Strategic Web Action Team

September 19, 2018

Attendance: Amy Birk, McKay Strong, Kam Black, Jason Kennedy, Stace Hall, Cassandra Cosgrove, Gavin Robinson, Nick Estrada, Brian Hadley, Karen Cushing, Bonnie Mortensen, Leisa Galloway, Sandi Koller, Stacy Fowler, Colby Callahan, Mike Bird, Melinda Mower, Ronnett Stutz, Pamela Bohn, Andrew Devey.

Absent: Candida Johnson, Taylor Bell, Gage Marberger, Stephanie Albach, Katie Hunter, Kaitlin Taft, Dustin Berlin, Jim McCullough, Ray Walker, Drew Scholl, Shari Warnick, Brady Ashby, Shari Warnick.

Conducting: Nathan Gerber

Minutes: June White

ACTION ITEMS:

- **Research Server-June will leave this as a topic on this monthly meeting.**
- **Web Owner Reports – June will make updates as she receives and reviews them.**
- **Redirect in for Presidential Lecture Series.**

Welcome and Introductions:

- Feedback with President live feed. There were issues with audio.

Follow Up Items:

- Research Server – Whole committee is working on it. Academic Affairs aware of it. I.T. is on it. Discussing what the purpose will be still. Misunderstanding and conflicting opinions. Leave it as a topic that will be brought up monthly at this meeting.
- Web Owner Reports when out this morning. Changes and updates will be continually done by June White as she receives and reviews them.
- Web Community Meetings – Has to be done one at a time. It was also shown to the committee how to easily register for the upcoming meetings.

Sites to review:

- Faculty Senate
    - Audience is mainly faculty. Tabs at the top work great when going into mobile view. There's a lot of information on this site. They've tried to simplify as much as possible. Nathan doesn't want anything to say "coming soon".

- o Resources Page – Does it look okay? Are there things that can be improved? Take a look at the page and give feedback to web steward for Faculty Senate.
    - ▪ Keep titles in buttons with the space. Letters are hidden if it goes over.
- Presidential site. uvu.edu/president
    - o As of Friday morning, September 14, 2018, the President's site was transitioned. New Office of the President Website. From here on out we will add things to it. Pictures of her actually on UVU campus. Adding social media to President's web page.
- Governance Site. UVU Leadership in Administration.
    - o You can click on icons that gives organization charts.
        - ▪ UVU committees. Gives President a place to view all the committees with UVU. (s) means student structure. Some are inactive and need to be updated. When you click on a committee, you can click on a link and get further information.
        - ▪ Advised to go through department web pages and clean-up/update.
- Presidential Lecture Series.
    - o Did it exist prior? Yes. We will put a redirect in here for now.

President Transition Mini-Audit (September 19-October 5):

- Need web stewards to send information to site managers and make sure they go through and change any text images with President Holland on it. If it's historical in nature, it doesn't need to be changed. We will be running reports to check status. Week from today is Web Community Meeting and will be brought up there as well.

Social Media Award:

- National Award for UVU. Biggest Leap Award! Up 220 to top 50 universities with the most hits. If interested in social media for your department, talk to Frank and he can assist.

Exposing/connecting data through API's:

- myUVU.edu, students, registration and planning. Also employees, payroll and time clock page. Exposed data directly to this page. (Such as recent paystubs.) Same thing with "leave information". Exposing data from Banner and TIMS system under myUVU.
- MailerLite - /transfer2uvu, you can fill in basic fields for more information. Example, Elementary Education Program. You enter basic info and it's connected to MailerLite. myUVU more data driven.
- /webteam. Our department procedures for Web Development to follow. Search bar to find info for our department. Managed in OU Campus. Departments can edit it as needed. Create folder… possible for archive purposes.

DocuSign:

- Anything in DocuSign from here on out goes to us, Web Development Department. Currently to Nathan Gerber.

Project Updates:

- Nathan will be getting those out.

<u>Next Meeting:</u> November 21, 2018, 1:30-3pm in FL323g