This form must be used to apply for the Undergraduate Research, Scholarship, and Creative Activity (URSCA) fund. URSCA allows students to complete faculty-led research, scholarly, and creative activities throughout the year. Funds can be used to Conduct a Project, or for Dissemination of Results. URSCA does not accept requests funds for both conducting research/creative works AND disseminating the results of that work. Once a project is completed and the results deemed appropriate for dissemination, students may apply again for funds to disseminate the results.

Projects can be completed by an Individual student working with a mentor or Teams of students working with a mentor. Funds are available for up to:

1) $2,000 for an individual conducting research
2) $3,000 for a student Team conducting research.
3) $1,000 for an individual disseminating research.
4) $2,500 for a student team disseminating research.

Applications must be submitted with a budget request form, signature page and faculty mentor letter of support attached by 5:00pm on October 3, 2016.

IMPORTANT: If more than one student is working on the same project, students must apply as a team.

PLEASE NOTE: You will need to secure signatures in order to complete the application. We will not accept hard copy of signatures in our office. Please plan ahead--securing signatures from your mentor, department chair, dean and financial manager may take several days.

**Demographics**

Are the requested funds to be used to (1) conduct research or a creative project, or (2) to disseminate the results of research or a creative project? Please check one*. [Required]

[ ] CONDUCT PROJECT
[ ] DISSEMINATION OF RESULTS

Is this an individual request or a team request? [Required]

[ ] INDIVIDUAL
[ ] TEAM

Name: Last, First, MI. [Required]
For a TEAM of students please provide contact information for only the Team Lead.

Home Address: [Required]

Phone Number [Required]
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.

Email Address [Required]
Valid input:
- name@myschool.edu

Total Budget Amount Requested. [Required]

UVU ID # [Required]
Valid input:
- Numeric - ex: 1111

**Abstract**

Project Title: [Required]
NOTE to MENTORS: In your letter of support, please address the extent to which you believe the candidate can complete the project as described in the abstract. Please address the five criteria listed in rubric below.

Please organize your proposal within the following four categories:

1. Purpose/Hypothesis? (What the project hopes to accomplish?)

2. Background Research/Literature/Rationale (Why this project is important?)

3. Methodology (How the project will be conducted?)

4. Expected Outcomes? (What you expect to learn?) And, where/how do you plan to disseminate the findings?

5. Personal discussion. See below for instructions.

Review and funding of undergraduate scholarly projects takes into account the following criteria:

1. Project has clearly stated objectives and outcomes that can be readily evaluated.

2. Project includes a product that significantly contributes to scholarship or creative work within its discipline. Higher priority will be given to products subject to some aspect of professional peer review extending beyond the confines of UVU campus.

3. Proposal is well written and organized, offering background and context to show how the project fits into the overall discipline, and how it contributes to that discipline in a meaningful and novel way.

4. Project requires rigorous effort at the advanced undergraduate level.

5. In addition, please address how meaningful this project is to your education and personal development. Please include any barriers you have had to overcome to advance your career.

6. Level of support indicated in faculty recommendation letter. Letter should address rubric items.

Proposals should:

State, in clear terms, the central question, purpose of research, and background and context to show how project fits into overall discipline, and how it contributes to that discipline in a meaningful and novel way. Be well organized. In addition, please address how meaningful this project is to your education and personal development. Please include any barriers you have had to overcome to advance your career.

Length should be approximately one page.

Complete Abstract Here: [Required]
You may cut and paste your abstract here, but you are limited to 3500 characters including spaces.
Valid input:
- must be between 1 and 3500 characters.

Faculty Mentor Letter of Support

File Upload [Required]
Please upload your faculty mentor's letter of support. Click the button below to attach the letter.

NOTE to MENTORS: In your letter of support, please address the extent to which you believe the candidate can complete the project as described in the abstract. Please address the five criteria listed above. In addition, as a mentor, you are insuring that you are providing significant oversight and mentorship on the project and that it will be completed and funds will be expended as proposed.

Budget Request

Please download the Excel budget spreadsheet by clicking on the form below.

http://orgsync.com/88951/files/921044/show

Complete the budget request and upload at the following question by clicking on "Upload" and attaching your Excel spreadsheet.

File Upload [Required]
Please upload your Excel budget sheet by clicking on "Upload" and attaching your URSCA budget spreadsheet.
INTERNATIONAL TRAVEL. Does this URSCA project involve any international travel? If so, immediately contact the Senior Director of the International Center and Multicultural Studies (lagoba@uvu.edu). [Required]

Institutional Review Board (IRB)
If your research involves human subjects, you must get approval. If you have approval, please provide your IRB approval number here. If not, you will need to seek approval. http://www.uvu.edu/irb/

Additional Information

The mission of the Office of Academic Research Support (OARS) at Utah Valley University is to provide consultation and assistance to support and facilitate faculty and student research and scholarship. OARS can offer statistical support and qualitative and quantitative methodological support.

Do you intend to consult with and seek assistance from the UVU Office of Academic Research Support (OARS) for this project? If yes, contact OARS at http://www.uvu.edu/oars/about/ [Required]

[ ] YES
[ ] NO

Please List All of the Team Member's names, ID# and e-mail addresses if applying as a team.
If you are applying as a team, we need all of the team member's name, ID# and e-mail addresses. Teams will not be funded without this information.