



When: Oct. 23rd, 2025, 11:30am

Where: LA 233, Utah Valley
University

More info at:



Entry is open to all students and refreshments
will be provided

Event hosted through Student Engaged Learning

Design by Clark Morris



TASK LIST

WORLD POLIO DAY OBSERVATION AT UTAH VALLEY UNIVERSITY

DATE: THURSDAY, OCTOBER 23rd, 2025

TIME: 11:30AM-12:45pm MST

VENUE: LA 233 & LIVESTREAMED

Agenda

Welcome & Video Call Start

Natalia Figueroa, President, Foreign Affairs Club, UVU

Janessa-Michelle Purcell, President, UVU Rotaract & Utah International Mountain Forum

Greetings

Erynn Lammi, Vice President, UVU Rotaract introduces Dr. Colvin

Dr. Janet Colvin, Associate Dean, College of Humanities and Social Sciences, UVU

Curtis Bristol, VP, UVU Rotaract introduces Cathy Ambrose

Cathy Ambrose, President, Orem-Lindon Rotary Club

Kade Van Ry, VP Foreign Affairs Club introduces Mr. Oliver Rosenbauer

Keynote Presentation

Mr. Oliver Rosenbauer, Communications Officer, Global Polio Eradication Initiative, World Health Organization

Q&A

Janessa-Michelle Purcell, President, UVU Rotaract & Utah International Mountain Forum moderates Q&A session

Amesh Brocks, VP of Foreign Affairs Club introduces Dr. Jay DeSart

Department Chair Remarks

Dr. Jay DeSart, Chair, Department of History and Political Science, UVU

Concluding Remarks

Janessa-Michelle Purcell, President, UVU Rotaract & Utah International Mountain Forum

Key note presentation by



Mr. Oliver Rosenbauer,
Communications Officer
Global Polio Eradication Initiative
World Health Organization

About World Polio Day

World Polio Day, observed on October 24, highlights global efforts to eradicate polio and recognizes progress made through international cooperation. Ending polio is directly tied to the United Nations Sustainable Development Goals (SDGs), especially SDG 3: Good Health and Well-Being, which calls for ending epidemics and ensuring healthy lives for all.

At UVU, we are honored to host Mr. Rosenbauer, Communications Officer, Global Polio Eradication Initiative at the World Health Organization to speak on this issue. His presentation provides our students and community with the opportunity to learn firsthand about global health initiatives, the fight against polio, and how collective action supports the UN's vision of a healthier, more sustainable future.

Event Objectives:

1. To raise awareness about the global fight to eradicate polio and connect it to the United Nations Sustainable Development Goals (SDG 3: Good Health and Well-Being, and SDG 17: Partnerships for the Goals).
2. To highlight the role of international and local health organizations, such as Rotary International and its local Branch like the Orem-Lindon Rotary Club and UVU Rotaract, global health partners, in reducing polio cases worldwide by 99% since 1988.
3. To provide UVU students and local community members the opportunity to engage directly with a representative from a health organization, learning about global health challenges, eradication strategies, and the importance of vaccines.
4. To showcase UVU's commitment to global issues and experiential learning by connecting academic studies with real-world action aligned with the 2030 Agenda for Sustainable Development.
5. To inspire student involvement and advocacy in public health, encouraging cross-disciplinary collaboration and leadership in advancing the vision of a polio-free world.

Logistics Group

The logistics group is responsible for preparations prior to the event. Advertising and word of mouth are also priorities of the logistics group.

Leader Of Group: Natalia Figueroa

<u>TASK</u>	<u>DESCRIPTION</u>	<u>VOLUNTEER</u>	<u>DU^E DATE</u>	<u>DATE COMPLETED</u>
Send Out Mass Email About Event	Send Out Email To Advisors To Spread The Word NOTE: I Will Provide The List Of Emails	Aemish Brock	October 1st	Completed October 1st
Create Agenda	Make Time	Natalia Figueroa	October 12th	October 12th

For Event	Marks Of Event			
Design Brochure Use as an example My project	Design brochure with the event agenda, and bios of participants.	Alley Holt *Abbie Fisher (I have graphic design experience and can help as/if needed)	October 20th	October 20th
Create Script Of Event	Write Out What Speakers Are Going To Say	Natalia Figueroa	October 12th	October 12th
Moderator Of Event	Person Speaking & Leading The Event	Janessa Purcell	October 23rd	October 23rd
Number Of Pizzas Needed For Event	Do A Head Count To Make Sure We Have Enough Pizza's	Club leader	October 20th	October 20th
Submit Pizza Order To Club's Office	Submit Amount Of Pizzas Needed For Event (We Will Use Papa Johns)	Club leader	October 20th	October 20th
Order Drinks for the event		Club leader	October 20th	October 20th
Pick up pizza and drinks for the event	Pick Up Pizza At Papa Johns & Drinks From Walmart	Jacob	October 23rd	October 23rd
Create Questions For Event	Create Some Questions For The Start Of The Q&A Note: Two People Can Work On This	Antoine Mwamba Sam O	October 13	October 13
Clean Up After Event	Make Sure The Room Is Cleaned From	Ryker Webb Louyoko	October 23rd	October 23rd

	Pizza & Chairs Are Back To Original Places	Rolland		
Set Up Room	Make Sure Room Is Set Up For Event	Ana Caballero Chris Flannery Louyoko	October 23rd	October 23rd
Laminate Posters	Take Posters To Fedix and get them laminated. Return them to me. Posters are showing students before us at the UN and an event similar to this!	Joao Petter	October 30th	October 30th
Put Stickers on booklets		Sasha Byrd Alexander	October 31	October 31

Protocol Group

The protocol group is responsible for making and maintaining contact with invited guests. They attend to any personal needs they may have.. A professional appearance and attitude in all contact with the guest(s) should be maintained.

Leader Of Group: Curtis Bristol

<u>TASK</u>	<u>DESCRIPTION</u>	<u>VOLUNTEER</u>	<u>DU^E DATE</u>	<u>DATE COMPLETED:</u>
To Contact Speaker Mr. Oliver Rosenbauer	To write a letter with an invitation and send by e-mail	Kade Van Ry	September 24th	September 24th
To request from Mr. Rosenbauer his short bio, photo and title		Kade Van Ry	September 24th	September 24th

for the presentation				
To discuss a mode of communication and check		Kade Van Ry	September 24th	September 24th
Invite Rotarians	Send Rotarians From Orem/Lindon Info About the Event And How To Attend	Abbie Fisher	October 7th	October 7th
Find Gift For Mr.Rosenbauer	We Need To Find And Buy Gift To Send To Mr.Rosenbauer Via Mail NOTE: Something That Reps UVU	Garrett Bingham Sasha Byrd	October 13th	October 13th
Create Seating Arrangements & Back Up If Over Flow	Find A Seating Arrangement Of Important Leaders And Make Sure Over Flow Can Be Resolved Quickly	Garrett Bingham Sasha Byrd	October 15th	October 15th
Set Up Room Day of event		Garrett Bingham Sasha Byrd	October 23rd	October 23rd
Photos Of Event	Make Sure To Take Photos Of Attendees And The Event	Garrett Bingham Sasha Byrd Sam O Louyoko	October 23rd	October 23rd
Create Album on Google Drive		Kade Van Ry	October 20th	October 20th
Upload Photos Of Event On Google Drive	Upload All Photos To The Drive Via Link We Will Provide	Garrett Bingham Louyoko Sam Sassha	October 23rd	October 23rd
Thank Rotary Club For Coming	Send out either a text or an	Abbie Fisher	October 24th	October 24th

	email saying thank you for coming to our event			
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Media Group

Media Group These assignments center on the TEC side of the event.

Leader Of Group: Kade Van Ray

<u>TASK</u>	<u>DESCRIPTION</u>	<u>VOLUNTEER</u>	<u>DU^E DATE</u>	<u>DATE COMPLETED:</u>
Figure Out Platform For Video Call Teams or Skype	What Platform Works For Mr.Rosenbauer	Kade Van Ry Iouyoko	Sep 19th	Sep 19th
Test Platform With Mr.Rosenbauer	Meet Via Platform To Make Sure Tec Is Good To Go Before Event	Kade Vany Ry Curtis Bristol Iouyoko	Sep 24th	Sep 24th
Design Poster/ Flyers For Event	Poster Design Needs To Include Photo Of Speaker, Short Bio, Time of Event, And QR Code.	Kade Vany Ry Curtis Bristol	Sep 23rd	Sep 23rd
Approve Poster Design From Janessa & Dr.Bak	We Need To Approve Design Of Poster Is Up To Janessa's & Dr.Bak Standers	Kade Vany Ry Curtis Bristol	Sep 23rd	Sep 23rd
Number Of Posters/Flyers needed	To print 20 copies of Posters to Post Around Campus		Sep 25th	Sep 25th
Send Approve Poster Design From Department Chair, Via Email	Poster Design Needs To Include Photo Of Speaker, Short Bio, Time of Event, And QR Code.		Sep 26th	Sep 26th
Send Approve	We Need To	Kade Vany Ray	Sep 24th	Sep 26th

Poster Design From Mr.Rosenbauer, Via Email	Approve Design Of Poster Is Up To Mr.Rosenbauer Standards	Curtis Bristol		
Submit Flyers/ Posters To Campus Connections	We Need To Email Campus Connections On Our Poster To Hang Around Campus. NOTE: Follow up In person After Email Sent.		Sep 29th	Sep 29th
Test Set Up Of Tec In Room	Make Sure You Know How To Login, Set Up Sound, WIFI, Record, and Join Meeting In This Room	Kade Van Ry Rolland	October 22nd	October 22nd
Set Up Tech And Video Call For Event	Login To Computer And Test Sound & WIFI, Joining The Call For Us, Make Sure Its Recoding	Kade Van Ry, Antoine Mwamba	October 23rd	October 23rd
Back Up Tech	Just In Case Something Goes Wrong You Can Jump In And Fix Issue	Antoine Mwamba	October 23rd	October 23rd
Edit Video And Post On Social Medias	Edit Recoding Of Event Post it On Youtube, Facebook, UIMF Website, & Instagram.	louyoko	October 27th	October 27th

Analysis Group

Leader Of Group:

<u>TASK</u>	<u>DESCRIPTION</u>	<u>VOLUNTEER</u>	<u>DU^E DATE</u>	<u>DATE COMPLETED:</u>
Prepare a one page long memo about Orem-Lindon Rotary Club		Nicholas Robinson	October 28th	October 28th
Lead Write Up of Event	Write About Your Experience Of The Event	Janessa Purcell	October 27th	October 24th
Submit Write ups about the event	Everyone enrolled in class must submit write up no longer than 2 pages with photos and captions			
Prepare and submit report about the event to the District Rotary Newsletter		Erynn Lammi	October 27th	October 27th

