERVICE CERTIFICATION SYSTEM

FIRE OFFICER I

NFPA 1021, 2020 Edition

FIRE OFFICER I TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM

Candidate Name:	Department:
Candidate Signature:	Date of Completion:
Chief/Training Officer Name:	Chief/Training Officer Signature:

This form may be completed on a computer but must be printed out for the Certification Tester to verify on test day. Date of completion and signatures of Chief/Training Officer and Candidate must be original signatures. Signatures attest that all manipulative skills have been trained on and a complete In-House Comprehensive Exam was administered and passed. Falsification of signatures or any component of this document may result in the revocation, suspension, or denial of certification.

SECTION	TRAINING RECORD		IN-HOUSE COMPREHENSIVE EXAMS			MANIPULATIVE SKILL DEMONSTRATE
	DATE	INST	DATE	INST	PASS	
HUMAN RESOURCE MANAGEMENT						1. Assign tasks during emergency operations.
						2. Assign tasks during non-emergency conditions.
						3. Direct members during training evolution.
						4. Recommend action for a member.
						5. Apply human resource policies and procedures.
						6. Coordinate the completion of assigned tasks and projects.
COMMUNITY RELATIONS						7. Initiate action to a citizens concern or inquiry.
						8. Deliver a public education program.
ADMINISTRATION						9. Recommend/implement new department policy.
						10. Complete UFIRS and EMS form.
						11. Prepare a budget request.
						12. Explain purpose of each management component.
INSPECTION & INVESTIGATION						13. Determine preliminary cause of a fire.
						14. Secure an incident scene.
EMERGENCY SERVICES DELIVERY						15. Develop a pre-incident plan.
						16. Develop and implement an initial action plan.
						17. Develop/conduct post-incident analysis.
SAFETY						18. Conduct in-service safety training at unit level.
						19. Conduct an initial accident investigation.