

WEB COMMUNITY

**Annual Website Audit Instructions, Updates to Web Development
Team**

January 24, 2020

Our Agenda Today

- The what and why of the annual audit
- Annual Website Audit details and instructions
- Adjustments to our Web Development team
- Q&A

ANNUAL WEBSITE AUDIT

Nathan Gerber

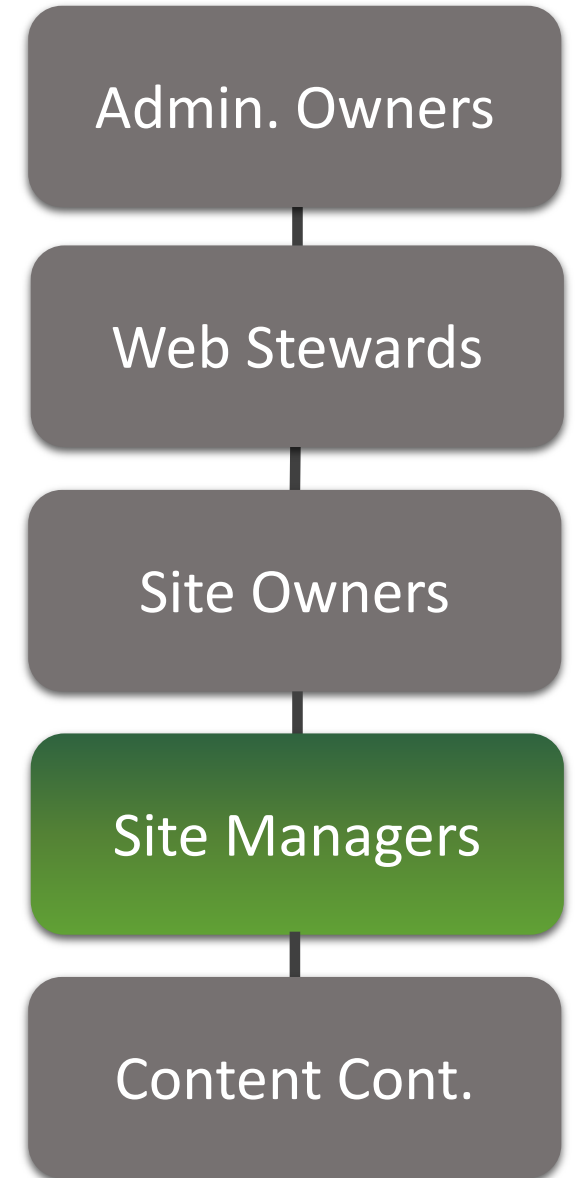


Audit Information

- **WHY:** To maintain an up-to-date, accurate, and quality web presence
- **WHAT:** Check every web page and file on the UVU system for accuracy and quality
- **WHO:** Every Site Manager and Web Steward play an important part in this audit process
- **WHEN:** February 1 – March 15, 2020
- **HOW:** Follow the Web Site Audit Instructions and Audit Checklists

Site Manager Role – Audit

- Utilize your content contributors to help
- Ask questions and seek guidance from Web Steward or WDS
- Perform the audit in February
- Start early, finish early
- Remember “Error Free”



www.uvu.edu/web/audit

When Your Audit Is Complete

- Finish the audit by completing the form at http://www.uvu.edu/web/audit/site_audit.php
- Spot checks will be performed and a report will be sent to your Web Steward and Admin Owners (VP, AVP, Dean) about each site
- Many old pages have been discovered lately, so spot checks will be more heavily conducted

ADJUSTMENTS TO WDS

Nathan Gerber

WDS Management Group



Nathan Gerber
Director



Mallory Snyder
Assistant Director



Scott Dewar
Applications
Manager



Laura Loree
EIT Accessibility
Manager



Victoria Hopkinson
Admin. Assistant

Q & A

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