Strategic Web Action Team

April 19, 2017

Attendance: Amy Birk, Beth Myrer, Bonnie Mortensen, Candida Johnson, Colby Callahan, Dustin Berlin, Kameron Black, Lisa Galloway, Marianne Wilcock, Matt Jones, Michelle Tukuafu, Mike Bird, Nathan Gerber, Pamela Bohn, Shari Warnick, Stan Harward, Stephanie Albach

Conducting: Nathan Gerber

Minutes: Beth Myrer

Welcome

Follow-up items

- web audit report has been sent in
- redirect procedure has been approved by UCC (University Communication Committee) – including the information regarding annual fees – contact WDS so the process can be done before it is put on any printed or electronic material

College realignment project

- College of Health and Public Service
- College of Science
- web changes will take place on July 1

Site review

- working on Engaged Learning
- http://www.uvu.edu/email/canvas/ - goes to email information – should be redirected – is a search issue – Michelle should submit a site suggest for Canvas
- discussion regarding when a new window opens vs when it is a drill down tab – issues with accessibilities – will continue to look at it
- Web Community page has been adjusted
- campus maps are live – working on further development – old maps and links need to be changed

Web Accessibilities

- captioning is going well – have completed over 6500 minutes so far
- Kaltura only for videos used on the public and internal web

Legal disclaimers

- disclaimer and legal has a link in the footer of all web pages (uvu.edu/legal)

- exception – in academic departments that offer 1 year certificates need to have a financial aid disclosure of gainful employment document – there are 34 instances across campus so they are in compliance
- let WDS know of any issues that may need to be reviewed
- further discussion is happening to answer further legal requirements

Protocol on content types

- discussion of what should not be posted on web site – will be covered in Web Community
- if there are questions regarding how to post secure information contact IT Security

Security updates

- security audit coming up – please be aware of phising schemes – delete or forward to spam@uvu.edu or contact security
- also need to be aware of ransom ware
- 2 factor authentication – testing in IT by May, and campus wide October 1 – will need to sign in once a day

Retreat

- location – CL building
- proposed date – May 19, 9:00-4:00
- topics – math instances; discussion of content vs functionality – simplify; web expectations - discussion of differences between web stewards (over a division – doesn't usually work on the site); site manager (does the work on the site)
- discussion of projects hoped to be completed by August 1 (send list to Nathan before retreat)